



WAUKESHA PUBLIC LIBRARY

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Bruce Gay, Director
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December 4, 2018

To: Waukesha Public Library Board of Trustees
From: Bruce Gay, Library Director
Re: 2018 Director evaluation process

Later this month you will receive an invitation to complete an online survey to evaluate the library director's performance in 2018. The survey will be open through the end of Sunday, January 6, 2019. Before the Library Board's January 10 meeting, the Human Resources committee will meet to review trustee evaluations of the director, preparing an overall evaluation for the full board to review at a closed session during its February 14, 2019, meeting.

Please take the time to complete the review. The evaluation process not only aids me professionally, but makes the organization as a whole stronger.

