

# WAUKESHA PUBLIC LIBRARY

## POLICY: **LOAN PERIODS AND LIMITS**

Approved by Library Board: ~~7/14/16~~ **3/8/18**

Number: C-3

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### LOAN PERIODS

21 days for all items except as listed below  
3 hours for laptops and bicycle locks  
7 days for Rental Collection, DVDs, and WiFi Hotspots  
Up to 90 days for Book Group Kits, with specific date to be chosen by customer

### LOAN LIMITS (per card)

Total items on card 125  
Consisting of any combination of the following\*

Books	125
Magazines	<del>20</del> 125
Pamphlets	<del>20</del> 125
Compact Discs	
Adult music	<del>20</del> 125
Adult CD Books	<del>20</del> 125
Children's music	<del>20</del> 125
Children's CD Books	<del>20</del> 125
DVDs	<del>20</del> 125
Book Group Kit	2
Toys	1
Playaways	<del>10</del> 125
Laptop	1
WiFi Hotspots	1
Bicycle locks	1

\* ~~Limits for individual item types may not be exceeded in the total of 125 items per card, for example, a card may have a total of 125 items checked out to it but no more than 20 of those items can be magazines or pamphlets, etc.~~