

Trakit ID(s)

### RECEI Vity of Waukesha

### **Application for Development Review**

City of Waukesha Community Development Department - 201 Delafield Street, Suite 200, Waukesha, WI 53188 262-524-3750 City of Waukesha Department of Public Works Engineering Division—I 30 Delafield Street, Waukesha, WI 53188 262-524-3600

CITY PLAN COMMISSION

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION			
Applicant Name: James Newman	Applicant Name: Christian Hlavinka			
Applicant Company Name:Total Flex Gym	Applicant Company Name: Short Term LLC			
Address: 312 Morris Street	Address: PO Box 510894			
City, State: Pewaukee, WI Zip: 53072	City, State: New Berlin, WI Zip: 53151			
Phone: 313-289-1058	Phone: 414-699-4326			
E-Mail:inewmanfit@gmail.com	E-Mail: rhinvestments04@yahoo.com			
ARCHITECT/ENGINEER/SURVEYOR INFORMATION	PROJECT & PROPERTY INFORMATION			
Name:	Project Name:Total Flex Gym			
Company Name:	Property Address			
Address:	Tax Key Number(s): WAKC1334127			
City, State:Zip:				
Phone:	- Total Acreage: 2 Existing Building Square Footage 5,200 SF			
E-Mail:	Proposed Building/Addition Square Footage: No addition			
•	Current Use of Property: Training Facility			
	PDF) and shall include a project location map showing a 1/2 mile radiexterior lighting photometric maps and cut sheets. A pre-application			
	isions, Planned Unit Developments, and Site and Architectural Plan			
Review. The deadline for all applications requiring Plan Com ng date. The Plan Commission meets the Second and Four	nmission Reviews is at 4:00 P.M, 30 days prior to the meet-			
8	th Wednesday of Cach Month.			
or Internal Use Only:				
mount Due (total from page 2): \$480 - Amoun	nt Paid: \$480 - Check#: C.C.			
Amount Due (total from page 2): 4480 - Amount Due (total from page 2): 4780 - Amount Due (total	nt Paid: \$480 - Check#: C.C.  Date Paid: 10-30-18			

#### City of Waukesha Application for Development Review

### TYPE OF APPLICATION & FEES (CHECK ALL THAT APPLY) Fees Please note that each application type has different submittal requirements. Detailed submittal checklists can be found in Appendix A of the Development Hand- of □Plan Commission Consultation \$200 ☐Traffic Impact Analysis □Commercial, Industrial, Institutional, and Other Non-Residential \$480 □ Residential Subdivision or Multi-Family \$480 Resubmittal (3rd and all subsequent submittals \$480 □ Preliminary Site Plan Review Level 1: Buildings/additions less than 10,000 sq.ft. or sites less than 1 acre \$2,200 Level 2: Buildings/additions between 10,001-50,000 sq.ft. or sites between 1.01 and 10 acres \$2,320 Level 3: Buildings/additions between 50,001-100,000 sq.ft. or sites between 10.01 and 25 acres \$2,440 Level 4: Buildings/additions over 100,001sq.ft. or sites greater than 25.01 acres. \$2,560 ☐Resubmittal Fees (after 2 permitted reviews) \$750 ☐Final Site Plan Review □ Level 1: Buildings/additions less than 10,000 sq.ft. or sites less than 1 acre \$1,320 Level 2: Buildings/additions between 10,001-50,000 sq.ft. or sites between 1.01 and 10 acres \$1,440 Level 3: Buildings/additions between 50,001-100,000 sq.ft. or sites between 10.01 and 25 acres \$1,560 Level 4: Buildings/additions over 100,001sq.ft. or sites greater than 25.01 acres. \$1,680 Resubmittal Fees (3rd and all subsequent submittals) \$750 ☐Minor Site or Architectural Plans (total site disturbance UNDER 3,000 total square feet) □ Projects that do not require site development plans \$330 Resubmittal Fees (3rd and all subsequent submittals) \$330 ☐ Certified Survey Map (CSM) ☐ I-3 Lots **\$500** ☐4 lots or more \$560 Resubmittal (3rd and all subsequent submittals) \$180 □Extra-territorial CSM \$260 Proliminary Subdivision Plat

THE LEMINARY SUDDIVISION LIVE		•
□Up to 12 lots \$1,270		,
☐ 13 to 32 lots \$1,390		
□36 lots or more \$1,510		
☐Resubmittal (3rd and all subsequent sub	mittals)	\$630
□Final Subdivision Plat	,	
□Up to 12 lots \$660	•	
☐ 13 to 32 lots \$780		

☐ Resubmittal (3rd and all subsequent submittals) \$480 ☐ Extra-territorial Plat \$540

□Rezoning and/or Land Use Plan Amendment

□36 lots or more \$900

☐Rezoning \$630
☐Land Use Plan Amendment: \$630

☐ Land Use Plan Amendment: \$630 ☐ Conditional Use Permit

(Disconditional Use Permit with no site plan changes \$480

□Conditional Use Permit with site plan changes \$480 plus applicable preliminary and final site plan fees above

□ Planned Unit Development or Developer's Agreement (Site Plan Review is also required)
□ New Planned Unit Development or Developer's Agreement \$1,760

□Planned Unit Development or Developer's Agreement Amendment \$610

□ Annexation NO CHARGE

☐House/Building Move \$150

☐Street or Alley Vacations \$150

**TOTAL APPLICATION FEES:** 

480

CONDITIONAL USE PERMIT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION
Any use listed as a Conditional Use in Chapter 22 (Zoning Code) requires a Public Hearing in front of the Plan Commission prior to building or occupancy permits being issued. All property owners within 300 feet of the property will be notified of your request.
Review Time: 30-45 days
<b>Reviewing Departments:</b> Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility.
Reviewing Boards: Plan Commission
In addition to this application and corresponding application fee you will also need:
☐ One (1) digital (PDF) that includes of items listed below
☐ Conditional Use Permit Application
*Please note If any exterior architectural, landscape, or site plan changes are required you must also go through Site Plan Review and meet all of those submittal requirements.
PLANNED UNIT DEVELOPMENT OR DEVELOPER'S AGREEMENT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION
The PUD Overlay District is intended to permit development that will, over a period of time, be enhanced by coordinated area site planning, diversified location of structures, diversified building heights and types, and/or mixing of compatible uses. The PUD Overlay District under this Chapter will allow for flexibility of overall development design with benefits from such design flexibility intended to be derived by both the developer and the community,
while at the same time maintaining insofar as possible the standards or use requirements set forth in the underlying basic zoning district.
Developer's Agreements are used for any project that require public infrastructure improvements (sewer, storm sewer, sidewalks, etc) and other offsite improvements such as median openings, traffic signals, street widening, etc
Review Time: 45-60 days
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility.
Reviewing Boards: Plan Commission, Common Council. Some projects will also require Board of Public Works review.
In addition to this application and corresponding application fee you will also need:
☐ One (1) digital (PDF) that includes of items listed below
Cover letter/statement that outlining project details and all of the required information set forth in the Zoning Ordinance Section 22.52 (4)(a)
☐ Rezoning Form including legal description and notarized owner(s) signatures (rezoning applications only)
☐ General Development Plan
☐ Proposed Supplemental Design Elements (required for all PUDs under the minimum required acreage)
*Please note in addition to the PUD submittal requirements your project will also need additional application fees and submittal materials based on the project type. This may include Preliminary and Final Plats, Preliminary and Final Site and Architectural Plans, Certified Survey Maps, Traffic Impact Analysis. Staff will inforn you of any additional submittal requirements at the Pre-Application meeting, which is required prior to submitting your application.
ANNEXATION SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION
Requests for annexation as permitted under Section 66.0217 Wisconsin Statutes.
Review Time: 45-60 days
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility.
Reviewing Boards: Plan Commission, Common Council
In addition to this application and corresponding application fee you will also need:
☐ One (1) digital (PDF) that includes of items listed below
☐ Copy of your State of Wisconsin Request for Annexation Review Application
☐ Signed City of Waukesha Direct Annexation Petition
☐ Map of property of property to be annexed.
☐ A boundary description (legal description of property to be annexed)
☐ Any additional information on the annexation.

PRELIMINARY PLAT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION	_				
A Preliminary Plat shall be used to subdivide land in the City. The applicant is responsible for submitting the Preliminary Plat to Waukesha County and the State of Wisconsin for review.	1				
Review Time: Approximately 45-60 days. An extension letter will be required if the approval process will take more than 90 days.					
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.					
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.					
In addition to this application and corresponding application fee you will also need:					
☐ One (1) digital (PDF) that includes of items listed below					
☐ Attachment F: Preliminary Plat Checklist					
☐ Cover letter outlining project details.					
☐ Attachment A: Development Review Checklist and other attachments as applicable					
☐ Stormwater Management Plan (see Attachment D: Stormwater Management Plan Checklist)					
FINAL PLAT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION	_				
A Final plat shall be used to subdivide land in the City. The applicant is responsible for submitting the Final Plat to Waukesha County and the State of Wisconsin for review.					
Review Time: Approximately 45-60 days. An extension letter will be required if the approval process will take more than 90 days.					
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.					
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.					
In addition to this application and corresponding application fee you will also need:					
□ One (1) digital (PDF) that includes of items listed below					
☐ Attachment G: Final Plat Checklist					
☐ Cover letter outlining project details.					
☐ Attachment A: Development Review Checklist and other attachments as applicable.					
☐ Stormwater Management Plan (see Attachment D: Stormwater Management Plan Checklist)					
REZONING & COMPREHENSIVE PLAN AMENDMENT SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION	_				
This review is for any requests to rezone land or amend the City's Comprehensive Master Plan. For rezonings all property owners within 300 feet of the property will be notified of your request.					
Review Time: 45-60 Days					
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility.					
Reviewing Boards: Plan Commission, Common Council					
Additional Information: Rezonings must be done in accordance with the Comprehensive Plan. Please consult with Planning staff to determine if a Comprehensive Plan Amendment is also required prior to submitting a rezoning application.					
In addition to this application and corresponding application fee you will also need:					
□ One (I) digital (PDF) that includes of items listed below					
☐ Cover letter outlining project details and rationale for rezoning					
☐ Rezoning Form including legal description and notarized owner(s) signatures (rezoning applications only)					
☐ Conceptual Plan (if applicable)					
*Please note this application fee only covers the rezoning and/or Comprehensive Plan Amendment. If you are proposing site plan changes or are subdividing land you will also need to meet the applicable submittal requirements for those proposals.					

FINAL SITE AND ARCHITECTURAL PLAN SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION					
Final site and architectural plans are submitted only after the Plan Commission has approved Preliminary Site Plans for any new residential development with 4 or more units and all non-residential developments, including modifications to existing developments. Some projects may bypass Preliminary approval but only if it is determined by City staff in the Pre-Application meeting.					
Review Time: Approximately 30 days (45 if Common Council review is needed)					
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.					
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.					
In addition to this application and corresponding application fee you will also need:					
☐ One (1) digital (PDF) that includes of items listed below					
☐ Cover letter outlining project details.					
☐ Color architectural elevations of all sides of the building and color perspective renderings					
☐ Landscape Plan (see Attachment I: Landscape Plan Checklist)					
☐ Attachment A: Development Review Checklist					
☐ Site Plan (see Attachment B: Engineering Plan Checklist)					
☐ Grading Plan (see Attachment C: Site Grading and Drainage Plan Checklist)					
☐ Stormwater Management Plan (see Attachment D: Stormwater Management Plan Checklist)					
Utility Plans (see Attachment H: Sewer Plan Review Checklist)					
MINOR CITE AND ADCUITECTURAL BLAN CURMITTAL REQUIREMENTS AND ADDITIONAL INCORMATION					
MINOR SITE AND ARCHITECTURAL PLAN SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION  Minor Site and Architectural review is intended for projects that may not need the extensive submittal requirements for Preliminary and Final Site Plan approval. Projects that qualify for Minor Site Plan submittal may include landscape, façade and building changes or minor site modifications that don't result in the addition of impervious surface.					
Review Time: Approximately 30 days (45 if Common Council review is needed)					
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.					
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.					
In addition to this application and corresponding application fee you will also need:					
□ One (I) digital (PDF) that includes of items listed below					
☐ Cover letter outlining project details.					
☐ Architectural elevations of all sides of the building being modified					
$\square$ In addition, depending on the type of project, you may also need the following items:					
☐ Site Plan (see Attachment B: Engineering Plan Checklist)					
☐ Landscape Plan (see Attachment I: Landscape Plan Checklist)					
CERTIFIED SURVEY MAP SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION					
A Certified Survey Map may be used to divide up to eight (8) lots in Commercial, Industrial, and Mixed Use zoning districts and up to four (4) lots in all other zoning districts.					
Review Time: Approximately 45-60 days. An extension letter will be required if the approval process will take more than 90 days.					
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.					
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.					
In addition to this application and corresponding application fee you will also need:					
☐ One (1) digital (PDF) that includes of items listed below					
☐ Attachment E: Certified Survey Map Checklist					
Attachment A: Development Review Checklist and other attachments as applicable.					
*Please note If any exterior architectural, landscape, or site plan changes are required you must also go through Site Plan Review and meet all of those submittal requirements.					

# City of Waukesha Development Review Submittal Requirements

PLAN COMMISSION CONSULTATION SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION	
A Plan Commission Consultation my be submitted for review and comment for the owner/developer to ascertain the feasibility of a proposed projec A consultation is not required but may be submitted in advance of an actual submittal for a preliminary plat, CSM, Planned Unit Development, rezonic conditional use or site plan. The Plan Commission will only provide feedback, no approvals will be given. Prior to applying for a Plan Commission Cossultation you must discuss your project with the Planning Division to determine if a Plan Commission Consultation is recommended.	ing
Review Time: Approximately 30 days	
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.	
Reviewing Boards: Plan Commission (optional)	
In addition to this application and corresponding application fee you will also need:	
One (1) digital (PDF) copy of the plans you want conceptual review of	
Attachment A: Development Review Checklist. You should also review all other corresponding checklists that relate to the project that you are seeking conceptual review of and include as much information as possible.	
□ Cover letter outlining project details.	
TRAFFIC IMPACT ANALYSIS SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION	_
A Traffic Impact Analysis is required for projects that meet certain criteria. Please refer to the Developer's Handbook Section 4.4 to determine if yo project requires a Traffic Impact Analysis	ur
Review Time: Approximately 30 days	
Reviewing Departments: Public Works Engineering Division	
Reviewing Boards: None, however the Plan Commission may require a copy as part of site plan review process.	
n addition to this application and corresponding application fee you will also need:	
□One (1) digital (PDF) copy of the Traffic Impact Analysis	
PRELIMINARY SITE AND ARCHITECTURAL PLAN SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION	
Preliminary site and architectural plans are required for any new residential development with 4 or more units and all non-residential developments. Preliminary site plan approval is also required for additions or modifications to existing developments and projects where a stormwater management plan is needed. Preliminary approval is required unless it is determined by City staff in the Pre-Application meeting that the project only needs Final Si and Architectural Review.	
Review Time: Approximately 30 days (45 if Common Council review is needed)	
Reviewing Departments: Community Development Planning Division, Public Works Engineering Division, Fire Department, Water Utility.	
Reviewing Boards: Plan Commission. Common Council and Board of Public Works review may be required for certain projects.	
n addition to this application and corresponding application fee you will also need:	
One (I) digital (PDF) that includes of items listed below	
☐ Cover letter outlining project details.	
$\square$ Color architectural elevations of all sides of the building and color perspective renderings	
☐ Conceptual Landscape Plan	
☐ Attachment A: Development Review Checklist	
☐ Site Plan (see Attachment B: Engineering Plan Checklist)	
☐ Grading Plan (see Attachment C: Site Grading and Drainage Plan Checklist)	
Stormwater Management Plan (see Attachment D: Stormwater Management Plan Checklist)	
☐ Utility Plans (see Attachment H: Sewer Plan Review Checklist)	

 $\square$  Any other attachments as applicable.

HOUSE/BUILDING MOVE SUBMITTAL REQUIREMENTS AND ADDITIONAL INFORMATION
Any application to move a home or building from one location to another in the City requires review by staff and the Plan Commission.
Review Time: 30-45 days
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility, Police Department, Any affected Public Utilities
Reviewing Boards: Plan Commission
In addition to this application and corresponding application fee you will also need:
☐ One (1) digital (PDF) that includes of items listed below
☐ Address of existing structure and address of final destination for structure
☐ Site Plan showing location of house/building at the new location
☐ Proposed route for moving structure. Should also include any overhead wires, mailboxes, or other obstructions that will need to be tem porarily relocated to allow for the house/building to get to the new site.
STREET VACATIONS
Street Vacations must be reviewed and approved by the Plan Commission.
Review Time: 45-60 days
Reviewing Departments: Community Development Planning & Building Inspection Divisions, Public Works Engineering Division, Fire Department, Water Utility.
Reviewing Boards: Plan Commission, Common Council
In addition to this application and corresponding application fee you will also need:
☐ One (i) digital (PDF) that includes a map and legal description of the areas to be vacated.

		:



# CITY OF WAUKESHA DEPARTMENT OF COMMUNITY DEVELOPMENT

City Half, 201 Delafield Street, Room 200 Waukesha, WI 53188 Phone (262) 524-3750 Fax (262) 524-3751

### **CONDITIONAL USE PERMIT APPLICATION**

This application must accompany a Plan Commission Application along with the required fee.

The Plan Commission may not make a decision on this request if the property owner is not present at the meeting.

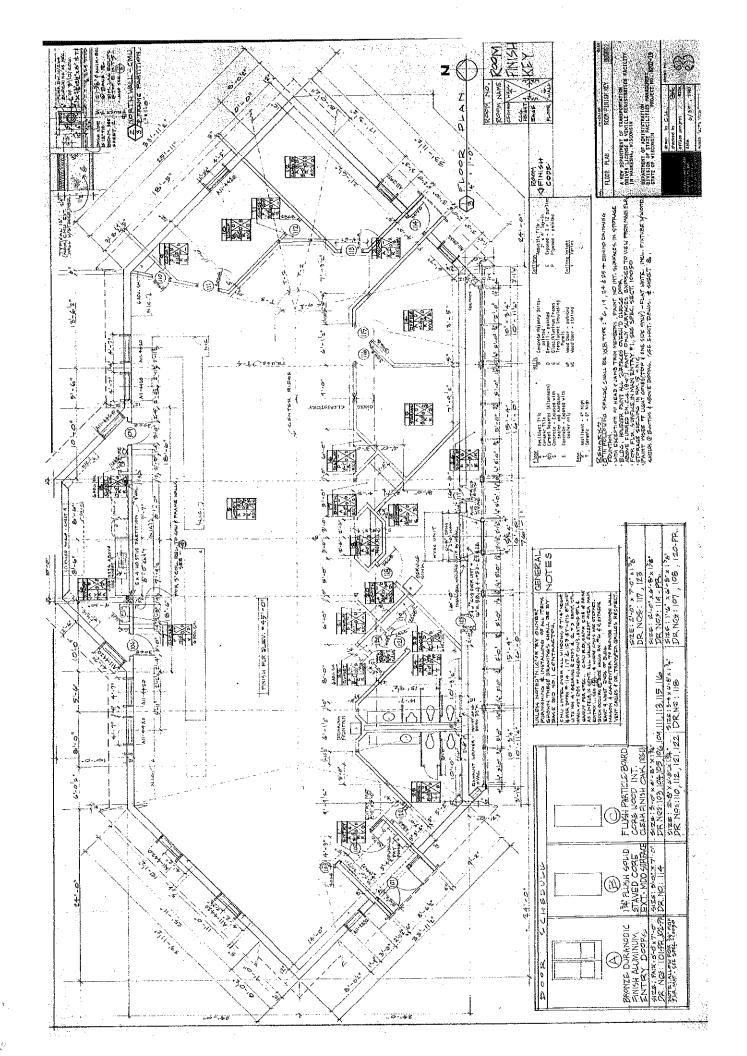
DATE: October 4, 2018			
■ NEW APPLICATION			
NAME OF PROJECT OR BUSINESS:Total Flex Gym			
LOCATION OF USE: 400 S West Avenue, Waukesha, Wisconsin			
TYPE OF USE: Health and Fitness Facility			
Is this a NEW use or is this use being relocated from somewhere else? New			
If you are relocating a use, where are you relocating it from?			
Do you operate a use in other locations? ? (Circle one) YES (NO)			
If yes, please explain:			
Will the use be occupying an existing building or will you be building a new building EXISTING NEW			
Hours and days of operation: 4:00 AM - 10:00 PM, 7 days a week			
Number of Employees: One			
Number of on-site parking stalls available: 90			
Length of permit requested (6 month, 1 year, 2 year, permanent): Permanent			
Current zoning: M-1			
Is a License required to operate this use? (Circle one) YES (NO) If yes, please attach a copy.			
Name of licensing authority:			
Will any hazardous materials be used? No			
Whit any nazardous materials be used:			
The following information must be attached to process the permit:			
The following information must be attached to process the permit:			
The following information must be attached to process the permit:			
The following information must be attached to process the permit:			
The following information must be attached to process the permit:  \times A site map showing the location of the proposed site.  \times A site plan showing the location of building(s), parking, landscaping, etc.  \times A floor plan of the building showing how it will be used for the proposed use.			
The following information must be attached to process the permit:  \times A site map showing the location of the proposed site.  \times A site plan showing the location of building(s), parking, landscaping, etc.  \times A floor plan of the building showing how it will be used for the proposed use.  \times If an existing building, a photo of the building.			

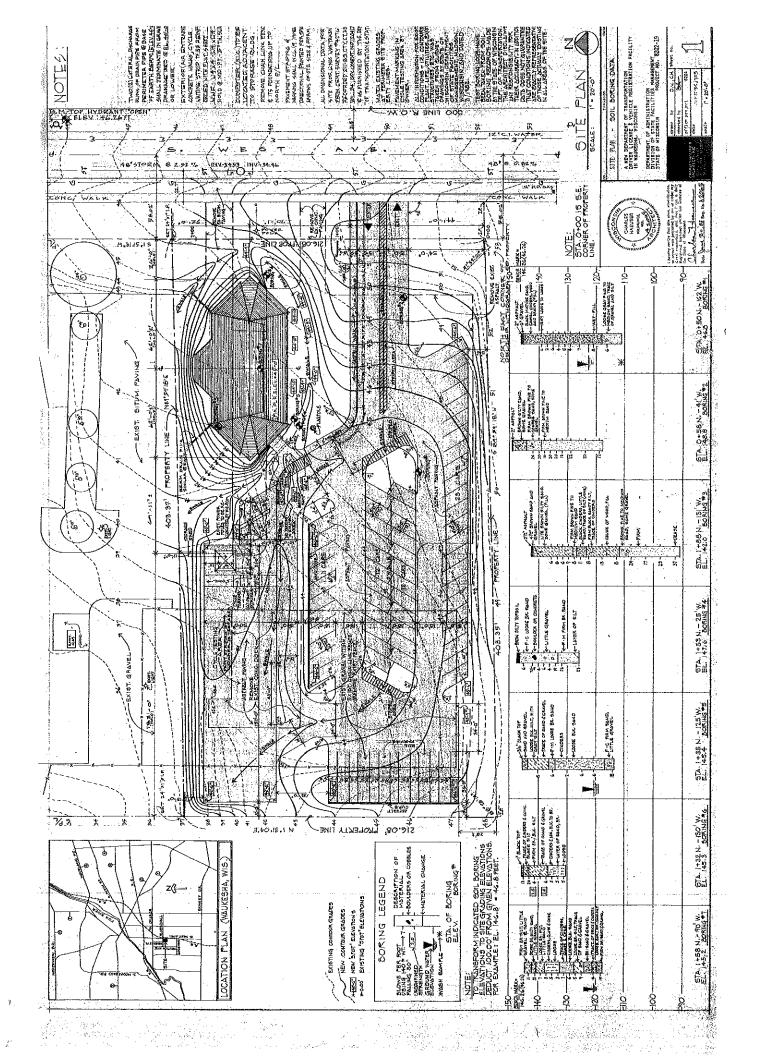
Please Note: If approved, this permit will be issued to the applicant only and will not be transferrable. This application will become null and void if required fees and materials are not submitted at time of application. Any physical changes made to the building may require the installation of additional fire protection systems. Please contact the Fire Marshal for further discussion.

If you do not have written Business Plan or choose not to share it, please answer the following questions: What business will you be in? Health and Fitness Center focused on creating an ideal environment for clients 1. to exercise, better their health and wellness, and reach their personal goals. Explain your business' daily operations. Open gym and personalized training. 2. How will business be managed on a daily basis? Daily operations will be managed by James Newman, 3. owner of Total Flex Gym. James will be responsible for operation of the center, inspecting and maintaining equipment, membership sales, memberships, marketing, promotion, and retention. Other responsibilities include performance and development of stall and coordinating fitness and wellness programs for members. 4. What are your products or services? We offer basic membership, personal training sessions, and sales of variety of fitness apparel, 5. Will your employees need additional parking? No 6. Are employees required to have any certification(s)? No 7. Who is the owner of the building or premises where your business will be conducted? Short Term, LLC 8. If you are not owner of the building or premises where your business will be conducted, do you have a lease agreement with the owner? Yes Are there any insurance requirements for your business? Yes 9. 10. Will you have property insurance? Yes 11. Are there any noise considerations/concerns with your business operations? No

Please attach a copy of your Business Plan if you have one.

		saldk.





## 400 S. WEST AVENUE · WAUKESHA, WI

FOR LEASE · + /- 5,200 SF FLEX/OFFICE BUILDING



- Approx. 10'x10' garage with power provides for additional storage
- Paved outside storage area with exterior lighting
- Many potential uses; daycare, call center, church, medical office, etc.
- Large 2 acre lot
- +/- 90 parking spaces



Building Size:	+/- 5,200 SF		
Available:	+/- 5,200 SF		

Zoning: Construction:

Building

**Demographics** 

Taxes

Construction: Block Year Built: 1984

Roof:

Asphalt shingle

Parking: HVAC:

Gas forced air, A/C

1-Mile

12,225

4,879

\$49,569

Power:

Ample

# Demographics-est. 2017 Population:

# of Households:

Median HHI:

Traffic Counts (per DOT)

S. West Ave:

+/- 6,463 cars per day

3-Mile

67,500

26,871

\$59,967

5-Mile

98,695

39,360

\$67,842

Parcel Size: Tax Key #:

+/- 2.0 acres WAKC1334127

Taxes-2017:

\$ 2,888.46

Sale Price:

\$ Negotiable

### For Information:

#### **Christian Hlavinka**

(414) 699-4326

chlavinka@andersoncommercialgroup.com





8575 W. Forest Home Avenue | Suite 40 Greenfield, Wisconsin 53228 414-425-2700 | 414-425-2877 (fax) www.andersoncommercialgroup.com

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4801 Forest Run Road

BROKER DISCLOSURE TO CUSTOMERS Madison, Wisconsin 53704 Prior to negotiating on your behalf the Broker must provide you the following disclosure statement: BROKER DISCLOSURE TO CUSTOMERS You are a customer of the broker. The broker is either an agent of another party in the transaction or a subagent of another broker who is the agent of another party in the transaction. The broker, or a salesperson acting on behalf of the broker, may provide brokerage services to you. Whenever the broker is providing brokerage services to you, the broker owes you, the customer, the following duties: 6 The duty to provide brokerage services to you fairly and honestly. 7 8 The duty to exercise reasonable skill and care in providing brokerage services to you. The duty to provide you with accurate information about market conditions within a reasonable time if you request it, unless 9 10 disclosure of the information is prohibited by law. 11 The duty to disclose to you in writing certain material adverse facts about a property, unless disclosure of the information is 12 prohibited by law (See Lines 55-63). 13 The duty to protect your confidentiality. Unless the law requires it, the broker will not disclose your confidential information or the 14 confidential information of other parties (See Lines 22-39). 15 The duty to safeguard trust funds and other property the broker holds. 16 The duty, when negotiating, to present contract proposals in an objective and unbiased manner and disclose the advantages and 17 disadvantages of the proposals. 18 Please review this information carefully. A broker or salesperson can answer your questions about brokerage services, but if you 19 need legal advice, tax advice, or a professional home inspection, contact an attorney, tax advisor, or home inspector. 20 This disclosure is required by section 452.135 of the Wisconsin statutes and is for information only. It is a plain-language summary of a broker's duties to a customer under section 452.133 (1) of the Wisconsin statutes. 22 CONFIDENTIALITY NOTICE TO CUSTOMERS 23 BROKER WILL KEEP CONFIDENTIAL ANY INFORMATION GIVEN TO BROKER IN CONFIDENCE, OR ANY INFORMATION 24 OBTAINED BY BROKER THAT HE OR SHE KNOWS A REASONABLE PERSON WOULD WANT TO BE KEPT CONFIDENTIAL, 25 UNLESS THE INFORMATION MUST BE DISCLOSED BY LAW OR YOU AUTHORIZE THE BROKER TO DISCLOSE PARTICULAR 26 INFORMATION. A BROKER SHALL CONTINUE TO KEEP THE INFORMATION CONFIDENTIAL AFTER BROKER IS NO LONGER 27 PROVIDING BROKERAGE SERVICES TO YOU. 28 THE FOLLOWING INFORMATION IS REQUIRED TO BE DISCLOSED BY LAW: 29 1. MATERIAL ADVERSE FACTS, AS DEFINED IN SECTION 452.01 (5g) OF THE WISCONSIN STATUTES (SEE LINES 55-63). 30 2. ANY FACTS KNOWN BY THE BROKER THAT CONTRADICT ANY INFORMATION INCLUDED IN A WRITTEN INSPECTION 31 REPORT ON THE PROPERTY OR REAL ESTATE THAT IS THE SUBJECT OF THE TRANSACTION. 32 TO ENSURE THAT THE BROKER IS AWARE OF WHAT SPECIFIC INFORMATION YOU CONSIDER CONFIDENTIAL, YOU MAY LIST 33 THAT INFORMATION BELOW (SEE LINES 35-36). AT A LATER TIME, YOU MAY ALSO PROVIDE THE BROKER WITH OTHER 34 INFORMATION YOU CONSIDER TO BE CONFIDENTIAL. 35 CONFIDENTIAL INFORMATION: 36 -37 NON-CONFIDENTIAL INFORMATION (The following information may be disclosed by Broker): 38 39 (INSERT INFORMATION YOU AUTHORIZE THE BROKER TO DISCLOSE SUCH AS FINANCIAL QUALIFICATION INFORMATION.) 40 CONSENT TO TELEPHONE SOLICITATION 41 I/We agree that the Broker and any affiliated settlement service providers (for example, a mortgage company or title company) may 42 call our/my home or cell phone numbers regarding issues, goods and services related to the real estate transaction until I/we 43 withdraw this consent in writing. 44 List Home/Cell Numbers: 45 SEX OFFENDER REGISTRY 46 Notice: You may obtain information about the sex offender registry and persons registered with the registry by contacting the 47 Wisconsin Department of Corrections on the Internet at: http://offender.doc.state.wi.us/public/ or by phone at 877-234-0085. 48 BY INITIALING AND DATING BELOW I/WE ACKNOWLEDGE RECEIPT OF A COPY OF THIS DISCLOSURE AND 49 THAT are working Firm Name A 50 Sales Associate A 51 as: (Owner's Listing Broker's Agent) (Buyer's/Tenant's Agent or Buyer's Broker's Agent) STRIKE ONE INITIALING THIS FORM TO ACKNOWLEDGE RECEIPT DOES NOT CREATE ANY LEGAL OBLIGATIONS TO BROKER. 52 53 54 Initials A Date A Print Name (optional) Initials A Date ▲ 55 DEFINITION OF MATERIAL ADVERSE FACTS 56 A "material adverse fact" is defined in Wis. Stat. § 452.01(5g) as an adverse fact that a party indicates is of such significance, or that 57 is generally recognized by a competent licensee as being of such significance to a reasonable party, that it affects or would affect 58 the party's decision to enter into a contract or agreement concerning a transaction or affects or would affect the party's decision 59 about the terms of such a contract or agreement. An "adverse fact" is defined in Wis. Stat. § 452.01(1e) as a condition or occurrence 60 that a competent licensee generally recognizes will significantly and adversely affect the value of the property, significantly reduce 61 the structural integrity of improvements to real estate, or present a significant health risk to occupants of the property; or information 62 that indicates that a party to a transaction is not able to or does not intend to meet his or her obligations under a contract or

63 agreement made concerning the transaction. No representation is made as to the legal validity of any provision or the adequacy of any provision in any specific transaction. Copyright 2007 by Wisconsin REALTORS® Association Drafted by Attorney Debra Peterson Conrad Anderson Commercial Group, LLC 8575 W. Forest Home Avenue Greenfield, WI 53228 Adam Williquette



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