

City of Waukesha

City Hall, 201 Delafield Street Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme

Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels

Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings

Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne

Tuesday, May 2, 2017

6:30 PM

Council Chambers, City Hall Use lower level glass door.

1. Roll Call

Present: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke,

E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

2. Pledge of Allegiance

3. Public Comment

No Public Comment.

4. Approval of Minutes

ID#17-0683 Minutes for April 18, 2017 - First meeting

Attachments: ccmn170418 first mtg draft

ID#17-0684 Minutes for April 18, 2017- Second meeting

Attachments: ccmn170418 second mtg draft

A motion was made by Ald. Johnson, seconded by Ald. Thieme, that both sets of Minutes from the April 18th meeting be approved. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke,

E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

Consent Agenda

The Consent Agenda passed with no items removed or added by unanimous consent.

1. Other Boards and Commissions

<u>ID#17-0628</u> Approve the Special Use Agreement regarding the Badgerland Water Ski

Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2017 spring/summer season.

Attachments: CC Cover Sheet-Badgerland Water Ski Club Agreement-2017

2017 Badgerland Contract

Badgerland Application & Schedule 2017

ID#17-0629 Approve proposed WE Energies Staging Area Agreement associated with

the Meadowview Park site (corner of Meadowbrook & Northview Roads)

with proceeds allocated to Meadowview Park Development.

<u>Attachments:</u> CC Cover Sheet-WE Energies Staging Area Lease-Meadowview

Pk-2017

WE Energies-Meadowbrook Staging Area Lease-2017

Meadowview Exhibit A

<u>ID#17-0631</u> Approve proposed 2017 crop land lease agreement associated with

Cardinal Ridge undeveloped park site.

Attachments: CC Cover Sheet-Crop Land Lease Cardinal Ridge 2017

CROP LAND LEASE-2017 Cardinal Ridge Exhibit A

CROP LAND LEASE-Cardinal Ridge 2017

<u>ID#17-0703</u> Approve The Park Foundation of Waukesha Beverage Service Contract

for the 2017 Tribute Tuesday Concert Series events to be held at Cutler

Park.

Attachments: Park Foundation-Proposed Contract & Class B App-2017 Tribute

Tuesdays

Council Agenda Cover Sheet-Tribute Tuesday beverage sales

<u>ID#17-0566</u> Waukesha County Business-Approval of Purchase Service Agreement

with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905

<u>Attachments:</u> Agenda Cover Sheet -Approval of Service Agreement Wisconsin

Coach Lines Routes 901 904 905

Wisconsin Coach Lines 901 904 905 2017-2022 Draft

<u>ID#17-0567</u> Waukesha County Business-Approval of Purchase Service Agreement

with Wisconsin Coach Lines, Inc. for Operation of Route 906

Attachments: 3B 1Agenda Cover Sheet -Approval of Service Agreement Wisconsin

Coach Lines Routes 906

Wisconsin Coach Lines 906 2017-2022 Draft

ID#17-0568 Approval of Proposed Service Changes Effective Monday, May 15th, 2017

<u>Attachments:</u> Agenda Cover Sheet -Approval of Proposed Service Changes Effective

Monday, May 15th, 2017

Proposed Service Changes Effective May 15 2017

Resolution - Routes 1, 2, 3 May 2017

Resolution #21-17

ID#17-0616 Approval of Mass Transit Paratransit Operating Aid Agreement with

Wisconsin Department of Transportation (WisDOT) for 2017

Attachments: Agenda Cover Sheet - Paratransit Aid

2017 85.205 City of Waukesha

<u>ID#17-0641</u> Approval of 2017 Urban Mass Transit Operating Assistance Agreement

with the State of Wisconsin Department of Transportation

Attachments: 3E 1Agenda Cover Sheet -Approval of WisDOT 2017 Operating

<u>Agreement</u>

3E 2 2017 85.20 City of Waukesha

2. Plan Commission

PC17-0028 Lathers, East of River Road - Extra-territorial Certified Survey Map

<u>Attachments:</u> 20170324145718262

Lathers East CSM Cover Sheet

PC17-0038 Lathers, West of River Road - Extra-territorial Certified Survey Map

Attachments: 20170324145718262

Lathers West CSM Cover Sheet

PC17-0040 290-294 W. Main Street - Certified Survey Map

Attachments: \$8581 CSM

290-294 W Main CSM Staff comments

3. Standing Committees

A. Finance Committee - Ald. Pieper

ID#17-0518 Review and Act a request to move \$11,857 of debt proceeds from Fund

0400 to Fund 0420.

Sponsors: Finance

Indexes: Fund Transfers; debt proceeds; Fund 400; Fund 0420

Attachments: Cover Sheet - Transfer of Debt funds to Radio Project

<u>ID#17-0559</u> Review and act on the request by the police department to accept the

donation of a Utility Terrain Vehicle (UTV) from the Wisconsin 10-33

Program.

Sponsors: Police Department

Indexes: donation

Attachments: Cover Sheet - Police UTV

ID#17-0621 Approve fiber lease contract with City of New Berlin

Attachments: ITB NB Flber Contract Cover Sheet - April

New Berlin Fiber Contract v1.pdf

B. Building & Grounds Committee - Ald. E. Payne

<u>ID#17-0499</u> Approve signing that says "Private Roadway, Authorize Vehicles Only, No

Parking Any Time" to be placed at the entrance of Owens Drive at

Delafield Street.

Sponsors: Police Department and E. Payne

Attachments: B&G Resolution RTC for the 05-02-2017 CC Meeting

Item 17-0499 Admin Review Owen Drive Sign to CC meeting.pdf

Resolution #22-17

<u>ID#17-0500</u> Approve rescinding existing no parking zone on south side of W.

Washington Street located at 97 to 113 feet west of Delafield Street

Sponsors: Pieper

Attachments: B&G Resolution RTC for the 05-02-2017 CC Meeting

Item 17-0500 Admin Review Rescind Washington to CC meeting.pdf

Resolution #22-17

<u>ID#17-0501</u> Approve 2 Hour Parking, 7AM to 7PM, Except Sundays and Holidays on

east side of N. Grand Ave from South Street to W. Broadway

Sponsors: Public Works and Helgestad

Attachments: B&G Resolution RTC for the 05-02-2017 CC Meeting

Item 17-0501 Admin Review N Grand to CC meeting.pdf

Resolution #22-17

ID#17-0502 Approve No Parking Any Time on the southwest side of NW Barstow

Street from 20 feet north of the north property line of 476 to the south

property line of 470 NW Barstow Street

Sponsors: Public Works and E. Payne

Attachments: B&G Resolution RTC for the 05-02-2017 CC Meeting

Item 17-0502 Admin Review NW Barstow to CC meeting.pdf

Resolution #22-17

<u>ID#17-0539</u> Approve Lowering the speed limit to 35 MPH on Summit Ave. from

University Drive to Meadowbrook Rd

Sponsors: Boyle

Attachments: B&G Resolution RTC for the 05-02-2017 CC Meeting

Item 17-0539 Admin Review Summit Ave to CC meeting.pdf

Resolution #22-17

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

ID#17-0646 INVITED Bartender Applications- April 24, 2017

Frank Greguska Amanda Reinelt Christopher Ronning

Attachments: Bartenders 2017.04.24

ID#17-0647 Bartender Applications- April 24, 2017

Attachments: Bartenders 2017.04.24

ID#17-0648 INVITED Other Applications - April 24, 2017

Casa Del Rio Magellan's Mia's

Attachments: Other Licenses 2017.04.24

ID#17-0649 Other Applications- April 24, 2017

Attachments: Other Licenses 2017.04.24

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

<u>ID#17-0617</u> Discussion and approval of the conversion of the City's Pavement

Management Program from GBA Master Series (Lucity) to VUEWorks

Asset Management through a service contract with DTS.

Sponsors: Public Works

Attachments: Pavement Management Software Conversion Agenda Cover Sheet

ID#17-0618 Review and approve the Two-Party Agreement between Waukesha County

and the City of Waukesha for construction of non-participating items on the

West Waukesha Bypass Project ID 2788-00-72.

Sponsors: Public Works

Attachments: Two Party Agreement WWB Agenda Cover Sheet -

rev1 city bypass Two party Agreement

<u>ID#17-0619</u> Review and approve the property damage release for the incident that

occurred on or about August 31, 2016, which caused damage to right of way and trackage owned by Wisconsin Central Ltd. near East Moreland

Boulevard.

Sponsors: Public Works

Attachments: Property Damage Release Agenda Cover Sheet

Property Damage Release-Claim E2D88445

Receipt and Release-Wisconsin Central

ID#17-0620 Approve Change Order No. 1 with Ayres & Associates, Inc., for the St. Paul

Avenue Traffic Study.

Sponsors: Public Works

Attachments: Agenda Cover Sheet - Ayres Amendment

End of Consent Agenda

5 New Business

<u>ID#17-0685</u> Board and Committee Appointments

Sponsors: Mayor

Attachments: Letter for Council, May 2 2017

Alex Hansen Resume

A motion was made by Ald. E. Payne, seconded by Ald. Johnson, to approve Board and Committee Appointments: Alex Hansen to Board of Review and

Charlie Betker to PFC. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke,

E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

<u>ID#17-0705</u> Resolution Authorizing the Issuance and Sale of \$12,760,000 General

Obligation Promissory Notes, Series

<u>Attachments:</u> Waukesha, C of - 17A GOPN - Resolution (Authorizing) 5.2.17)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Resolution (#23-17) Authorizing the Issuance and Sale of \$12,760,000 General Obligation Promissory Notes, Series 2017A. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

<u>ID#17-0706</u> Resolution Authorizing the Issuance and Sale of \$4,375,000 General

Obligation Refunding Bonds, Series 2017B

<u>Attachments:</u> Waukesha, C of - 17B GORB - Resolution (Authorizing) (5.2.17)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the the Resolution (#24-17) Authorizing the Issuance and Sale of \$4,360,000 General Obligation Refunding Bonds, Series 2017B. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

<u>ID#17-0707</u> Resolution Authorizing the Issuance of \$9,885,000 General Obligation

Promissory Notes and the Issuance and Sale of \$9,885,000 Note

Anticipation Notes, Series 2017C, in Anticipation Thereof

Attachments: Waukesha, C of - 17C NAN (Water) - Resolution (Authorizing) (5.2.17)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Resolution (#25-17) Authorizing the Issuance of \$9,885,000 General Obligation Promissory Notes and the Issuance and Sale of \$9,885,000 Note Anticipation Notes, Series 2017C, in Anticipation Thereof. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

ID#17-0708 Resolution Authorizing the Issuance of \$8,365,000 General Obligation

Promissory Notes and the Issuance and Sale of \$8,365,000 Note

Anticipation Notes, Series 2017D, in Anticipation Thereof

Attachments: Waukesha, C of - 17D NAN (Sewer) - Resolution (Authorizing) (5.2.17)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Resolution (#26-17) Authorizing the Issuance of \$8,365,000 General Obligation Promissory Notes and the Issuance and Sale of \$8,365,000 Note Anticipation Notes, Series 2017D, in Anticipation Thereof. The motion carried by the following vote:.

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

ID#17-0709 A Resolution Authorizing the Issuance and Sale of \$6,515,000 Sewer

System Revenue Bonds, Series 2017, of the City of Waukesha, Waukesha County, Wisconsin, and Providing for the Payment of the Bonds and Other

Details With Respect to the Bonds

Attachments: Waukesha, C of - 17 Sewer Sys Rev Bs - Resolution

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Resolution (#27-17) Authorizing the Issuance and Sale of \$6,395,000 Sewer System Revenue Bonds, Series 2017, of the City of Waukesha, Waukesha County, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

Reports

- 6. Other Boards and Commissions
- A. Transit Commission Report Dr. Fred Abadi
- B. Water Utility Commission Ald. Thieme

ID#17-0711 Alderman Thieme Water Utility Commission Update

Attachments: 04 20 2017 Meeting update to Council.pdf

- C. Information Technology Board Report Ald. Skinner
- D. Landmarks Commission Report Ald. Boyle
- E. Redevelopment Authority Report Ald. Skinner
- F. Parks, Recreation & Forestry Board Report Ald. Johnson

ID#17-0625 Approve sales, consumption, and possession of fermented malt beverages (i.e. beer) and wine for the beer garden events to be held at Rivers Crossing Park, Thursday, August 17 and Friday, August 18, 2017, 5:00

p.m. to 9 p.m. and Saturday, August 19 and Sunday, August 20, 2017, 11:00 a.m. to 9:00 p.m. and Bethesda Park, Thursday, August 24 and Friday, August 25, 5:00 p.m. to 9:00 p.m. and Saturday, August 26 and Sunday, August 27, 2017, 11:00 a.m. to 9:00 p.m.

Attachments: Beer Garden in Parks-City Attorney Memo

CC Cover Sheet-Beer Garden

A motion was made by Ald. Johnson, seconded by Ald. Perry, to approve sales, consumption, and possession of fermented malt beverages (i.e. beer) and wine for the beer garden events to be held at Rivers Crossing Park, Thursday, August 17 and Friday, August 18, 2017, 5:00 p.m. to 9 p.m. and Saturday, August 19 and Sunday, August 20, 2017, 11:00 a.m. to 9:00 p.m. and Bethesda Park, Thursday, August 24 and Friday, August 25, 5:00 p.m. to 9:00 p.m. and Saturday, August 26 and Sunday, August 27, 2017, 11:00 a.m. to 9:00 p.m.. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

- G. Library Board Report Ald. Helgestad
- H. Cemetery Commission Report Ald. Bartels
- I. Waukesha Housing Authority Report Ald. Rodriguez
- J. Community Development Block Grant Committee Report Jennifer Andrews
- K. Public Art Committee Report Ald. C Payne
- 7. Plan Commission Jennifer Andrews
- 8. Standing Committees
 - A. Finance Committee Report Ald. Pieper
 - B. Building & Grounds Committee Report Ald. E. Payne

<u>ID#17-0503</u> Approve modification of signing on the north side of Riverfront Street at

the old bus depot to say "No Parking, Standing or Waiting, Except for Authorized City Vehicles". Limits of this zone are from the northwest corner of 920 Friedman Drive to the northwest corner of 224 W. Main.

Sponsors: Public Works and Police Department

Attachments: Item 17-0503 Admin Review No Parking on Rvierfront

Item 17-0503 Admin Review Riverfront St to CC meeting.pdf

A motion was made by Ald. E. Payne, seconded by Ald. Helgestad, to approve modification of signing on the north side of Riverfront Street at the

old bus depot to say "No Parking, Standing or Waiting, Except for Authorized City Vehicles". Limits of this zone are from the northwest corner of 920 Friedman Drive to the northwest corner of 224 W. Main. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez,

Lemke, E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

C. Ordinance & License Committee Report - Ald. Johnson

<u>ID#17-0535</u> Action on the Ordinance and License Committee's recommendation to

suspend the liquor license held by D-T Bottlestop Liquors, Vandanaben

Patel, licensee, for a period of 7 days.

Attachments: Agenda Cover Sheet -DT Bottlestop

DT Bottlestop Complaint

This item was Held over to the next meeting.

<u>ID#17-0689</u> INVITED Bartender - April 24, 2017

Danielle Ondrejicka

A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve INVITED Bartender - April 24, 2017 Danielle Ondrejicka. The motion carried by the following vote:

Aye: 10 - Pieper, Skinner, Cummings, Thieme, Helgestad, Boyle, Rodriguez, E. Payne,

Manion and Johnson

Nay: 1 - Perry

Absent: 3 - Bartels, C. Payne and Jankowski

Abstain: 1 - Lemke

D. Human Resources Committee Report - Ald. Thieme

9. Board of Public Works Report - Dr. Fred Abadi

ID#17-0379 Review and approve changes to Human Resources Policy B-4 -

Separation Procedure

Attachments: Cover Sheet-B-4 Amendment

B4 Separation Procedure DRAFT - 4-19-17

A motion was made by Ald. Thieme, seconded by Ald. Cummings to approve changes to Human Resources Policy B-4 - Separation Procedure. There was no voting on the original motion. Voting took place on the amended motion below:

[Amendment to Original Motion] A motion was made by Ald. Cummings, seconded by Ald. Manion, to approve changes to Human Resources Policy B-4 - Separation Procedure with the addition of the language "except that at least one witness shall be present at any meeting involving the involuntary termination of

employment referenced above". The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke,

E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

<u>ID#17-0205</u> Bids Received: Friday, February 17, 2017, at 11:00 A.M.

West Waukesha Bypass (Meadowbrook Road) Utility and Street

Improvements.

The Board of Public Works recommends that the low bid from Zignego

Company, Inc., in the amount \$4,538,920.34 be approved.

Sponsors: Public Works

Attachments: Bid Tab Meadowbrook Rd

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the contract award for the West Waukesha Bypass (Meadowbrook Road) Utility and Street Improvement to Zignego Company, Inc., on their low bid in the amount

\$4,538,920.34. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke,

E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

<u>ID#17-0573</u> Bids Received: Friday, April 14, 2017, at 11:00 A.M.

Arcadian Avenue Utility and Street Improvements

The Board of Public Works recommends that the low bid from Zignego,

Inc., in the amount of \$1,866,951.18 be awarded.

Sponsors: Public Works

Attachments: Arcadian Improvements Concrete

Arcadian Improvements HMA

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award for the Arcadian Avenue Utility and Street Improvements to Zignego, Inc., on their low bid in the amount of \$1,866,951.18. The motion carried

by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke,

E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

ID#17-0657 Bids Received: Tuesday, March 14, 2017, at 10:00 A.M. by Waukesha

Water Utility

a. River Crossing - N. West Avenue to Mountain Avenue

The Board of Public Works recommends the Common Council concur with

the Waukesha Water Utilty Commission on the award to Advance Construction, Inc., on their low bid of \$1,630,613.65.

Sponsors: Public Works

Attachments: WWU Cvr - River Crossing - West to Mountain Ave

Bid Summary - River Crossing - West to Mountain - final

A motion was made by Ald. Thieme, seconded by Ald. Pieper, to approve the contract award for Water Utility River Crossing - N. West Avenue to Mountain Avenue to Advance Construction, Inc., on their low bid of \$1,630,613.65. The motion carried by the following vote:

Aye: 12 - Pieper, Skinner, Cummings, Perry, Thieme, Helgestad, Boyle, Rodriguez, Lemke,

E. Payne, Manion and Johnson

Absent: 3 - Bartels, C. Payne and Jankowski

- 10. Director of Public Works Report
- 11. City Attorney's Report
- 12. City Administrator's Report

Report from the City Administrator ID#17-0701

Attachments: Admin Report 4.28.17

13. Mayor's Report & Referrals

ID#17-0686 Proclamation - Kids to Parks Day

Attachments: Kids to Parks Day

14. Referrals

Ald. Cummings to Board of Public Works and/or Building & Grounds to provide a more

permanent solution to pavement marking at Sunset/164/Milkyway.

Ald. Cummings to Board of Public Works and/or Building & Grounds to provide a more permanent solution to pavement marking at Racine, E. Roberta, Eddfield Estate Crossing.

Ald. Cummings to the Council/Mayor to amend the Council Rules to say "shall have public comment at all Committees, Boards and Commissions instead of "strongly encourage".

Ald. Thieme to Building & Grounds to please install signs: No Parking This Side of Street 7:00 a.m. to 4:30 p.m. September through May on Davidson Road, south side of street from east of 2007 Davidson Rd to Hillcrest Drive Monday - Friday.

15. Adjournment

Adjourned at 7:17 p.m.

Shawn Reilly, Mayor City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.