

CITY OF WAUKESHA DEPARTMENT OF COMMUNITY DEVELOPMENT

City Hall, 201 Delafield Street, Room 200 Waukesha, WI 53188 Phone (262) 524-3750 Fax (262) 524-3751

CONDITIONAL USE PERMIT APPLICATION

This application must accompany a Plan Commission Application along with the required fee.

The Plan Commission may not make a decision on this request if the property owner is not present at the meeting.

DATE: 12/4/17
☑ NEW APPLICATION ☐ AMENDMENT TO EXISTING CONDITIONAL USE PERMIT
NAME OF PROJECT OR BUSINESS: Genesis House
LOCATION OF USE: 2000 W Bluemound Road
TYPE OF USE: Residential - Community-Based Residential Facility (CBRF)
Is this a NEW use or is this use being relocated from somewhere else? Relocation
If you are relocating a use, where are you relocating it from?
Do you operate a use in other locations? ? (Circle one) YES NO
If yes, please explain:The Motor Ave. location is currently operating as the same use
Will the use be occupying an existing building or will you be building a new building? EXISTING NEW
Hours and days of operation: 24 hours/365 days
Number of Employees: 14
Number of on-site parking stalls available: 35+
Length of permit requested (6 month, 1 year, 2 year, permanent): 10 years
Current zoning: M-3
Is a License required to operate this use? (Circle one) YES NO If yes, please attach a copy.
Name of licensing authority: Community-Based Residential Facility (CBRF) - Wisconsin Department of Health
Will any hazardous materials be used? No
The following information must be attached to process the permit:
A site map showing the location of the proposed site.
🖾 A site plan showing the location of building(s), parking, landscaping, etc.
A floor plan of the building showing how it will be used for the proposed use.
$oxed{\boxtimes}$ If an existing building, a photo of the building.
\square If new, complete development plans must be submitted per the development guidelines.
\square If facade changes are proposed, plans must be submitted showing changes.
🛮 A business plan if there is one; otherwise answer the questions on the back.

Please Note: If approved, this permit will be issued to the applicant only and will not be transferrable. This application will become null and void if required fees and materials are not submitted at time of application. Any physical changes made to the building may require the installation of additional fire protection systems. Please contact the Fire Marshal for further discussion.

If you do not have written Business Plan or choose not to share it, please answer the following questions: What business will you be in? ____ See attached "Plan of Operation" Explain your business' daily operations. 2. How will business be managed on a daily basis? 3. What are your products or services? 4. Will your employees need additional parking? 5. Are employees required to have any certification(s)? Who is the owner of the building or premises where your business will be conducted? If you are not owner of the building or premises where your business will be conducted, do you have a lease agreement with the owner? Are there any insurance requirements for your business? Will you have property insurance? 10. Are there any noise considerations/concerns with your business operations?

Please attach a copy of your Business Plan if you have one.

App_Conditional Use Permit Application, Last revision 6/16/2015



December 13, 2017

VIA HAND DELIVERED

647 W. Virginia Street, Suite 200 Milwaukee, WI 53204 414/246-2300 FAX 414/246-2524 www.lsswis.org

Jennifer Andrews, Department Director City of Waukesha **Community Development** 201 Delafield Street, Room 200 Waukesha, WI 53188

SUBJECT: Rezoning of 2000 W. Bluemound Rd. for Aspen Center CBRF (f/k/a Genesis House)

Dear Jennifer Andrews:

Please find enclosed for your review, and approval by the Plan Commission and Common Council, a request from Lutheran Social Services of Wisconsin & Upper Michigan, Inc. ("LSS") to rezone the Property located at 2000 W. Bluemound Rd. from M-3 Limited Business and Industrial Park District to I-1 Institutional District for use as a community-based residential facility ("CBRF").

Please note that LSS requests that the City approve the rezoning, but that the rezoning should occur conditioned upon approval of a CBRF license from the Wisconsin Department of Health Services.

Chapter 22.42 of the Waukesha Municipal Code, Section (4) e., holds that permission for a CBRF, as defined in Section 50.01(1)(g), Wisconsin Statutes, is a Conditional Use in the I-1 zoning, provided certain density and minimum living area requirements:

"Density shall not exceed 22 units per acre"

The parcel is 2.1 acres in size, netting an allowable 46.2 units. The Property will include 13 units (capacity for 22 beds with shared occupancy), which is below the allowable density.

"Minimum living area of five hundred (500) square feet for a one-bedroom dwelling unit and a minimum living area of seven hundred fifty (750) square feet for a two-bedroom or larger dwelling unit"

The Property, once renovated, will include 13 efficiency apartments with a living area of 1,107 GSF per dwelling unit, exceeding the requirements for the minimum living area.

The following documents are enclosed with this letter for approval:

- Application for Review (by the Plan Commission)
- 7 copies of the Plan of Operation
- Conditional Use Permit Application
- Petition for Amending the City of Waukesha's Zoning Ordinance
- 4 full-size and 7 reduced copies of the Building Plans

Motivated by the compassion of Christ, we help people improve the quality of their lives.

- Check for \$680, representing the Application Fees:
 - o \$350 for Rezoning
 - o \$330 for Conditional Use Permit (\$200 + \$10 x 13 units)
- Digital copy to follow by e-mail to jandrews@waukesha-wi.gov

If you have any questions, or need additional information, please do not hesitate to contact Debra Adamus, Program Manager, by phone at 262-510-7367 or email at <u>Debra.Adamus@lsswis.org</u>.

Sincerely,

Joseph Arzbecker Chief Operating Officer

Encl.

PETITION FOR AMENDING

THE CITY OF WAUKESHA'S ZONING ORDINANCE

e, the undersigned, ommon Council of th	being <u>owners</u> of a ne City of Waukesha	all or part of a to rezone the	the area involved, humbly petition the following described property from
N	i-3	to	Institutional
egal Description:			
See attached "leg	al description"		
		·	
e reasons for this rez	coning petition are:		
changed the	use of the property t	o a Community	y-Based Residential Facility (CBRF)
	·		
	Signature o	of Owner(s):	Lutheran-Social Services of WI & Upper MI, In
	Owner's N	ame (printed):	Dennis Hanson, Executive Director
	Address of	_,	647 W Virginia Street, Suite 200
	•	·	Milwaukee, WI 53204
•	Phone Num	iber of Owner:	414-246-2300

	·		NO MONTH OF THE PROPERTY OF TH
•	Signature of Owner(s):	Lutheran-Social Services of Wi & Upper MI, I	Inc.
	Owner's Name (printed):	Dennis Hanson, Executive Director	-
	Address of Owner:	647 W Virginia Street, Suite 200	
•		Milwaukee, WI 53204	•
	Phone Number of Owner:	414-246-2300	
N:\MHOEFT\WORD\FORMS\REZONING	G PETITION		

Tax Key: <a> [WAKC0964998003 V] ✓ Tax Year: <a> [2017 V]

11/27/2017 3:36:46 PM WAUKESHA COUNTY CITY OF WAUKESHA

OWNER NAME AND MAILING ADDRESS

LUTHERAN SOCIAL SERVICES OF WI 647 W VIRGINIA ST NO 300 MILWAUKEE, WI 53204-1535

Contact Us to Update Mailing Address

PROPERTY ADDRESS

2000 BLUEMOUND RD WAUKESHA, WI 53186



LEGAL DESCRIPTION
E 321.1' OF PARCEL C CERTIFIEDSURVEY MAP NO 1980V13 CERTIFIED SURVEY MAPS P343PT SE1/4 SEC 25 T7NR19E DOC NO 3286739
ASSESSMENT STATUS

Assessment Year.

Assessment Status:

Assessment Attributes: Deeded Acres:

2017 ACTIVE

NONE 0.000

Wisconsin CBRF Directory Division of Quality Assurance

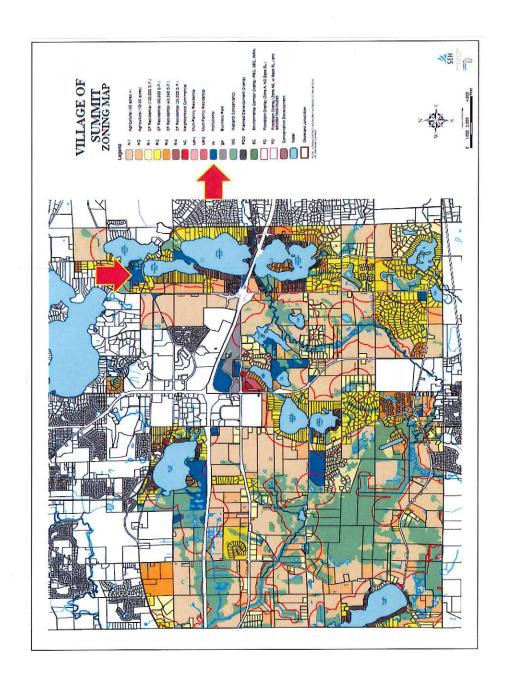
Wisconsin Department of Health Services

Directory 11/21/2017 Page 165

Public Directory
By County, Facility Name
For Facility Type CBRF

Facility Name and Address Phone Number / Contact Person	Licensee Name and Phone Mailing Address		Specialty Programs
RIVERVIEW VILLAGE SENIOR LIVING (0015619) W176 N9430 RIVER CREST DR MENOMONEE FALLS WI 53051 (262) 255-2557 MICHAEL STEMM County: WAUKESHA	RIVERVIEW VILLAGE SENIOR LIVING INC (262) 255-2557 TANGINA EDWARDS 1600 W BROADWAY RD STE 100 TEMPE AZ 85282	Type: CBRF Class: CNA Gender - Capacity: M/F - 48 Low/High rate: 2,650/4,400 Initial License: 08/01/2015	ADVANCED AGED IRREVERSIBLE DEMENTIA/ALZHEIMER'S PUBLIC FUNDING
ROGERS MEM HOSP HERRINGTON RECOVERY CENTER ROGERS MEMORIAL HOSPITAL 34700 VALLEY RD 34700 VALLEY RD 0CONOMOWOC WI 53066 (262) 646-4411 JOEL FEIST County: WAUKESHA	ROGERS MEMORIAL HOSPITAL (262) 646-4411 JOEL FEIST 34700 VALLEY RD OCONOMOWOC WI 53066	Type: CBRF Class: AA Gender - Capacity: MJF - 20 Low/High rate: 30,480/30,480 Initial License: 09/28/2009 License Renewal Fee Due': 09/30/2019	ALCOHOL/DRUG DEPENDENT
ROGERS MEM HOSP TURTLE POND RECOVERY CENTEF ROGERS MEMORIAL HOSPITAL INC 34700 VALLEY RD OCONOMOWOC WI 53086 (262) 646-4411 JOEL FEIST County: WAUKESHA	ROGERS MEMORIAL HOSPITAL INC (800) 767-4411 JOEL FEIST 34700 VALLEY RD OCONOMOWOC WI 53066	Type: CBRF Class: AA Gender - Capacity: M/F - 33 Low/High rate: 30,445/30,445 Initial License: 11/10/1997 License Renewal Fee Due': 05/31/2018	EMOTIONALLY DISTURBED/MENTAL ILLNESS
ROGERS MEMORIAL HOSPITAL DELAFIELD B (0012061) W325 OAKWOOD DR DELAFIELD WI 53018	ROGERS MEMORIAL HOSPITAL (262) 646-4411 JOEL FEIST	Type: CBRF Class: AA Gender-Capacity: M/F-16	EMOTIONALLY DISTURBED/MENTAL ILLNESS

Herrington Recovery Center CBRF (Rogers Memorial) – Village of Summit Zoning Map/Location

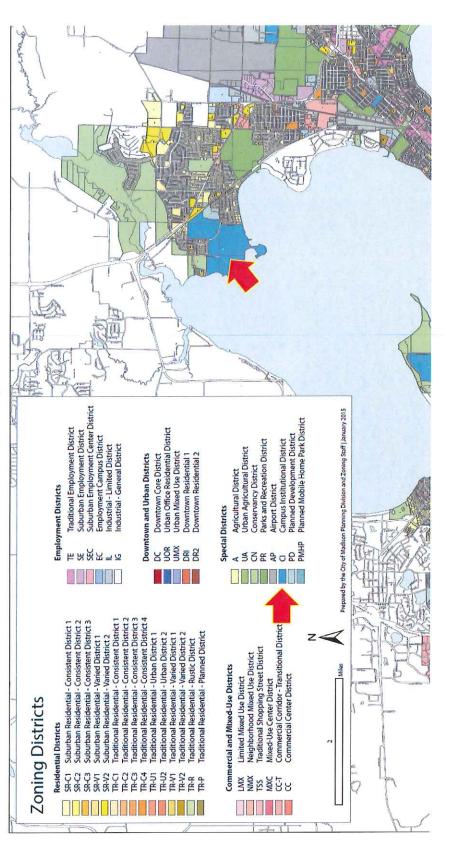


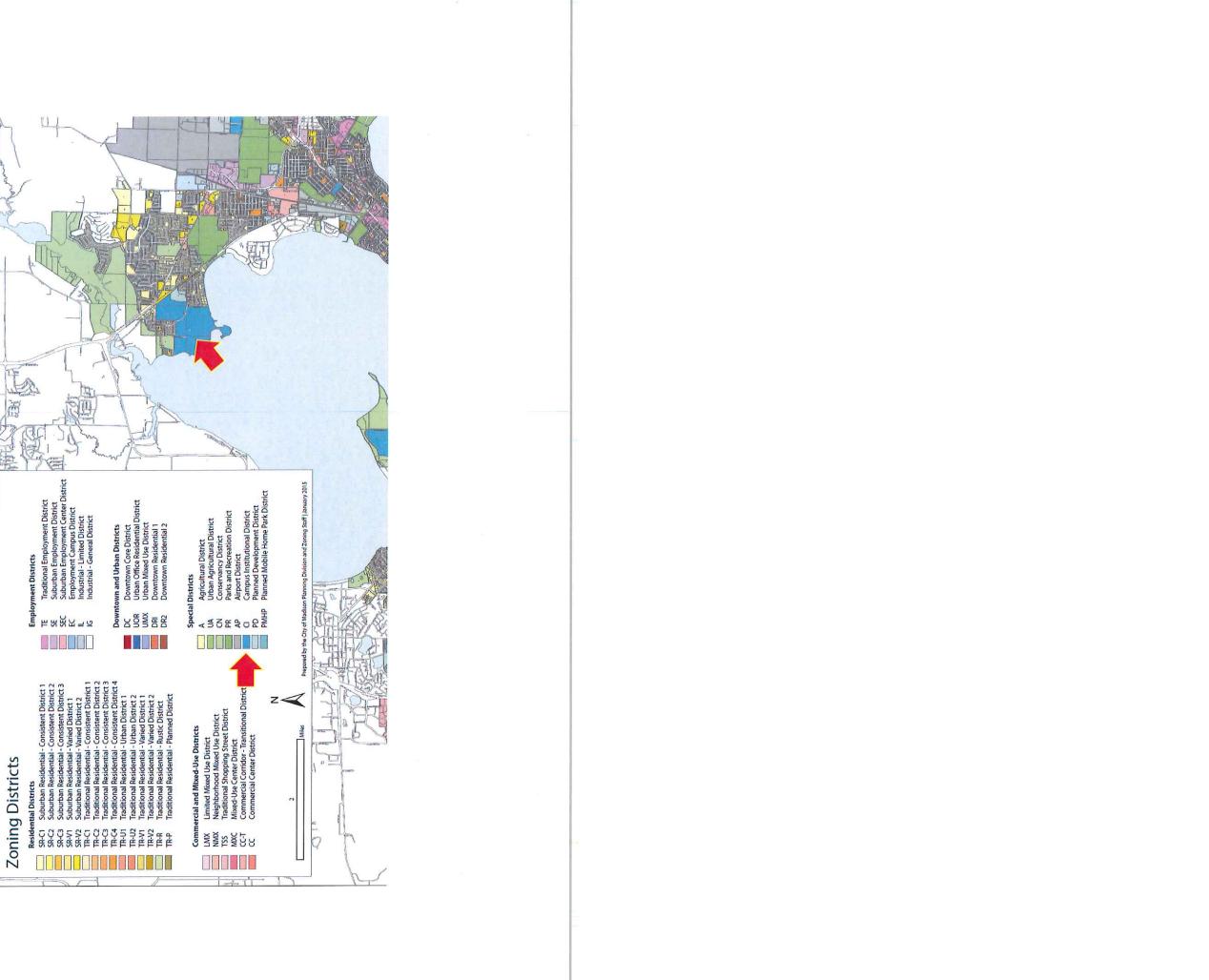
Wisconsin CBRF Directory

DEMENTIA/ALZHEIMER'S	ADVANCED AGED IRREVERSIBLE DEMENTIA/ALZHEIMER'S	ADVANCED AGED IRREVERSIBLE DEMENTIA/ALZHEIMER'S TERMINALLY ILL	ALCOHOL/DRUG DEPENDENT PUBLIC FUNDING	EMOTIONALLY DISTURBEDMIENTAL ILLNESS PUBLIC FUNDING
M/F - 20 4,550/4,750 06/02/2016 05/31/2018	CBRF CNA M/F - 50 4,348/9,788 07/25/2014 07/31/2018	CBRF CNA M/F - 16 5,500/7,300 10/25/2016	CBRF AA M/F - 25 3,337/5,425 02/01/1980 06/30/2019	CBRF AA M/F - 8 3,695/3,695 12/31/1981 12/31/2017
Gender - Capacity: M/F - 20 Low/High rate: 4,550/4,750 Initial License: 06/02/2016 License Renewal Fee Due': 05/31/2018	Type: CBRF Class: CNA Gender - Capacity: M/F - 50 Low/High rate: 4,348/9/788 Initial License: 07/25/2014 License Renewal Fee Due': 07/31/2018	VTL CBRF CLass: CNA Class: CNA Gender - Capacity: M/F - 16 Low/High rate: 5,5007,300 hittal License: 10/25/2016 License Renewal Fee Due:: 10/31/2019	Type: CBRF Class: AA Gender-Capacity: M/F - 25 Low/High rate: 3,337/5,425 Initial License: 02/01/1980 License Renewal Fee Due:: 06/30/2019	Type: CBRF Class: AA Gender - Capacity: M/F - 8 Low/High rate: 3,695/3,69! Initial License: 12/31/1981 License Renewal Fee Due*: 12/31/2017
1574 W BROADWAY STE 200 MADISON WI 53713 Licer	SUN PRAIRIE OPS LLC (952) 241-8204 RYAN NOVACZYK 7625 GOLDEN TRIANGLE DR STE#T EDEN PRAIRIE MN 55344	PARK VISTA SENIOR HOUSING MANAGEMENT L (612) 414-1571 JULIE LONERGAN 132 6TH AVE S CLINTON IA 52732	HOPE HAVEN REBOS UNITED INC (608) 249-2600 SANDRA HENDRICKS 3602 Memorial Dr MADISON WI 53704	GOODWILL INDUSTRIES OF MADISON (608) 246-3140 ELENA GOLDEN 1302 MENDOTA ST MADISON WI 53714
STOUGHTON WI 53589 (608) 819-2220 LISA FORD County: DANE	NEW PERSPECTIVE SUN PRAIRIE (0015199) 222 S BRISTOL STREET SUN PRAIRIE WI 53590 (608) 825-1600 SARAH SEARLES County: DANE	NOEL MANOR SENIOR LIVING COMPLEX (0016284) 471 PRAIRIE WAY BLVD VERONA WI 53593 (608) 620-6010 KELLEY ROBINSON County: DANE	NORTH BAY LODGE (110102) 3602 MEMORIAL DR MADISON WI 53704 (608) 249-2600 SANDRA HENDRICKS County: DANE	NORTHPORT GROUP HOME (110130) 1602 NORTHPORT DR MADISON WI 53704 (608) 663-4562 ELENA GOLDEN County: DANE

[&]quot;The Community Based Residential Facility (CBRF) directory is updated monthly. It is possible that a facility's license renewal fee due date may appear to have passed since the directory was last updated, when in fact that facility's required fee has been paid and its license has been renewed without this being reflected on the directory.

Hope Haven (North Bay Lodge) CBRF – City of Madison Zoning Map/Location





PLAN OF OPERATION

Aspen Center CBRF (f/k/a "Genesis House")
Lutheran Social Services of Wisconsin & Upper Michigan, Inc. ("LSS")
2000 W. Bluemound Rd, Waukesha

12/4/2017

Key Points

- Aspen Center is an existing residential treatment program in Waukesha for men with drug and alcohol addiction, and is a 12-bed community-based residential facility ("CBRF") licensed by the Wisconsin Department of Health Services ("DHS"). LSS is proposing to relocate the program to 2000 W. Bluemound Rd., and expand the number of beds to 22 for both men and women.
- The 2000 W. Bluemound Rd. location is proposed to be rezoned from M-3 to I-1. The
 building is residential in character, and will be renovated and demised to accommodate
 the use. Rezoning and the new use of the property is not anticipated to impact adjacent
 properties or municipal services as compared to any other permitted use on the site
 under current zoning.
- There is a critical need in the community for residential addiction programs combined with medical treatment for both men and women (as there are no cost effective residential programs available for women currently in Waukesha County). It is widely known that substance abuse, such as heroin addiction, has become a focal point of concern within the community and Waukesha County at large. Waukesha County officials (a primary referral source for the program) are advocating for expansion as there are not enough programs to meet the need. Waukesha County is aware of the LSS plan to expand, and has indicated their strong support for the project.
- The program has licenses and certifications that are highly regulated by DHS, it is managed by an experienced operator (40+ years), and overseen by trained health and medical professionals.
- Clients are required to remain drug-free (and regularly tested) while at the facility.
- Note that LSS has worked with the City of Waukesha and Waukesha County to allow the operation of the Winter 2017-2018 homeless overflow shelter at the 2000 W. Bluemound Rd. location.
- The existing facility at 1002 Motor Ave is tax-exempt. After the program transitions to the new location, the facility will be sold and may be returned to a taxable use.
- The proposed 2000 W. Bluemound Rd. location is already tax-exempt, and would retain that exemption (as opposed to LSS requesting exemption for another location in the city).

	- votere		
	noverentity		
	Montantiès		
	Newscare		
	Melanocorra		
	MANAGEMENT AND		
	HIRITAGA		

	Manageres		
	double reason		
	accommunication		
	NAPOTITICA CALLA CAL		
	ономини		
	TO THE PROPERTY OF THE PROPERT		
	NATIONAL PROPERTY OF THE PROPE		
	NORAMINER		
	NAMES AND ASSESSED ASSESSEDA ASSESSED ASSESSED ASSESSED ASSESSED ASSESSED ASSESSED ASSESSEDA ASSESSED ASSESSED ASSESSED ASSESSED ASSESSED ASSESSED ASSESSEDA		
	denvi i reze		
	no de la companya de		
	with the second		
j	ereternitron		
	and the state of t		
200	THE PROPERTY OF THE PROPERTY O		
	The state of the s		
	Avenue de la constante de la c		
	ELEKNOOM		
	No.		
	Reducition		
	nonidation in the contract of		
	relimentores		
	POR PORTUGAL PROPERTY AND A PO		
	NO.		
	TOO		
	The state of the s		
	TORNAMA		
	Accessore		
	NATION AND AND AND AND AND AND AND AND AND AN		
	The state of the s		
	The state of the s		
	econnates		
	Wannil Action		
	stanovale		
	TOOL Gelenches		
TO SECURITY OF THE PROPERTY OF	MAKeephwa		
STATE OF THE PARTY	davdarmas		
e de la companya de l	Alabounutts		
SOLUTION SOLUTION	001111000		
200	nordesowe		
CONTRACTOR	convenience		
120000000000000000000000000000000000000	W455500016		
50000000	100011000		
est establish	HUNDENAS		
Scenica Mine	CONVILENCE		
ESSOCIAL	Physician		
) Seminar	Characteristics		
handifunday	solidinative		
dama.	Waste Control of the		

Ownership

LSS is the operator of the Aspen Center program (formerly known as "Genesis House"), and the owner of the property located at 2000 W. Bluemound Rd. LSS is a 501(c)3 not-for-profit corporation.

Business Purpose and Description

For the last 40+ years, LSS has operated the Aspen Center program in Waukesha – most recently at 1002 Motor Ave. Aspen Center is a residential treatment program for men with drug and alcohol addiction, and is a 12-bed CBRF licensed by DHS.

LSS is proposing to expand Aspen Center to 22-beds, renovating the currently-vacant Bluemound Road building to support the addition of the following:

- Ten (10) additional CBRF beds
- Services for women (as well as men, which Genesis House can serve currently)
- The addition of a Medically Monitored Treatment ("MMT") program under the direction of an LSS medical director
- Additional common area and program support space, improving the sustainability and operation of the program

Experience

While LSS has over 40 years of experience with Aspen Center in its current form in Waukesha, it also has experience with providing the proposed "expanded services" at Fahrman Center in Eau Claire, WI, a 42-bed CBRF. LSS has extensive experience in providing Alcohol and Other Drug Abuse ("AODA") treatment services including outpatient, case management, recovery coach services, and 7 residential programs throughout the State. State-wide, LSS currently serves over 250 AODA clients daily.

Rezoning and Property Use

The 2000 W. Bluemound Rd. facility is a single-story building with residential character (as seen in attached photographs of the property). As seen in the attached floor plans, the building will be renovated to accommodate the proposed use. The renovation will include the demising of the building to create residential living units, common area spaces, staff offices, and other support spaces. Any exterior building improvements will be cosmetic, and will not include any alterations.

Sufficient parking exists on the property to accommodate demand from both residents and staff, as shown in the attached site plan. The property currently includes 35 parking stalls.

Per the Waukesha Zoning Code, Institutional Zoning requires that a CBRF include a minimum living area of 500SF per one-bedroom dwelling unit. The building includes 14,391 square feet¹

¹ Per architect, not including the rear garage, mechanical rooms, or laundry rooms

and 13 efficiency apartments, which results in 1,107 gross SF per unit and exceeds the minimum living area.

As compared to a use that would be permitted in the M-3 zoning district (such as office or manufacturing), a rezoning and change of use to I-1 would not result in a net increase in traffic, an increased impact to municipal services, nor anticipated nuisances such as dust, noise, or other.

Waukesha Planning Staff indicated a concern regarding DHS approval of a CBRF license outside of a residential zoning district. DHS will not provide an indication of its approval for the license in advance of filing an application (which filing requires permissive zoning). In the past, DHS has approved CBRFs in an "Institutional" zoning classification, including:

- Herrington Recovery Center at Rogers Memorial Hospital, Oconomowoc (see attached)
- Hope Haven/Catholic Charities at Mendota Mental Health Institute, Madison (see attached)

Facility Operation and Licensure

A CBRF license is not transferable, therefore, LSS is required to receive approval for a new license at Aspen Center. The application will include a program statement that outlines how the services provided at the CBRF will meet the needs of the client group, and criteria for who may reside in the CBRF. DHS inspects the facility before issuing the license, and will also inspect the facility on an ongoing basis.

A CBRF is required to provide health and behavior monitoring, personal care, leisure activities, transportation, meals, laundry facilities, and other services. There are also minimum requirements for resident unit and common area spaces, which plans are approved by DHS.

Genesis House is also licensed as an addiction treatment program under Chapter DHS 75. This license is transferrable to Aspen Center. Related to this license, DHS also conducts regular audits of the treatment-specific services. Audits review the frequency and type of support groups, the curriculums and assessments utilized, the scope and thoroughness of treatment plans, continuing care plans, and outcomes follow-up.

Referrals to Aspen Center will come primarily from Waukesha County Health & Human Services, as well as neighboring counties such as Jefferson, Dodge, and Washington County. Referrals are made to the LSS program supervisor who screens the client for admission. Criteria for admission includes a diagnosis of Substance Use Disorder, motivation to receive treatment, mental health stability, and medical stability.

Drug screens are completed upon admission and weekly on a random basis to ensure clients remain drug free at the facility.

The average resident will stay at the facility will vary depending on need, but will range from 28 days to 120 days. Upon discharge, the client is referred to a continuing care option such as an outpatient clinic.

There will be surveillance cameras at entry points and around the perimeter of the building, as well as specific internal hallways and at the medication window.

- Page 3 of 6 -

THE PROPERTY OF THE PROPERTY O			

and the state of t			
в подвижения в применения в при			
на пинежина на пинежина предела под предела пр			
HEALTH CONTRACTOR OF THE STATE			
96 интралијурцану, устану, от примерину,			
ге улитерализменти под			
оолициялистической подписати общего о			
th Article will and the secretary accounts to the secretary accounts t			
and men between the state of th			
WARRANDELECH (LIBERA) ARRESON (LIBERA)			
Medicinio Academine de Academin			
Sazzummuri ee			
filmut (emminos)cicas Arministra (Elizabethia)			
losino comitte notico con con con con con con con con con c			

LSS is required to provide standard general and professional liability, and property insurance.

Service Offerings

As a CBRF, the program is required by State Statutes to provide a Comprehensive Individual Service Plan including the resident's needs and desired outcomes, program services to be provided, measurable goals, and the methods for delivering care. The CBRF is then responsible for providing the programming, staff, and facilities to meet those goals.

Genesis House/Aspen Center will include two levels of addiction treatment at the new location to meet the needs of both men and women: MMT and Transitional Residential Treatment ("TRT") services. The program, or therapeutic milieu, will include the following:

- Evidence-based treatment methods, including Cognitive Behavioral therapy, Motivational Enhancement therapy, Social Learning Theory, and Trauma informed care
- Group and gender-specific therapy sessions
- Individual and family counseling services
- Spirituality groups
- · Recreational activities on and off site with staff supervision
- On-site medication monitoring and medication assisted treatment via referral to community agencies
- Referral for medical procedures as needed
- Meals and meal-preparation facilities for resident use
- Transitional Residential Treatment ("TRT") certification²
- Medically Monitored Treatment ("MMT") certification³

Management and Staff

A CBRF must provide 24-hour care with at least one qualified care staff person on duty and awake. The CBRF requires a designated administrator to be on the premises daily. The following is an anticipated staffing plan:

- Oversight by LSS Program Manager, Program Supervisor, and Medical Directorpsychiatrist, all with extensive experience in providing MMT and TRT addiction treatment.
- Program supervisor will be on the premises 40 hours per week
- A Clinical supervisor will be housed at the facility and thus will be on-site 20-40 hours per week. The clinical supervisor has 37 years of experience in the addiction field, holds a state clinical supervisor's license, a clinical substance abuse counselor's license, a

² According to DHS, TRT is a "clinically supervised, peer-supported therapeutic environment with clinical involvement. The service provides substance abuse treatment in the form of counseling for 3 to 11 hours per patient weekly, immediate access to peer support through the environment and intensive case management which may include direct education and monitoring in the areas of personal health and hygiene, community socialization, job readiness, problem resolution counseling, housekeeping and financial planning."

³ According to DHS, MMT "operates as a 24-hour, community-based service providing observation, monitoring and treatment by a multidisciplinary team under supervision of a physician, with a minimum of 12 hours of counseling provided per week for each patient."

Bachelor's degree in psychology and human services, and is nearing completion of her Master's program.

- Licensed addiction and mental health counselors
- Volunteer Clergy staff who provide support for those who request it and are interested
- Residential care staff (support professionals), which may vary based on the needs of
 individuals in the program at that time. It is anticipated that there will be 2 support staff
 on the premises during first and second shifts on the weekends, and 1 support staff on
 the 3rd shift.
- · Maintenance staff

The following are staff credentials and training requirements for the operation of a CBRF, per DHS:

- The designated administrator (program supervisor) must meet certain educational requirements, including at least an associate degree in a health care related field, or a combination of field-experience and successful completion of a DHS-approved administrator training course. The current program supervisor holds a Bachelor's degree, is licensed as a clinical substance abuse counselor, and has 28 years of experience in the addiction field.
- All employees must receive task-specific training, and training specifically to serve the client group.
- The supervisors, counselors, and resident care staff must receive continuing education each calendar year.

- Page 5 of 6 -

Order)	
A Parlement of the	
100000	
AT TAXABLE	
VINESNIN	
National Land	
TO STATE OF THE PERSON NAMED IN	
21170000000	
OATHER DOOR	
and the same	
hadanda	
receptor	
rate and a	
10000000	
activitation	
CASSESS C	
CANAGASTA CA	
THEORYGON	
energy Hann	
210mmm22	
continuous.	
AND	
THREEOTERS	
5	

ATTACHMENTS

Existing Building Photos

Building Renovation Floor Plan

Building Site Plan

Cut Sheets for Comparable CBRF Zoning

VERIFY ALL CONDITIONS AND DIMENSIONS ON THE JOB AND NOTIFY THE DESIGN ALLIANCE ARCHITECTS, INC. OF ANY DISCREPANCIES

LUTHERAN SOCIAL SERVICES OFFICES

2000 Bluemound Road

Waukesha, WI

DRAWING INDEX:

SITE LOCATION MAP, DRAWING INDEX SITE PLAN SITE AERIAL MAP BASEMENT PLAN MAIN FLOOR PLAN GENERAL NOTES

DOOR SCHEDULE, ROOM FINISH SCHEDULE

PROJECT DESCRIPTION:

REMODEL OF EXISTING OFFICE BUILDING

BUILDING INFORMATION:

CONSTRUCTION TYPE:	TYPE X
BUILDING FOOTPRINT:	XXXX S.F.
ALTERED AREA:	XXXX S.F.
NO. OF FLOORS:	1 + BASEMENT
OCCUPANCY GROUP:	Х
SPRINKLERED:	Х

LUTHERAN SOCIAL SERVICES OFFICES 2000 Bluemound Road Waukesha, WI 53186

DRAWING NAMES

Arrelhitteets,

Design

SITE LOCATION MAP

REVISIONS

PROJECT DATA

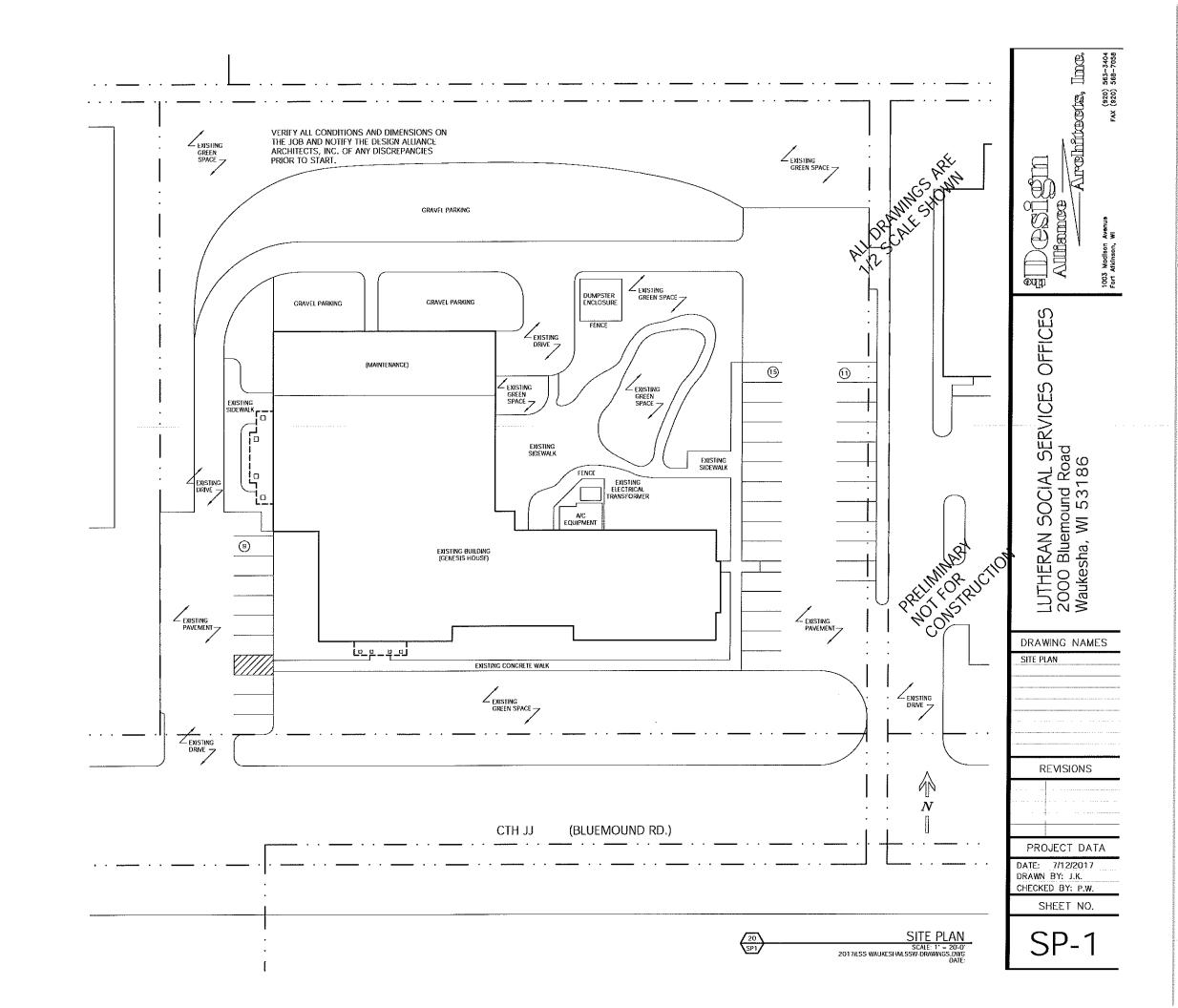
DATE: 7/12/2017 DRAWN BY: J.K. CHECKED BY: P.W.

SHEET NO.

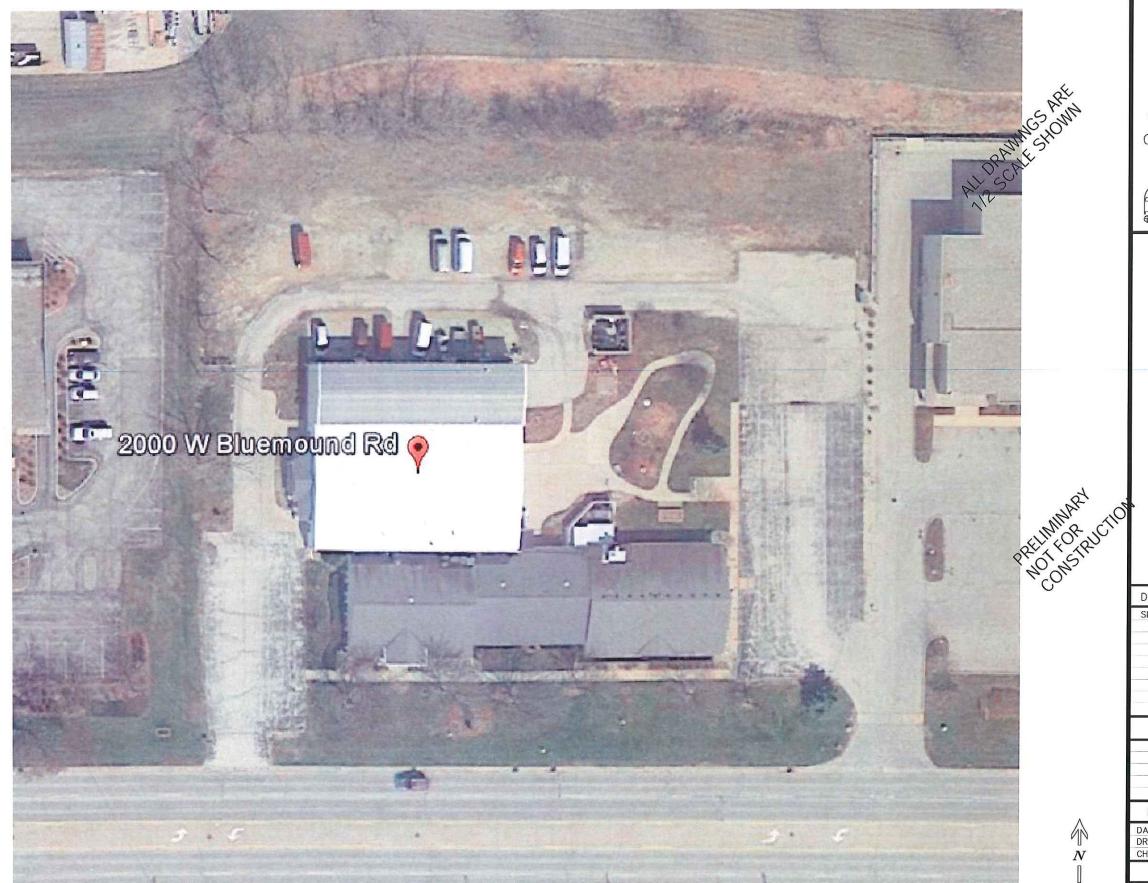
T-1

SITE LOCATION MAP

N



VERIFY ALL CONDITIONS AND DIMENSIONS ON THE JOB AND NOTIFY THE DESIGN ALLIANCE ARCHITECTS, INC. OF ANY DISCREPANCIES PRIOR TO START.



LUTHERAN SOCIAL SERVICES OFFICES 2000 Bluemound Road Waukesha, WI 53186 DRAWING NAMES

SITE AERIAL MAP

REVISIONS

PROJECT DATA DATE: 7/12/2017 DRAWN BY: J.K.

CHECKED BY: P.W. SHEET NO.

(920) 563-3404 FAX (920) 568-7058

Arrelhitteets, Ime.

#Design

Allifance

N

SITE AERIAL MAP

SCALE: N.T.S.
2017/LSS WAUKESHAYLSSW-DIRVAWINGS,DWG
DATE: NOVEMBER 27, 2017

SP-2