



Meeting Minutes - Draft

Waukesha Water Commission

*Water Utility Commission*

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Thursday, January 18, 2018

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

**Present** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme, and Francoeur

Announcement of Closed Session Pursuant to Wis. Stats. 19.85 (1)(c) to discuss  
General Manager's 2017 Performance Evaluation and 2018 Compensation.

3. Public Comment

4. Approval of Minutes

a. [ID#18-0090](#) Approve Minutes of the December 21, 2017 Commission Meeting.

**A motion was made by Commission Secretary Greg Zinda, seconded by  
Alderman Terry Thieme, that the minutes be approved. The motion carried by  
the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

5. Action Items

a. [ID#18-0091](#) Approve payments from the General Fund and the Improvement Fund

**A motion was made by Commission Secretary Greg Zinda, seconded by  
Commissioner Gerald Couri, that this item be approved. The motion carried by  
the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

b. [ID#18-0092](#) Designate the Waukesha State Bank, including its investment branch,  
Waukesha Investments, JP Morgan Chase Bank, and the State of  
Wisconsin Local Government Investment Pool, as depositories for the  
2018 calendar year.

**A motion was made, seconded by Commissioner Gerald Couri, that this item be  
approved. The motion carried by the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- c. [ID#18-0093](#) Approve the additional water main on Motor Avenue from Fairview Avenue to Washington Avenue. Walpshington

**A motion was made by Alderman Terry Thieme, seconded by Commission Secretary Greg Zinda, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- d. [ID#18-0095](#) Approve of the Developer's Agreement with Linden Grove, Inc. for improvements to Linden Grove Communities.

**A motion was made by Alderman Terry Thieme, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- e. [ID#18-0096](#) Approve Waukesha Water Utility Distribution System Water Quality Testing Contract Amendment

**A motion was made by Commissioner Gerald Couri, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

- f. [ID#18-0101](#) Approve the water main easement for the Linden Grove, Inc.

**A motion was made by Commissioner Gerald Couri that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

## 6. Discussion Items

- a. [ID#18-0097](#) Great Lakes Update

## 7. Information Items

- a. [ID#18-0098](#) Utility Performance Report

- b. [ID#18-0099](#) Financial Report

## 8. Closed Session

- a. [ID#18-0106](#) Motion will be made to go into closed session pursuant to Section 19.85(1) (c) Wis. Stats. to discuss General Manager's 2017 Performance Evaluation and Approve 2018 Compensation.

Upon conclusion of the closed session, a motion will be made to reconvene in open session.

Possible action on matters discussed in closed session.

**A motion was made by Commission President Joe Piatt, seconded by Mayor Shawn Reilly, to convene in closed session. The motion carried by the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

**b. Motion to Reconvene in Open Session**

**A motion was made by Commission President Joe Piatt, seconded by Commissioner Gerald Couri, to reconvene into open session. The motion carried by the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

**c. Motion on Matters Discussed in Closed Session**

**A motion was made by Commission President Joe Piatt, seconded by Commissioner Gerald Couri, to increase General Manager's Base Compensation 4.13% effective 1/1/2018; and award a \$5,000 lump sum bonus to be payable as soon as possible. The motion carried by the following vote:**

**Aye:** 7 - Zinda, Piatt, Couri, Ybarra, Reilly, Thieme and Francoeur

**9. Adjourn**