

rembrandt

Commercial Cleaning

November 6, 2018

Mr. James LaPaz
Waukesha Public Library Board
321 Wisconsin Avenue
Waukesha, Wisconsin 53186

Dear Mr. LaPaz:

We would like to propose a one year extension of our 2018 janitorial contract. Our proposal would maintain our 2018 pricing of \$741.00 per month and continue until December 31, 2019.

Required Cleaning Duties

Clean the entrance and lobby complete including the doors, floors and tables.
Clean the study rooms (6) complete
Clean the teen room complete
Empty the first floor trash containers, reline line as needed
Porter the lobby restrooms
Vacuum the traffic areas throughout the first floor including the stairway, as time allows
Take instruction from library maintenance staff

Thank you for the opportunity and please let me know if you have any questions or require additional information.

Sincerely,

James Grunewald
Rembrandt

President Waukesha Library Board

Waukesha Library Board