



## Library Director—Waukesha (WI) Public Library

Waukesha Public Library, the [Wisconsin 2011 Library of the Year](#), seeks a Library Director who will **embrace and champion** WPL's mission is to provide – *“a welcoming and dynamic environment where citizens of all ages can find the inspiration, ideas, and information to reach their full potential.”* Join the City of Waukesha, the eleven-member Library Board, and the staff of this thriving municipal library as the [Waukesha Public Library](#) continues to play its pivotal role as a library, community partner and arts center. Serving 92,560 people, WPL is a single 71,566 sq. ft. facility—stunningly renovated and centrally located in an inviting park setting. With a team of 44.63 FTEs, a vital Friends group and a \$3.9 million annual budget, the Library circulates in excess of 1 million items annually to over 50,000 registered cardholders. Challenges for the new Director include continued forward-thinking library services and programs, strategic planning (current plan ends in 2018), and exploring alternative funding streams to support additional services. Nestled in the southeast corner of Wisconsin, the [City of Waukesha](#) and the region offer cultural and recreational amenities in scenic Lake Country—providing ample opportunity for a delightful blend of outdoor sports and art activities. Waukesha is also centrally located with convenient access to three major urban areas—20 miles from Milwaukee, 60 miles from Madison and 90 miles from Chicago. For more information on the Library and the community, see [Waukesha Links](#).

**Responsibilities.** The Library Director plans, organizes, directs, and controls all functions, operations, and activities of the Library, either directly or through senior management staff. The Director reports to the Library Board of Trustees and serves as a City Department Head for the City of Waukesha. The Director, under general direction of and within the policies set by the Library Board, is responsible for developing and presenting an operating plan, budget, and policies necessary to provide the optimal library service to community residents. The Director provides direct supervision to and management of the Assistant Director, the Head of Children's Services, the Head of Program Development and Community Engagement, the Head of Operations, and the Administration Department. For the detailed job description, see [Library Director](#).

**Minimum qualifications** to be considered for the position include graduation from an ALA-accredited program with a Master's Degree in Library Science, the ability to qualify for and retain Grade 1 Wisconsin Library Certification, and a minimum of five years of library work including two years of library management experience, human resources and marketing experience; or any equivalent combination of knowledge, ability and skills as to perform the job effectively. Key knowledge, skills and abilities include a knowledge of public library organization and administration; a knowledge of library laws and regulations; the ability to hire, train, supervise and motivate library staff; the ability to prepare clear and concise reports and recommendations; the ability to establish and maintain effective relationships with trustees, elected officials, staff and community groups and stakeholders; knowledge of current library technologies; strong planning, organization and executive leadership skills; and public speaking ability. Prior experience reporting to a governing Board and working in a Wisconsin public library are preferred qualifications.

**Compensation.** The position offers a hiring salary range of \$95,677 - \$112,420 (dependent upon experience and qualifications) and an attractive benefits package.

**For further information,** contact [Bradbury Miller Associates](#) via email or phone. Apply via email with a meaningful cover letter and your resume as Word or pdf attachments to [Karen Miller](#). **This position closes August 6, 2017.**