

CDBG Application Number:
CATEGORY:

For office use only

CITY OF WAUKESHA

PROGRAM YEAR 2018 (January 1 – December 31, 2018)

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPLICATION FORM FOR CITY OF WAUKESHA ALLOCATION

DEADLINE FOR SUBMISSION: April 4, 2017, 4:30 pm City Hall Room 200 – Community Development

GENERAL INFORMATION

1. Project Title: Adaptive Recreation Program
2. Project Address (if different from Applicant's address): [Click here to enter text.](#)
3. Applicant's Legal Name: City of Waukesha Park, Recreation and Forestry Department
4. Address: 1900 Aviation Drive, Waukesha, WI 53188
5. Primary Contact Person/Title: Gala Siegel, Recreation Programmer
6. Telephone: 262-524-3715 Fax: 262-524-3713
7. E-Mail: gsiegel@waukesha-wi.gov
8. Amount of CDBG 2017 Funds Requested: \$6900
9. Total Project Costs: \$6900
10. National Objective: Benefiting low-and-moderate income persons
11. Check One:

☐ New Project

☒ Continuing previously funded project

12. Provide a brief description of your experience in managing a similar project.

The City of Waukesha Parks, Recreation and Forestry Department's (WPRF) mission is to be responsive and committed in providing essential park, recreation and urban forestry services, making our community a desirable place to live, work and play. WPRF has years of experience as it relates to Community Development Block Grants with a wide variety of programs supported in part by these funds, such as neighborhood playground programs, adaptive recreation programs and senior/older adult programs. Over the past 20 years, varied programs have been offered as part of our Adaptive Recreation Programs, including Summer Camp programs, special family evening events (including respite), community outings for adults with special needs, interpretive services for all ages and more. We have had both WPRF staff directly lead some of the adaptive programs and currently we partner with other community organizations to provide the direct program for R & R Club (Respite and Recreation). We are continuing to ask for allocations to support additional training for our before and after-school program personal for students with special needs. The before and after school program has been in operation for 9 years and continues to grow each year with the number of schools we serve and the number of students we provide programs to. Additionally, two of the WPRF before and after school sites are Department of Public Instruction 21st Century Community Learning Center sites which are held accountable to show increased academic achievement and social emotional growth in participants. The WPRF Recreation Programmer, Gala Siegel, who supervises these programs, has over 20 years' experience working in education and youth programming and the Recreation Services Manager, Mary Berg, has over 20 years' experience working in recreation programs and youth programming.

13. Describe the role specific staff will have in this project. Who will be responsible for managing the project, reporting to Community Development, preparing invoices, etc.?

Recreation Programmer, Gala Siegel will directly supervise the implementation and management of the project. This includes providing training and supervising staff, gathering and collecting data for outcomes and ensuring that all aspects of the program come to fruition. Recreation Services Manager, Mary Berg, will provide ongoing support to the Recreation Programmer, Gala Siegel.

14. Provide a concise description of the proposed project.

The recreation programs are coordinated at the Schuetze Recreation Center, School District of Waukesha Elementary Schools, Banting, Bethesda, Hawthorne, Heyer, Prairie, Randall and Rose Glen. Four specific

programs are provided to youth/adults with disabilities.

1. Recreation Services

2. Respite for Caregivers

3. Inclusion Services

4. Training for program staff to increase successful inclusion in before and after school programs.

WPRF collaborates with Broadscope Disability Services (previously named United Cerebral Palsy of SE Wisconsin) to provide the Respite and Recreation for the R & R Club. WPRF will collaborate with CESA 1 to provide additional training for staff members working in our before and after school programs and Inclusion Services to provide the necessary tools and knowledge in working with children with physical, cognitive disabilities and behavioral disorders. R & R Club (Respite and Recreation) is provided six Friday evenings during the school year at the Schuetze Recreation Center as a partnership with Broadscope Disability Services. Youth ages 0-18 years can attend the three hours of recreation activities provided by Broadscope staff and volunteers. parents/ or guardians are encouraged to utilize the respite time however best fits their needs. These Friday nights are highly utilized as a social time for the youth and a respite time for families. Inclusion Services are providing to youth, adults and older adults who request these services to participate in WPRF programs. An example of this service is a young boy who is hearing impaired, joined the WPRF baseball league and needs a sign language interpreter to participate in the program. Another example is an older adult who is deaf, needs a sign language interpreter to participate in several senior social groups at the Schuetze Recreation Center. WPRF promotes inclusion in all our recreation programs and we have experienced an increase in request for inclusion/ accessibility services. Additional specialized training will also be provided to WPRF before /after school program staff to better support students with special needs and behavioral disorders in our program. Our goal is for all children to be safe and successful in our before/after school program. Over the past 9 years we have seen an increase of students in our program with special needs and more specifically behavioral disorders. Many of our students are receiving additional support and often time one-to-one support during the school day. To provide appropriate support and inclusion in our program, additional specialized training is needed for our staff. Trainings that have been identified include; ADHD, Autism Spectrum, Post Traumatic Stress Disorder in Youth, Diabetes Training and other training as needed throughout the school year.

If the proposed project is a rehabilitation / ADA / historic rehabilitation of a facility or business, please answer the following:

15. Address of Facility: [Click here to enter text.](#)

16. Year it was built: [Click here to enter text.](#)

17. Is the property on a local or national list and/or registered as a historic property?

☐ Yes

☐ No

☐ Don't Know

18. Select how your project will serve Low and Moderate Income People (Choose one if applicable):

☐ Benefit to LMI **individuals** (at least 51% of total beneficiaries of program must be LMI and income information must be gathered from all participants)

☐ **Presumed Benefit** (all individuals served in the program qualify as low income because of the type of population served, i.e.: Elderly, Severely Disabled Adults, Abused Children, Battered Spouses, Homeless Persons, Illiterate Adults , Persons with AIDS, Migrant Farm Workers. Income information does not have to be collected.)

☒ Benefit to an **area** that is primarily residential and is located in an eligible census tract (at least 30.34% of residents are LMI). See instructions for a list of eligible census tracts.) Provide list of census tracts:

202600, 202302, 202301, 202202, 202901, 203306, 203101, 200801, 201300

☐ Housing units created to benefit LMI individuals or households (every CDBG funded unit must be occupied by and LMI individual or household)

☐ Jobs created to benefit LMI individuals (1 job must be created for every \$35,000 of CDBG funds invested in project; 51% of all jobs created must be for LMI individuals)

☐ Project serves residents of a **NRSA** and agency is a certified CBDO. Provide name of NRSA:
[Click here to enter text.](#)

☐ Project addresses conditions of **Slum and Blight** on an Area or Spot Basis. Must provide designation of Slum and Blighted area from jurisdiction when contract is signed, and addresses of affected properties.

☐ ADA Rehabilitation of a public facility or public improvement

19. Describe the need filled for your program or project.

The Waukesha Parks, Recreation and Forestry Department is committed to providing comprehensive and inclusive recreation programs to people of all abilities. Special accommodations are needed at times for these programs. The CDBG funding assists with additional services and trainings for these programs. The need for additional specialized training for WPRF staff is great. Our number one goal is to have all students in the program safety and successful. Since the program began nine years ago, the number of students with special needs and behavioral disorders has increased drastically. Between seven sites and an enrollment of over 550 students, we currently have approximately 15% of students with identified special needs. This does not include students that have not been identified with special needs or families that choose not to disclose the diagnosis. While staff are trained in behavior management, CPR/AED, youth development, program activities and fostering healthy relationship, we have seen and increased need for specialized training and support topics such as Autism Inclusion, Nuts and Bolts of IEP's, Positive Behavior Intervention Systems, Social Emotional Regulations, Autism Consultative Coaching and more. To meet the needs of as many youth in our community and provide students a place to be safe and successful we must provide specialized training to our staff.

20. Describe two anticipated measurable outcomes for your proposed project and activities.

1. Persons with disability (birth to 21 years) will engage in recreation/social activities during the Waukesha Respite and Recreation Club, six Friday evenings. Parents/guardians/family members will engage in respite opportunities while their child is in Waukesha R & R Club.
2. Students with disability and behavior disorders (4-12 years) will safely, successfully and inclusively participate in the WPRF before and after school programs at Bethesda, Banting, Hawthorne, Heyer, Prairie, Randall and Rose Glen Elementary Schools.
3. 90% of before/afterschool staff will report an improvement of behavioral management skills because of training.

21. Select the appropriate activity category below for your project. Projects categories are listed in the order of highest priority for 2016 at the top of each list.

Public Services	
	Homeless shelter and services
	Meals / Nutrition
X	Youth / Childcare / Abused and neglected children
	Seniors and Disabled
	Substance Abuse / Mental Health / Healthcare
	Transportation
	Domestic abuse
	Education
	Employment training
	HIV / AIDS
	Other (list)

NRSA

	Meals / Nutrition
	Youth / Childcare / Abused and neglected children
	Seniors and disabled
	Substance Abuse / Mental Health / Healthcare
	Domestic abuse
	Education
	Employment training
	Transportation
	HIV / AIDS
	Other (list)

Housing	
	Homeowner rehabilitation program/loans
	Rental rehabilitation (special needs/transitional or permanent housing for very low income / supportive services and case management attached to units)
	Rental rehabilitation (multi-family projects, general low income population)
	Downpayment assistance
	Housing counseling
	Acquisition / site preparation of land for housing purposes (not construction)
	Residential historic preservation
	Other (list)

Public Facilities and Improvements (Rehab/construction costs--not operating costs) *the rehab may be for ADA compliance OR to benefit low-moderate income people for each activity	
	Homeless facilities
	Youth / Abused children facilities
	Senior / Disabled facilities
	Facilities for AIDS patients
	Neighborhood / Community centers
	Parks / Playgrounds / Recreational facilities
	Streets / Sidewalk improvements
	Water / Sewer improvements
	Flood drainage improvements
	Parking lots
	Other (list)

Economic Development	
	Loans to small/medium businesses for low-moderate income job creation or retention
	Commercial / Industrial infrastructure development or improvements
	Facade improvement loans to businesses
	Non-residential historic preservation
	Other (list)

Administration and Planning	
	Housing rehab program administration
	Revolving Loan Fund administration
	Fair housing activities
	Planning for communities or NRSAs
	Other (list)

Appendix A: Results of Prior Year Projects

22. Was your agency able to spend the CDBG allocation awarded within the calendar year? (Provide explanation for any extensions into the next year for 2016 and 2017)

Yes, we are not requesting any extensions into the next year.

23. Has your agency had any CDBG funds reprogrammed (taken back) by the CDBG Board? (Explain for 2016 and 2017)

No