



Meeting Minutes - Draft

Waukesha Water Commission

Water Utility Commission

Thursday, May 18, 2017

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 5 - Couri, Ybarra, Reilly, Thieme, and Francoeur

Absent 2 - Zinda, and Piatt

3. Public Comment

Discussion Items

This item was taken out of order.

a. [ID#17-0786](#) Discuss 2016 Audited Financial Statements

4. Approval of Minutes

a. [ID#17-0781](#) Approve Minutes of April 20, 2017 Water Utility Commission Meeting

A motion was made by Commissioner Gerald Couri, seconded by Commissioner Paul Ybarra, that the minutes be approved. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Zinda and Piatt

5. Action Items

a. [ID#17-0782](#) Approve Payments from the General Fund and the Improvement Fund

A motion was made by Commissioner Gerald Couri, seconded by Alderman Terry Thieme, that this item be approved. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Zinda and Piatt

- b. [ID#17-0783](#) Approve Waukesha Water Utility's portion of the Wisconsin DOT's contract with Zignego Co., Inc. for the Waukesha West Bypass project from Fiddlers Creek to Northview, in the amount of \$20,211.25, which includes a DOT 15% administrative fee.

A motion was made by Commissioner Gerald Couri, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Zinda and Piatt

- c. [ID#17-0784](#) Ratify and approve the water main replacement unit price contract and 1% city administration fee totaling \$160,500.51 for the Waukesha Water Utility's portion of the City of Waukesha Public Works contract with Advance Construction, Inc. for the Caroline Street Utility and Street Improvements.

A motion was made by Alderman Terry Thieme, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Zinda and Piatt

- d. [ID#17-0785](#) Approve purchase of annual water treatment chemicals from chosen vendors as presented.

A motion was made by Commissioner Gerald Couri, seconded by Alderman Terry Thieme, that this item be approved. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Zinda and Piatt

- e. [ID#17-0801](#) Approve Professional Services Agreement for IT Services

A motion was made by Commissioner Joan Francoeur, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Zinda and Piatt

6. Discussion Items

- b. [ID#17-0821](#) Great Lakes Update

7. Information Items

a. [ID#17-0787](#) Utility Performance Report

b. [ID#17-0788](#) Financial Report

8. Closed Session

a. [ID#17-0819](#) A motion will be made to go into closed session pursuant to Wis. Stats. 19.85(2)(e) to discuss negotiations with the City of Oak Creek for the purchase of Great Lakes Water.

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible action on matters discussed in closed session.

A motion was made by Mayor Shawn Reilly, seconded by Commissioner Paul Ybarra, that the meeting go into closed session. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Zinda and Piatt

Meeting went into Closed Session

Meeting Reconvened in Open Session

A motion was made by Mayor Reilly, seconded by Commissioner Ybarra, that the meeting reconvene in open session. No action on matters discussed in closed session. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Zinda and Piatt

9. Adjourn

Meeting Adjourned at 8:30