

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 11/8/2018
<b>Common Council Item Number:</b> ID 18-1645	<b>Date:</b>
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from 1337 Harris Drive, Barbara Young, for a one-time water and wastewater credit.	

**Details:**

The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.6(d) titled One-Time Unmetered Credit, residential users may request an adjustment of sewer service charges for special circumstances such as the installation of a new swimming pool or establishing a new lawn.

The property owner, Barbara Young, in her letter dated November 27, 2017, has requested to receive a credit for sewer service charges for the quarter ending October 20, 2017. As stated in the letter, a hose was accidentally left on in the garden for 2 days. The water used for the quarter with the hose running unattended for two days was 27,600 gallons.

For comparison and calculation, the average water usage over the past two years is 7,400 gallons per quarter. To calculate the refund the difference from the average usage was determined as follows:

- Estimated Additional Usage:  $27,600 - 7,400 = 20,200$  gallons was used and not treated
- Calculated Refund:  $20,200 \text{ gallons} \times \$6.02/1000 \text{ gallons} = \$121.60$

The Department of Public Works recommends approval of a one-time sewer credit totaling \$121.60.

**Options & Alternatives:**

To not approve the one-time sewer credit or approve another dollar amount

**Financial Remarks:****Executive Recommendation:**

Recommend approval of a one-time sewer credit totaling \$121.60

