



Meeting Minutes - Final

Waukesha Water Commission

Water Utility Commission

Thursday, June 22, 2017

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme, and Francoeur

3. Public Comment

4. Approval of Minutes

a. [ID#17-0991](#) Approve Minutes of May 18, 2017 Meeting

A motion was made by Alderman Terry Thieme, seconded by Mayor Shawn Reilly, that the minutes be approved. The motion carried by the following vote:

Aye: 5 - Couri, Ybarra, Reilly, Thieme and Francoeur

Abstain: 2 - Zinda and Piatt

5. Action Items

a. [ID#17-0992](#) Approve Payments from the General Fund and the Improvement Fund

A motion was made by Commission President Joe Piatt, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

b. [ID#17-0993](#) Approve Amendment No. 1 to the Developer's Agreement with Fox Lake Land, LLC for the Fox Lake Village Addition 2.

A motion was made by Alderman Terry Thieme, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

c. [ID#17-0994](#) Approve Recommendation of the Job Evaluation Committee to Increase the Pay Range of Customer Relations Assistant 6.2%.

A motion was made by Mayor Shawn Reilly, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- d. [ID#17-0995](#) Approve Business Insurance for 7/1/2017 thru 7/1/2018 Policy Year

A motion was made by Commission Secretary Greg Zinda, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- e. [ID#17-1002](#) Approve and ratify the water main lowering work within the City's Waukesha West Bypass Project limits on Meadowbrook Road, in an amount not to exceed \$250,000.

A motion was made by Alderman Terry Thieme, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- f. [ID#17-1006](#) Approve 10-foot wide exclusive water main easement at 2624-2626 Meadowbrook Road at no cost to the Utility.

A motion was made by Alderman Terry Thieme, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- g. [ID#17-1007](#) Approve 10-foot wide exclusive water main easement at 2700-2702 Meadowbrook Road at no cost to the Utility

A motion was made by Commissioner Gerald Couri, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- h. [ID#17-1008](#) Approve the water main extension request for Duluth Trading company at no cost to the Utility

A motion was made by Alderman Terry Thieme, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- i. [ID#17-1009](#) Approve 15-foot exclusive water main easement for the Duluth Trading Company property North of Bluemound Road.

A motion was made by Alderman Terry Thieme, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- j. [ID#17-1010](#) Approve the Developer's Agreement with KTJ 276, LLC for Duluth Trading Company

A motion was made by Alderman Terry Thieme, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

6. Discussion Items

- a. [ID#17-0996](#) Great Lakes Update
- b. [ID#17-1011](#) Discuss potential to allow remote attendance at Water Utility Commission Meetings

7. Information Items

- a. [ID#17-0997](#) Utility Performance Report
- b. [ID#17-0998](#) Financial Report

8. Closed Session

- a. [ID#17-1001](#) A Motion will be made to go into closed session pursuant to Wis. Stats. 19.85 (1)(e) to discuss negotiations with the City of Oak Creek for the purchase of Great Lakes Water, and pursuant to Wis. Stats. 19.85 (1)(g) to discuss the radium consent order with legal counsel.

Upon Conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85 (2) for possible action on matters discussed in closed session

Meeting Went Into Closed Session

A motion was made by Commission President Joe Piatt, seconded by Commission Secretary Greg Zinda, to go into closed session. The motion carried by the following vote:

Aye: 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

Meeting Reconvened In Open Session

9. Adjourn