

**CITY OF WAUKESHA****Administration**

201 Delafield Street, Waukesha, WI 53188
Tel: 262.524.3701 fax: 262.524.3899
www.waukesha-wi.gov

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| Committee: Board of Public Works | Date: 10/18/2018 |
| Common Council Item Number: ID 18-1566 | Date: |
| Submitted By: Fred Abadi, Director of Public Works | City Administrator Approval: Kevin Lahner, City Administrator |
| Finance Department Review: Rich Abbott, Finance Director | City Attorney's Office Review: Brian Running, City Attorney |
| Subject: Review and act on the request from 3563 Howell Oaks Drive, Kelly and Kathy Moore, for a one-time water and wastewater credit. | |

Details:

The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.6(d) titled One-Time Unmetered Credit, residential users may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.

The property owner, Kelly and Kathy Moore, in their letter dated May 24, 2018, has requested to receive a credit for sewer service charges for the quarter ending August 21, 2017. As stated in the letter, a new lawn was installed and it was required to water it at an accelerated rate for establishment. The water usage for the quarter with the lawn establishment taking place was 47,400 gallons.

For comparison and calculation, the average water usage over the past two years is 6,100 per quarter. To calculate the refund the difference from average usage was determined as follows:

- Estimated Additional Usage: $47,400 - 6,100 = 41,300$
- Calculated Refund: $41,300 \text{ gallons} \times \$6.02/1000 \text{ gallons} = \248.63

The Department of Public Works recommends approval of a one-time sewer credit totaling \$248.63.

Options & Alternatives:

To not approve the one-time sewer credit or approve another dollar amount

Financial Remarks:**Executive Recommendation:**

Recommend approval of a one-time sewer credit totaling \$248.63

