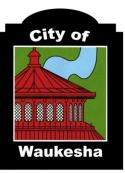
# CITY OF WAUKESHA



Administration 201 Delafield Street, Waukesha, WI 53188 Tel: 262.524.3701 fax: 262.524.3899 www.ci.waukesha.wi.us

| <b>Committee:</b>                                                                                                     | <b>Date</b> :                                                           |
|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Parks, Recreation & Forestry Board                                                                                    | 4/16/2018                                                               |
| Common Council Item Number:                                                                                           | <b>Date:</b>                                                            |
| #18-0593                                                                                                              | 5/1/2018                                                                |
| <b>Submitted By:</b><br>Ron Grall, Director of Parks, Recreation & Forestry<br>Karen Richards, WPRF SPARS Coordinator | <b>City Administrator Approval:</b><br>Kevin Lahner, City Administrator |
| Finance Department Review:                                                                                            | City Attorney's Office Review:                                          |
| Rich Abbott, Finance Director                                                                                         | Brian Running, City Attorney Click here to enter text.                  |

# Subject:

Approval and authorization of contract between City of Waukesha and Robert Eisenach, dba Head Enterprises, for Food & Non-Alcoholic Beverage Concession Services at WRO Youth Sports Complex.

#### Details:

Waukesha Parks, Recreation & Forestry Department (WPRF) is contracting with Robert Eisenach, dba Head Enterprises, to provide Food & Non-Alcoholic Beverages Concession Services at WRO Youth Sports Complex . These services will be offered primarily during the WPRF Youth Leagues and other rental games/events at the complex. A Request for Proposal was disseminated and one bid was received. The bid is for \$1,500 plus 15% of gross sales. Mr. Eisenach has provided WRO concession services successfully for many years. The City Attorney has reviewed this contract.

### **Options & Alternatives:**

WPRF could utilize staff to provide concession services in-house, however, at this time, WPRF staff considers contracting with Robert Eisenach to be the most efficient and cost effective method to provide these services at WRO Youth Sports Complex for 2018.

### Financial Remarks:

The revenue for this service is budgeted in 5310.45810 Recreation Programs/Recreation Fees.

### **Executive Recommendation:**

Recommend approval of the contract between City of Waukesha and Robert Eisenach, dba Head Enterprises, and authorize the Mayor to enter into this contract.

# **Committee Recommendation:**

The Parks, Recreation & Forestry Board will be considering this item at the April 16, 2018 meeting.

