

MEMORANDUM

DATE: February 19, 2018

TO: Dan Duchniak

FROM: Kelly Zylstra

RE: PSA for Services Relating to the Morris Tower Repainting

The 100,000 gallon Morris Tower was built in 1998 and serves the south central section of the City. In August of 2015, the Utility contracted with Dixon Engineering, Inc. to inspect the tower which identified the coating systems have exceeded their life cycle.

On February 2, 2018, proposals for professional services associated with review of specifications for repainting, bid review and recommendation, and performing inspections for the Morris Tower Repainting were sent to four firms. Proposals were due on February 16, 2018. A summary is shown below.

Name of Firm	Firm Profile (10)	Past Experience (25)	Key Personnel (40)	Fee (25)	Total (100)	Estimated Fee (\$)
Dixon Engineering, Inc. 5307 South 92 nd St., Ste. 125 Hales Corners, WI 53130	9	24	35	24	92	\$26,290.00
Short Elliot Hendrickson, Inc. 501 Maple Avenue Delafield, WI 53018-9351	9	23	35	23	90	\$26,790.00
raSmith 16745 W. Bluemound Road Brookfield, WI 53005-5938	Did not submit – could not meet the NACE Requirements					
Baxter & Woodman 115 S. 84 th Street, Ste. 175 Milwaukee, WI 53214	Did not submit – firm uses Dixon exclusively for this work					

Recommended Motion: Move to approve a Professional Services Agreement (PSA) with Dixon Engineering in the amount of \$26,290.00 for the design review and inspection services associated with the Morris Water Tower Repainting.