

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> Finance Committee	<b>Date:</b> 9/27/2018
<b>Common Council Item Number:</b> ID #18-1460	<b>Date:</b> 10/2/2018
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KML</b>
<b>Finance Department Review:</b> Rich Abbott, Finance Director RLA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BER</b>
<b>Subject:</b> Review and act on a request to install a snow guard system on the pavilion at riverfront plaza (aka the old bus terminal) and use contingency funds not to exceed \$9,800.	

**Details:**

During the Winter of 2017/2018 the metal roof on the Pavilion had ice buildup and the ice shifted and fell on a car parked below the structure which caused damage to the vehicle. There are cars and pedestrians that park or walk under the structure; this causes a significant risk if the ice would fall. The DPW is proposing to hire Nations Roof, our hourly contractor, to install the snow guard system in the amount of \$9,800. To double check the hourly contractor another contractor was contacted for a quote which was \$125 more than the quote from Nations Roofing.

There is not a budget for this item, therefore the DPW is requesting contingency funds to be used for this high-risk repair.

**Options & Alternatives:** There is an option to hold this to 2020 budget, or amend it into the 2019 budget, but there is a risk if it is not completed until 2019 or 2020.

**Financial Remarks:** Requesting \$9,800 from the City's Contingency Fund account 9710.89910 to be transferred to 3390.68190 other capital to be used to complete this project.

**Executive Recommendation:**

Approve allocating \$9,800 from the contingency fund to cover the cost of the 2018 installation of a snow guard system to prevent ice from falling from the metal roof.

