



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, August 21, 2018

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Thank you to Ald. Boyle

2. Roll Call

*Ald. Cory Payne arrived at 6:42 pm during Item # 18-1207.*

**Present:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

3. Pledge of Allegiance

4. Public Comment

*Chris Bauman, 1800 Tallgrass Cir., spoke against the medicinal cannabis referendum and expressed concern about the new City Hall not being on the Agenda.*

5. Approval of Minutes

[ID#18-1233](#) Minutes from August 7, 2018

**Attachments:** [ccmn 180807 draft](#)

**A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the Minutes from August 7, 2018. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

**Nay:** 1 - Cummings

**Absent:** 1 - C. Payne

### **Consent Agenda**

*Item #s 18-1112 and 18-1169 removed by Ald. Pieper, #18-1207 removed by Ald. Thieme. The remainder of the Consent Agenda passed as presented by unanimous consent.*

### **1. Other Boards and Commissions**

### **2. Plan Commission**

[PC18-0080](#) White Rock Redevelopment, East, White Rock Avenue - Certified Survey Map.

**Attachments:** [App & Map.pdf](#)  
[White Rock Cover Sheet.pdf](#)

### **3. Standing Committees**

[ID#18-1207](#) Recommend approval of the Relocation Order Resolution and Resolution of Public Necessity for the Waukesha Water Utility New Pumping Station near the vicinity of West Oklahoma Avenue and Honey Creek Drive.

**Sponsors:** Water Utility

**Attachments:** [Milw Pumping Station Resolution.pdf](#)

*This item was removed from Consent and handled under the Water Utility Report.*

#### **A. Finance Committee - Ald. Pieper**

[ID#18-1003](#) Review and act on a recommendation to modify the special revenue fund (0244) - Holiday Light Donations as described in the documentation.

**Sponsors:** Community Development

**Indexes:** Holiday Lights; donation; Special Revenue Funds

**Attachments:** [Cover Sheet- Change Fund 0244.pdf](#)

[ID#18-1112](#) Review and act on a 2018 CIP budget adjustment for the repairs/replacement of the Aviation Administrative and Service Center roof, gutters, and downspouts.

**Sponsors:** Parks and Recreation & Forestry

**Indexes:** capital projects; Budget

**Attachments:** [Cover Sheet - 2018 Aviation budget amendment.pdf](#)

*This item was removed from Consent and handled under the Finance Committee Report.*

[ID#18-1134](#) Review and act on a request for City use of the National Cooperative Purchasing Alliance (NCPA) cooperative purchasing program for the procurement of equipment, supplies and materials.

**Sponsors:** Parks and Recreation & Forestry

**Indexes:** National Cooperative Purchasing Alliance; NCPA; purchasing

**Attachments:** [Cover Sheet - Government Purchasing 2018 NCPA.pdf](#)

[ID#18-1135](#) Review and act on a request for City use of the U.S. Communities Government Purchasing Alliance cooperative purchasing program for the procurement of equipment, supplies and materials.

**Sponsors:** Parks and Recreation & Forestry

**Indexes:** U S Communities Government Purchasing Alliance; purchasing

**Attachments:** [Cover Sheet - Government Purchasing 2018 US Communities.pdf](#)

[ID#18-1169](#) Review and act on a request to approve the transfer of \$110,000 of unused funds from Fire Station #3 construction project to complete the purchase of the replacement of self-contained breathing apparatus (SCBA) in 2018.

**Sponsors:** Fire Department

**Indexes:** Fund Transfers; self contained breathing apparatus

**Attachments:** [Cover Sheet - SCBA Project.pdf](#)  
[SCBA request.pdf](#)

*This item was removed from Consent and handled under the Finance Committee Report.*

## **B. Building & Grounds Committee - Ald. E. Payne**

## **C. Ordinance & License Committee - Ald. Johnson**

[ID#18-1195](#) Bartender Applications - August 13, 2018

**Attachments:** [Bartenders 20180814](#)

[ID#18-1196](#) INVITED Other Applications - August 13, 2018

**Attachments:** [Other Licenses 8.13.18](#)

[ID#18-1197](#) Other Applications - August 13, 2018

**Attachments:** [Other Licenses 8.13.18](#)

## **D. Human Resources - Ald. Thieme**

## **E. Board of Public Works - Dr. Fred Abadi**

[ID#18-1085](#) Review and act on Contract Change Order No. 1 with LaLonde Contractors, Inc., for the South Street and Gaspar Street Utility and Street Reconstruction project.

**Sponsors:** Public Works

**Attachments:** [18-1085 BPW Agenda Cover - South and Gaspar Change Order 1.pdf](#)  
[18-1085 C107 - CCO1-South and Gaspar.pdf](#)

[ID#18-1148](#) Review and act on Contract Change Order No. 1 with Stark Pavement Corp. for the 2018 Resurfacing Project for the paving of the City Drop Off Center parking lot.

**Sponsors:** Public Works

**Attachments:** [18-1148 BPW Agenda Cover - CO 1-Stark - Resurfacing.pdf](#)  
[18-1148 C107 - CCO1-Stark-2018 Resurfacing.pdf](#)

[ID#18-1168](#) Review and act on the Storm Water Management Practice Maintenance Agreement between Beaudry at 1422 Pearl St. and the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [18-1168 BPW Agenda Cover Sheet - Beaudry.pdf](#)  
[SWM asbuilt-BASIN ASBUILT 24X36.pdf](#)  
[SWM agreement.pdf](#)

### **End of Consent Agenda**

#### **6. New Business**

#### **7. Public Hearing**

[PC18-0089](#) 812 N. East Avenue - Rezone from B-3 Zoning to I-1 Zoning  
*This item will be taken up at the September 18, 2018 Common Council Meeting.*

[PC18-0090](#) 810 N. East Avenue - Rezone from B-3 Zoning to I-1 Zoning  
*This item will be taken up at the September 18, 2018 Common Council Meeting.*

[PC18-0091](#) Two parking lots located at the corner of N. East Avenue and South Street - Rezone from B-3 Zoning to I-1 Zoning  
*This item will be taken up at the September 18, 2018 Common Council Meeting.*

#### **8. Action on Public Hearing**

[PC18-0089](#) 812 N. East Avenue - Rezone from B-3 Zoning to I-1 Zoning  
*No action taken.*

[PC18-0090](#) 810 N. East Avenue - Rezone from B-3 Zoning to I-1 Zoning  
*No action taken.*

[PC18-0091](#) Two parking lots located at the corner of N. East Avenue and South Street - Rezone from B-3 Zoning to I-1 Zoning

*No action taken.*

## **Reports**

### 9. Other Boards and Commissions

#### A. Transit Commission Report - Dr. Fred Abadi

#### B. Water Utility Commission - Ald. Thieme

[ID#18-1241](#) Water Utility Commission Meeting Update

**Attachments:** [08 16 2018 Meeting update to Council](#)

[ID#18-1207](#) Recommend approval of the Relocation Order Resolution and Resolution of Public Necessity for the Waukesha Water Utility New Pumping Station near the vicinity of West Oklahoma Avenue and Honey Creek Drive.

**Sponsors:** Water Utility

**Attachments:** [Milw Pumping Station Resolution.pdf](#)

*Resolution #: 57-18*

**A motion was made by Ald. Thieme, seconded by Ald. Johnson to approve the Relocation Order Resolution and Resolution of Public Necessity for the Waukesha Water Utility New Pumping Station near the vicinity of West Oklahoma Avenue and Honey Creek Drive. The motion passed by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

#### C. Information Technology Board Report - Ald. Manion

#### D. Landmarks Commission Report - Ald. Rodriguez

#### E. Redevelopment Authority Report - Ald. Skinner

#### F. Parks, Recreation & Forestry Board Report - Ald. Johnson

#### G. Library Board Report - Ald. Helgestad

#### H. Cemetery Commission Report - Ald. Boyle

#### I. Waukesha Housing Authority Report - Ald. Rodriguez

#### J. Community Development Block Grant Committee Report - Jennifer Andrews

#### K. Public Art Committee Report - Ald. C Payne

### 10. Plan Commission - Jennifer Andrews

## 11. Standing Committees

### A. Finance Committee Report - Ald. Pieper

[ID#18-1112](#) Review and act on a 2018 CIP budget adjustment for the repairs/replacement of the Aviation Administrative and Service Center roof, gutters, and downspouts.

**Sponsors:** Parks and Recreation & Forestry

**Indexes:** capital projects; Budget

**Attachments:** [Cover Sheet - 2018 Aviation budget amendment.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. Helgestad, to approve a 2018 CIP budget adjustment for the repairs/replacement of the Aviation Administrative and Service Center roof, gutters, and downspouts. The motion passed by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-1169](#) Review and act on a request to approve the transfer of \$110,000 of unused funds from Fire Station #3 construction project to complete the purchase of the replacement of self-contained breathing apparatus (SCBA) in 2018.

**Sponsors:** Fire Department

**Indexes:** Fund Transfers; self contained breathing apparatus

**Attachments:** [Cover Sheet - SCBA Project.pdf](#)  
[SCBA request.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. Helgestad to approve the transfer of \$110,000 of unused funds from Fire Station #3 construction project to complete the purchase of the replacement of self-contained breathing apparatus (SCBA) in 2018. The motion passed by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

### 1. Licenses

### B. Building & Grounds Committee Report - Ald. E. Payne

### C. Ordinance & License Committee Report - Ald. Johnson

### D. Human Resources Committee Report - Ald. Thieme

## 12. Board of Public Works Report - Dr. Fred Abadi

[ID#18-1144](#) Bids Received: Friday, August 3, 2018, at 11:00 A.M.  
South Street Parking Ramp Phase I Repairs - 241 South Street

The Board of Public Works recommends that the low bid from Structurewerks in the amount of \$49,852.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid South Street Parking Ramp Phase 1 Repairs.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the bid award for South Street Parking Ramp Phase I Repairs - 241 South Street to Structurewerks, on their low bid in the amount of \$49,852.00. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-1145](#) Bids Received: Friday, August 3, 2018, at 11:00 A.M.  
S. West Avenue Sanitary Sewer Lining

The Board of Public Works recommends that the only bid from Visu-Sewer in the amount of \$110,167.50 be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid S West Ave Sanitary Sewer Lining.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the bid award for S. West Avenue Sanitary Sewer Lining to Visu-Sewer on the only bid in the amount of \$110,167.50. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-1146](#) Bids Received: Friday, August 3, 2018, at 11:00 A.M.  
Demolition and Asbestos Abatement of 200-310 Delafield St.

The Board of Public Works recommends that the low bid from Robinson Brothers Environmental, Inc., in the amount of \$161,650.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Demolition 200-300 Delafield.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the bid award for Demolition and Asbestos Abatement of 200-310 Delafield St. to Robinson Brothers Environmental, Inc., on their low bid in the amount of \$161,650.00. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

[ID#18-1147](#) Bids Received: Friday, August 3, 2018, at 11:00 A.M.

### Construction of Dumpster Enclosure in City Owned Parking Lot No. 4

The Board of Public Works recommends that the low bid from Ray Stadler Construction Company, Inc., in the amount of \$53,733.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Dumpster Enclosure Lot 4.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the bid award for Construction of Dumpster Enclosure in City Owned Park Lot No. 4 to Ray Stadler Construction Company, Inc., in the amount of \$53,733.00. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

### 13. Director of Public Works Report

### 14. City Attorney's Report

### 15. City Administrator's Report

[ID#18-1232](#) Report from the City Administrator

**Attachments:** [Admin Report 8-17-18](#)

### 16. Mayor's Report & Referrals

[ID#18-1231](#) Board and Commission Appointments

**Attachments:** [Letter for Council, August 21, 2018](#)  
[SchroederHaylie 2018](#)

**A motion was made by Ald. Helgestad, seconded by Ald. Manion to approve appointment of Haylie Schroeder to the Public Art Committee. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke, E. Payne and Wells

### 17. Referrals

*Ald. Erik Helgestad wanted to express thank you to the Waukesha Fire and Police departments as well as Metro for their assistance in the large downtown fire.*

*Ald. Thieme to Building & Grounds to please post 2 Hour Parking signs on Paramount Ct on the North & South sides of the street from the driveway of the business at 1707 West to Paramount Dr.*

*Ald. Rodriguez to Building & Grounds to please consider installation of an All-Way Stop at the intersection of Arcadian & Oakland Avenue.*

*Ald. Boyle to Finance Committee & Board of Public Works for the budget of a new City Hall be set. This will be for the building only at first. Other items relating to a new City Hall (such as equipment & furniture etc.) be a separate budget. I would hope escalation, inflation and contingency not be a part of the budget. If additional moneys is needed that*



*be addressed separately.*

*Ald. C. Payne, Ald. E. Payne, Ald. Cummings, and Ald. Aaron Perry to Common Council for a motion to rescind the action of August 7, 2018, ID # 18-1155 to build a new City Hall at 201 Delafield St. To a date certain which is September 18, 2018, the third Tuesday of September 2018.*

## 18. Adjournment

*Adjourned at 7:08 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.