



Meeting Minutes - Draft

Waukesha Water Commission

Water Utility Commission

Thursday, December 21, 2017

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 5 - Zinda, Ybarra, Reilly, Thieme, and Francoeur

Absent 2 - Piatt, and Couri

3. Public Comment

4. Approval of Minutes

- a. [ID#17-1808](#) Approve Minutes of 11 16 2017 Monthly Commission Meeting and 12 05 2017 Special Commission Meeting

A motion was made by Alderman Terry Thieme, seconded by Commissioner Joan Francoeur, that the minutes be approved. The motion carried by the following vote:

Aye: 5 - Zinda, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Piatt and Couri

5. Action Items

- a. [ID#17-1810](#) Approve an additional purchase order for the legal services agreement with Stafford Rosenbaum LLP for a time and materials agreement not to exceed \$75,000.

A motion was made by Mayor Shawn Reilly, seconded by Commission Secretary Greg Zinda, that this item be approved. The motion carried by the following vote:

Aye: 5 - Zinda, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Piatt and Couri

- b. [ID#17-1811](#) Approve Payments from the General Fund and the Improvement Fund

A motion was made by Commission Secretary Greg Zinda, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:

Aye: 5 - Zinda, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Piatt and Couri

- c. [ID#17-1812](#) Approve Capital Improvement Plan and Operating Plan for 2018

A motion was made by Commission Secretary Greg Zinda, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:

Aye: 5 - Zinda, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Piatt and Couri

- d. [ID#17-1818](#) Approve 2018 Blanket Purchase Orders

A motion was made by Alderman Terry Thieme, seconded by Commissioner Paul Ybarra, that this item be approved, with amendment to add CH2M to the Greeley and Hanson PO to cover pipe loop testing to be done by CH2M. No change to the bottom line. The motion carried by the following vote:

Aye: 5 - Zinda, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Piatt and Couri

- e. [ID#17-1813](#) Approve Amendment No. 2 for the 2018 portion of the routing study for the water supply pipeline.

A motion was made by Alderman Terry Thieme, seconded by Commission Secretary Greg Zinda, that this item be approved. The motion carried by the following vote:

Aye: 5 - Zinda, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Piatt and Couri

- f. [ID#17-1817](#) Approve the water main relocation request for Linden Grove Communities at no cost to the water utility.

A motion was made by Commissioner Paul Ybarra, seconded by Commission Secretary Greg Zinda, that this item be approved, contingent upon looping the watermain to Chancery Lane. The motion carried by the following vote:

Aye: 5 - Zinda, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Piatt and Couri

- g. [ID#17-1828](#) Approve the Consent allowing the City's Clean Water Loans to be issued with a 1.1 net revenue requirement.

A motion was made by Commission Secretary Greg Zinda, seconded by Mayor Shawn Reilly, that this item be approved for recommendation to the Council. The motion carried by the following vote:

Aye: 5 - Zinda, Ybarra, Reilly, Thieme and Francoeur

Absent: 2 - Piatt and Couri

6. Discussion Items

- a. [ID#17-1814](#) Great Lakes Update

7. Information Items

- a. [ID#17-1815](#) Utility Performance Report
- b. [ID#17-1819](#) 2018 Fees and Charges as determined by General Manager
- c. [ID#17-1816](#) Financial Report

8. Adjourn