

Waukesha Public Library Board Committees and Representatives
7/1/17

Building Committee (number of meetings will vary according to projects undertaken)

- 1) Considers all building-related concerns and recommends and oversees necessary modifications to the library's facility
- 2) Considers building and equipment needs for a multi-year period and recommends a capital budget for non-technology items on an annual basis
- 3) Considers security-related concerns and recommends and oversees necessary action (Ad Hoc Security Committee comprised of representatives of Library, City, Police, Schools, and other concerned agencies also meets quarterly)

Finance Committee (2 or 3 meetings per year, summer or fall)

- 1) Recommends annual budget for operating expenses
- 2) Supports the requested budget through attendance at appropriate hearings/meetings

Human Resources Committee (3 to 4 meetings per year)

- 1) Recommends new or updated human resources policies, and such items as annual salary increases for staff and requests for leaves of absence beyond 21 days
- 2) Reviews the Director's performance in conjunction with the Board President

Planning and Policy Committee (3 to 4 meetings per year)

- 1) Recommends a plan of service for the library
- 2) Recommends a plan for technology, including a multi-year budget for capital items
- 3) Recommends new or updated library policies not related to human resources

Ad Hoc Fund Development Committee (1 to 2 meetings per year)

- 1) Recommends ways of developing alternative sources of revenue for library
- 2) Raises fund for library

Representative to Friends of the Waukesha Public Library (Approximately 6 meetings per year, on the third Monday of the odd numbered month at 6:30 PM)

- 1) Serves as liaison between the Friends of the Library and the Waukesha Public Library Board
- 2) Recommends any Board action related to the Friends

Representative to Bridges Library System (BLS) Board (12 meetings per year, usually on the third Tuesday at 6:00 PM)

- 1) Represents the Waukesha Public Library Board on the Bridges Board
- 2) Recommends any Board action related to Bridges

Representative to Library Public Art Committee (3 to 4 meetings per year; additional meetings during artist selection)

- 1) Serves as liaison between the Art Committee and the Waukesha Public Library Board
- 2) Recommends any Board action related to the Committee