



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

---

Thursday, September 6, 2018

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

---

#### 1. Call to Order

**Present** 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

#### 2. Public Comment

*No Public Comments.*

#### 3. Approval of Minutes

##### A. [ID#18-1280](#) Approval of Minutes of August 23, 2018.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 8-23-18 - Final.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Minutes of August 23, 2018, be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 4. Approval of Bonds

##### A. [ID#18-1281](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 5. Approval of Payments

##### A. [ID#18-1282](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [\\_Summary Table for Partial Payments.pdf](#)  
[Advance-4042.Signed.pdf](#)  
[PLM-4055.Signed.pdf](#)  
[Stark-4060.Signed.pdf](#)  
[Super Excavators-4061.Signed.pdf](#)  
[Visu-Sewer-4041.Signed.pdf](#)  
[Zignego-4049.Signed.pdf](#)

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

## 6. RESOLUTIONS

- A.** [ID#18-1274](#) Review and act on the Strategic Transportation Aids Resolution.

**Sponsors:** Public Works and Mayor

**Attachments:** [18-1274 BPW Agenda Cover-Resolution Strategic Transportation Aids.pdf](#)  
[2018 Strategic Transportation Aids Resolution \(002\).pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Strategic Transportation Aids Recolution be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

## 7. Discussion and Recommendation to Council Regarding:

- A.** [ID#18-1090](#) Review and act on ordering installation of sidewalk at 1631 Arcadian Avenue.

**Sponsors:** Public Works

**Attachments:** [18-1090 BPW Agenda Cover Sheet -Sidewalk 1631 Arcadian.pdf](#)

**This item was held.**

- B.** [ID#18-1297](#) Review and act on the Storm Water Management Practice Maintenance Agreement between Montessori School of Wauk Inc. at 2600 Summit Avenue and the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [18-1297 BPW Agenda Cover Sheet - Montessori School of Wauk Inc.pdf](#)  
[City Maintenance Agreement - Draft.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Storm Water Management Practice Maintenance Agreement between**

**Montessori School of Wauk Inc. and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

8. Discussion and Authorization re:

- A.** [ID#18-0632](#) Discuss 1 hour, free parking proposal at South Street ramp.

**Attachments:** [Ramp Parking Study.pdf](#)

*Public Works staff, Katie Jelacic and Fred Ripley, presented the South Street Ramp report and analysis.*

*Ald. Pieper, thanked the staff and Parking Committee for their work.*

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the 2-hour free parking proposal at the South Street Ramp be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#18-1298](#) Sewer credit for 314 Prairie Song Dr., Gregory Jones and Shirley Forer.

**Sponsors:** Public Works

**Attachments:** [18-1298 Agenda Cover-Sewer Credit G Jones and S. Forer 314 Prairie Song Dr.pdf](#)  
[18-1298 Memo to BPW 314 Prairie Song Dr - Greg Jones.pdf](#)  
[Prairie - Wastewater Charge Refund Request.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the one-time sewer credit for 314 Prairie Song Dr. in the amount of \$409.10 be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

9. Matter of Report

10. Communications and Referrals:

- A.** [ID#18-1284](#) Official Notice: Bid to Close on Friday, September 14, 2018, at 11:00 A.M.

Pump Station Upgrades at Milky Way Road, Springbrook North, and Pearl Street

**Attachments:** [3 Official Notice Pump Station Upgrades at Milky Way.pdf](#)

11. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.