



Meeting Minutes - Draft

Waukesha Water Commission

Water Utility Commission

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Thursday, May 17, 2018

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

*Commissioner Gerald Couri Presided over the meeting in the absence of President Piatt and will be authorized signer as needed.*

2. Roll Call

**Present** 5 - Couri, Ybarra, Thieme, Francoeur, and Reilly

**Absent** 2 - Zinda, and Piatt

3. Public Comment

4. Approval of Minutes

a. [ID#18-0742](#) Approve Minutes of April 19, 2018 Meeting

**A motion was made by Alderman Thieme, seconded by Commissioner Ybarra, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

5. Action Items

a. [ID#18-0743](#) Approve Payments from the General Fund and the Improvement Fund

**A motion was made by Alderman Terry Thieme, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

- b. [ID#18-0744](#) Bids Received: Friday, May 11, 2018, at 10:00 A.M.  
Approve Contract for Moreland Boulevard Water Main Replacement

The Board of Public Works concurs with the Waukesha Water Commission to award the low bid from American Sewer Services in the amount of \$514,000.00.

**A motion was made by Alderman Terry Thieme, seconded by Commissioner Paul Ybarra to approve the contract bid amount, totaling \$514,000.00 with American Sewer Services, Inc., for the Moreland Boulevard Water Main Replacement project.**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

- a. [ID#18-0753](#) Discuss 2017 Audited Financial Statements

*This item was moved up in the agenda. Jodi Dobson of Baker Tilly presented the findings of the 2017 audit.*

- c. [ID#18-0745](#) Authorize a Reimbursement Resolution allowing the City to declare its official intent to reimburse expenditures of up to \$1,936,574 for the water system improvements on Main Street from N. Barstow Street to Lombardi Way

**Indexes:** Resolution

**A motion was made by Alderman Terry Thieme, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

- d. [ID#18-0746](#) Authorize a Reimbursement Resolution allowing the City to declare its official intent to reimburse expenditures of up to \$1,266,001 for the water system improvements on Moreland Blvd from Michigan Avenue to Summit Avenue

**Indexes:** Resolution

**A motion was made by Commissioner Paul Ybarra, seconded by Shawn Reilly, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

- e. [ID#18-0747](#) Authorize a Reimbursement Resolution allowing the City to declare its official intent to reimburse expenditures of up to \$798,672 for the water system improvements on Motor Avenue from Fairview Avenue to Mountain Avenue

**Indexes:** Resolution

**A motion was made by Shawn Reilly, seconded by Alderman Terry Thieme, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

- g. [ID#18-0749](#) Recommend approval of a \$675,152 loan from Wisconsin State Drinking Water Loan Program to the Finance Committee and the City Council in order to refinance a portion of the 2016 Note Anticipation Notes.

**A motion was made by Commissioner Joan Francoeur, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

- h. [ID#18-0750](#) Approve purchase of annual water treatment chemicals from chosen vendors, as presented.

**A motion was made by Commissioner Paul Ybarra, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

- i. [ID#18-0751](#) Approve bid for Engler Well Pump Replacement

**A motion was made by Commissioner Joan Francoeur, seconded by Alderman Terry Thieme, to award the replacement of the well pump and motor for Engler Well to Municipal Well and Pump in the amount of \$27,510.00. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

- j. [ID#18-0752](#) Approve purchase of replacement Fleet Vehicle

**A motion was made by Commissioner Joan Francoeur, seconded by Alderman Terry Thieme, to approve the purchase of a 2019 Chevy Colorado from Ewald Automotive Group of Hartford in the amount of \$22,121.50 with the trade in of Truck 6, a 2008 Ford Ranger. The motion carried by the following vote:**

**Aye:** 5 - Couri, Ybarra, Thieme, Francoeur and Reilly

**Absent:** 2 - Zinda and Piatt

6. Discussion Items

- b. [ID#18-0754](#) Great Lakes Update

7. Information Items

- a. [ID#18-0755](#) Utility Performance Report
- b. [ID#18-0756](#) Financial Report

8. Adjourn