



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, September 18, 2017

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

Present 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston, and Johnson

2. Public Comment

F. [ID#17-1426](#) Discussion/Decision to Award Bid: Trailer for Volunteer Program.

Attachments: [Volunteer Trailer](#)

A motion was made by Mueller, seconded by Volpano, that the bid for the Volunteer Program Trailer be awarded to Hanna Trailer Supply for \$2,599 be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

3. Approval of Minutes

A. [ID#17-1424](#) Discussion/decision to approve the minutes from 9/19/2016.

Attachments: [mn160919 \(Minutes for September 19, 2016\) - DRAFT](#)

A motion was made by Johnson, seconded by Vehlow, that the minutes from 9/19/2016 be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

B. [ID#17-1425](#) Discussion/decision to approve the minutes from 8/21/2017.

Attachments: [prmn170821 \(Minutes for August 21, 2017\) DRAFT](#)

A motion was made by Johnson, seconded by Mueller, that the minutes from 8/21/2017 be approved. The motion carried by the following vote:

Aye: 8 - Merchle, Vehlow, Volpano, Lemke, Schmitz, Mueller, Thurston and Johnson

4. Matter of Report

A. [ID#17-1418](#) A. 2017 Neighborhood Beer Gardens held at Rivers Crossing and Bethesda Parks.

No Action Required

5. Discussion/Decision Items

- A. [ID#17-1419](#) Recommendation to the City Capital Investment Program (CIP) regarding the Woodfield Park South pond and dam project scope.

Attachments: [WOODFIELD PK DAM-Reconstruction Report and Estimate July 2015](#)
[Woodfield Summary FINAL](#)
[335](#)

A motion was made by Johnson, seconded by Vehlow, to recommend to the City Capital Investment Program (CIP) that Woodfield Park South pond dam be removed and stream restored, resulting in a said project cost to be \$158,000, be approved. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Volpano, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Lemke

- B. [ID#17-1420](#) Fall 2017 Public Street Tree Planting Program Public Hearing - Open Public Hearing.

A motion was made by Merchle, seconded by Vehlow, that the Fall 2017 Public Street Tree Planting Program Public Hearing be opened. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Volpano, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Lemke

- C. [ID#17-1421](#) Fall 2017 Public Street Tree Planting Program - Close Public Hearing.

A motion was made by Johnson, seconded by Vehlow, that the Fall 2017 Public Street Tree Planting Program Public Hearing be closed. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Volpano, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Lemke

- D. [ID#17-1422](#) Recommend that the Common Council set a Public Hearing, on a date to be determined, regarding the assessment for the Fall 2017 Public Street Planting Program, said cost to be \$205.00 per tree.

Attachments: [2017 Forestry Division Update Fall Planting Program Memo\(Fall\)](#)
[Planting SummaryFall2017](#)

A motion was made by Merchle, seconded by Volpano, that a recommendation to the Common Council to set a Public Hearing, on a date to be determined, regarding the assessment for the Fall 2017 Public Street Planting Program, said cost to be \$205.00 per tree be approved. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Volpano, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Lemke

- E. [ID#17-1423](#) Recommendation to the Finance Committee regarding the proposed 2018 Executive Capital Investment Program Budget for the Parks, Recreation & Forestry Department.

A motion was made by Johnson, seconded by Mueller, that a recommendation to the Finance Committee regarding the proposed 2018 Executive Capital Investment Program Budget for the Parks, Recreation & Forestry Department, with the decrease in Park Improvement/Woodfield Dam to \$158,000 be approved. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Volpano, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Lemke

6. Board President Report

No Action Required

7. Director and Staff Report

No Action Required

8. Adjournment

A motion was made by Mike Volpano, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Merchle, Vehlow, Volpano, Schmitz, Mueller, Thurston and Johnson

Absent: 1 - Lemke