## CITY OF WAUKESHA, WISCONSIN

201 DELAFIELD STREET \* ROOM 200 \* WAUKESHA, WI 53188 \* PH: (262)524-3750 \* FAX: (262)524-3751

## PERMANENT SIGN PERMIT APPLICATION

Office Use Only Janho Hon SITE ADDRESS: ☐ PICTURE/Drawing/Site Plan Total Number of signs applying for today: \_\_\_\_\_ Value of Sign(s) \$ 250 FEE FEE: \$40 min. or \$1 per sq. ft. Required in full at time of submittal. FEE IS NON-REFUNDABLE ☐ ELECTRICAL PERMIT Initials: Permit copy will be mailed to this address Signs Sign Contractor: For questions call: Business Sign Contractor IF THIS IS AREA IS LEFT EMPTY, PERMIT WILL NOT BE MAILED. (MANDATORY FIELD; application will be returned if left blank.) You must submit an electrical permit signed by a licensed electrician with all illuminated sign permit applications. HAS THIS BEEN DONE? YES, Permit No. BL -NOT APPLICABLE NO ATTACH A COLOR PHOTO, DRAWING, AND/OR SITE PLAN. Show dimensions to scale, colors, and location of sign. CHECK ONE: TYPE OF SIGN (Circle all that apply): New Sign Existing Sign Face Change Only Wall Door Projecting Window Roof Billboard **Awning** Freestanding Yard **Double Face** Horizontal Width of Sign Vertical dimension of Sign **TOTAL Square Footage:** If Sign is detached or projecting, please supply: Total Height \_\_\_\_\_ Clearance: Setback: Premise Data: Street Frontage:\_\_\_\_ Building or Tenant Space Width: Other Street Frontage: PLEASE LIST ALL EXISTING SIGNAGE ON THE BACK OF THIS SHEET. By my signature, I state and agree, that I have carefully examined the completed application and do hereby certify that all information herein is true and correct, and I further certify that any and all work performed shall be done in accordance with the Ordinances of the City of Waukesha, and the Laws of the State of Wisconsin pertaining to the work described herein Legal Signature Zoning District: Gross sign area for premises: Area used by other signs: Approved Conditions (if any): Must submit electrical permit within 30 days of meeting or permit shall be voided. **Denied** Does not conform to: ☐ Architecturally compatible ☐ Avoid needless elaboration ☐ Not to face R-district ☐ Consolidation of signs ☐ Height ☐ Clearance ☐ Area ☐ Corner Vision ☐ Projection ☐ Distracting sign ☐ Setback ☐ Other Authorized Signature Date of Review

INCOMPLETE APPLICATIONS MAY NOT BE PROCESSED.

