



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

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Monday, July 17, 2017

6:00 PM Parks Recreation and Forestry

Administration and  
Service Center

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#### 1. Call to Order

**Present** 7 - Merchle, Volpano, Lemke, Mueller, Schmitz, Thurston, and Johnson

**Absent** 1 - Vehlow

#### 2. Public Comment

*No Action Required*

#### 3. Approval of Minutes

- A. [PC17-0078](#) Approve the minutes of the Parks, Recreation & Forestry Board meeting of April 17, 2017.

**Attachments:** [mn170417 \(Draft\).pdf](#)

A motion was made by Johnson, seconded by Volpano, that the Minutes of April 17, 2017 be approved. The motion carried by the following vote:

**Aye:** 7 - Johnson, Merchle, Volpano, Mueller, Lemke, Thurston and Schmitz

#### 4. Discussion/Decision Items

- A. [ID#17-1076](#) Award Bid/Proposal: Sentinel Park playground equipment replacement.

**Attachments:** [PLAYGROUND PROPOSAL EVAL-7-8-17](#)  
[BID-PROPOSAL SUMMARY-Sentinel Park](#)

A motion was made by Johnson, seconded by Merchle, that the playground equipment bid/proposal be awarded to Northland Recreation in the amount of \$58,000 to provide playground equipment and services for Sentinel Park be approved. The motion carried by the following vote:

**Aye:** 7 - Johnson, Merchle, Volpano, Mueller, Lemke, Thurston and Schmitz

- B. [ID#17-1077](#) To approve proposed 2017 Fall Season Recreation Program Fees/Charges.

**Attachments:** [Fees & Charges Fall 2017.pdf](#)

A motion was made by Johnson, seconded by Mueller, that the 2017 Fall Season Recreation Program Fees/Charges be approved. The motion carried by the

following vote:

**Aye:** 7 - Johnson, Merchle, Volpano, Mueller, Lemke, Thurston and Schmitz

- C. [ID#17-1078](#) To approve the proposed Fall Program Season Recreation Service Contracts.

**Attachments:** [Fall 2017 Contracts\\_Final](#)  
[Council Agenda Cover Sheet-Recreation Service Contracts](#)

**A motion was made by Johnson, seconded by Volpano, that a recommendation to Common Council for approval of the Fall Program Season Recreation Service contracts be approved. The motion carried by the following vote:**

**Aye:** 7 - Johnson, Merchle, Volpano, Mueller, Lemke, Thurston and Schmitz

- D. [ID#17-1079](#) To approve intra-park project account fund transfer request to reprogram \$15,000 from account 420.5566.68290 (Park Fencing) to account 420.5322.68290 (Pools CIP).

**A motion was made by Thurston, seconded by Johnson, that the intra-park project account fund transfer request to reprogram \$15,000 from account 420.5566.68290 (Park Fencing) to account 420.5322.68290 (Pools CIP) be approved. The motion carried by the following vote:**

**Aye:** 7 - Johnson, Merchle, Volpano, Mueller, Lemke, Thurston and Schmitz

## 5. Board President Report

*No Action Required*

## 6. Director and Staff Report

*No Action Required*

## 7. Adjournment

**A motion was made by Merchle, seconded by Johnson, that the meeting be adjourned. The motion carried by the following vote:**

**Aye:** 7 - Johnson, Merchle, Volpano, Mueller, Lemke, Thurston and Schmitz

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.