

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> Information Technology Board	<b>Date:</b> 3/27/2018
<b>Common Council Item Number:</b> ID#18-0311	<b>Date:</b> 4/5/2018
<b>Submitted By:</b> Chris Pofahl	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KML
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BER
<b>Subject:</b> Information Security Incident Response Plan	

**Details:**

The IT Department will be developing an Information Security Incident Response Plan, which will yield a well-defined, organized approach for handling potential information security events and incidents which involve system and network resources.

HALOCK was awarded the contract via the Request for Proposals process. Halock will work with IT as well as other departments to define roles and responsibilities of the IR team. Input to the plan includes any existing plans or procedures that support incident response.

The contract was approved by Brian Running.

**Options & Alternatives:**

Option 1: Develop the IRP in-house.

**Financial Remarks:**

The funds are available in the 2018 operational budget 1916.52140

**Executive Recommendation:**

City Administrator recommends moving forward with developing the Incident Response Plan.

