

WAUKESHA WATER UTILITY

1/17/2019

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the Improvement Fund of the WAUKESHA WATER UTILITY.

Approved:

President

General Manager

Secretary

Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
42892	BAKER TILLY VIRCHOW KRAUSE, LLP	8,577.50	FWS Construction Audit
42893	BGR GOVERNMENT AFFAIRS, LLC	4,538.49	Federal Funding
42894	BLACK & VEATCH CORPORATION	66,774.07	FWS CM Services - Phase 2
42895	BRUCE J. BAKER SERVICES, LLC	975.00	Future Water Supply Support
42896	CH2M HILL, INC	48,443.67	Pipe Loop Testing & Water Quality
42897	DELZER LITHOGRAPH COMPANY	1,789.24	Water Rate Insert for City Newsletter - Fall 2018
42898	GREELEY AND HANSEN LLC	1,448,120.90	FWS PM Services - Phase 2 PH2-28
42899	JUDITH GYURO	6,090.85	Expenditure Related to Effluent Discharge Site
42900	PUBLIC SERVICE COMMISSION OF WI	34,062.95	PSC Assessment - Great Lakes & Qtr 1 DNR Assessment
42901	SCHREIBER GR GROUP	2,500.00	Government & Media Relations
42902	WISCONSIN DEPT. OF TRANSPORTATION	766.53	Water Main for Wauk. West By-Pass
Grand Total:		\$ 1,622,639.20	

Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

1/17/2019

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the GENERAL FUND of the WAUKESHA WATER UTILITY.

Approved:

_____ President		_____ General Manager	
_____ Secretary		_____ Administrative Services Manager	
CHECK #	VENDOR	AMOUNT	DESCRIPTION
42903	2W TECHNOLOGIES, INC.	850.00	IT Support Services & Skykick Mailbox Migration to Office 365
42904	A B DATA, LTD	838.85	Stuffing, Sorting, Mailing Quarterly Water Bills (S1)
42905	AARONIN STEEL SALES, INC	30.00	Tool box for Truck #1
42906	ACE REDI MIX	3,545.75	Slurry and Concrete
42907	AMERICAN COPPER & BRASS, LLC	12.88	Parts for Merrill Station building
42908	CERTIFIED PRODUCTS, INC	915.50	Disposal of Excess Soils
42909	CINTAS CORPORATION #447	317.44	Uniforms
42910	CITY OF WAUKESHA/DPW	315.72	Arch. Services for Main Street
42911	CITY OF WAUKESHA/TREASURER	624,960.00	1st payment of 2018 tax equivalent, due 1/31/19
42912	CITY OF WKSHA/RETIREMENT FUND	22,784.50	December WI Retirement
42913	COMPLETE OFFICE OF WISCONSIN, INC.	216.32	Office Supplies
42914	DLT SOLUTIONS, LLC	1,661.34	AutoCAD 2019 Subscription Renewal - 1 year
42915	FERGUSON #1476 (DAVIES)	1,430.50	Curb box covers w/plug, repair locators, cadweld shots, & valve box screw risers
42916	FERGUSON WATERWORKS	2,401.93	Maintenance on Neptune Software
42917	GRAINGER	151.29	2-way zone valves for North Street heating
42918	GRANICUS, INC.	309.00	Monthly Managed Service Fees for Granicus
42919	GUETZKE & ASSOC INC	340.00	Annual Fire Alarm Monitoring Service for 115 Delafield
42920	HALLMAN LINDSAY	85.98	Paint for Well #8 Saylesville Station
42921	HYQUIP, LLC	304.49	Repair parts for #94 John Deere and Big Vac
42922	IRTH SOLUTIONS LLC	200.00	Monthly Support for DigTrack Tickets
42923	JETPAY PAYMENT SERVICES	11,586.50	Link Transaction Fees (Oct.-Dec.)
42924	KAESTNER AUTO ELECTRIC CO	64.08	Repair truck radios
42925	MAREK AND ASSOCIATES	350.00	Schonstedt Pin Finder
42926	MILPORT ENTERPRISES, INC.	9,072.14	Sodium Hydroxide (Caustic Soda), Sodium Silicate, & Potassium Permanganate
42927	NAPA AUTO PARTS	10.30	Maintenance supplies for fleet
42928	PARTS DISTRIBUTING, INC.	4.89	Fuses for truck radios
42929	PAYNE & DOLAN, INC.	781.70	Hot Patch Asphalt
42930	PROHEALTH CARE MEDICAL ASSOCIATES, INC.	166.00	Health Risk Assessments & Pre-placement eval for new employee
42931	REMBRANDT COMMERCIAL CLEANING	1,110.00	December Office Cleaning Services
42932	SYMBIONT	660.00	GPS GIS Support
42933	TOMCHEK ACE HARDWARE	4.72	Misc. hardware & supplies

42934	TRI-COUNTY WATERWORKS ASSN	320.00	2019 Meeting Costs
42935	VIKING CHEMICAL CO	10,223.76	Manganese Sulfate, Sodium Hypochlorite, & Drums
42936	WAUKESHA COUNTY TREASURER	3,900.21	Wauk. Cty. 4th Qtr. Sprint cell lease pymts for UWW Tower
42937	WAUKESHA LIME & STONE CO.	1,320.72	Stone & Traffic Bond Materials
42938	WI DEPT OF REVENUE	1,579.94	Oct.-Dec. (4th Qtr.) Sales Tax Return
42939	WI STATE LAB OF HYGIENE	25.00	HFS Sample Testing
Grand Total:		\$ 702,851.45	

Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

1/4/2019

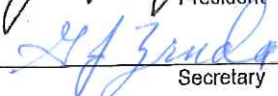
P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

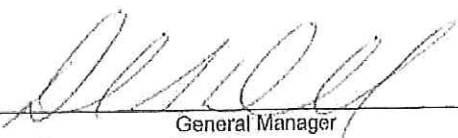
I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the General Fund of the WAUKESHA WATER UTILITY.

Approved:



President


Secretary



General Manager


Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
42881	A B DATA, LTD	2,600.00	January Water Bill Postage
42882	AMY HIRACHETA	507.75	Refund for overpayment on 3631 Oak Valley Lane
42883	AXA EQUITABLE	2,500.76	1-4-19 AXA PEDC
42884	DIANE KLEMM	123.71	Refund for overpayment on 2001 Bonnie Lane
42885	DONNA KOPSHINSKY	73.58	Reimbursement for 2018 mileage
42886	LYNN GOMEZ	100.00	Reimbursement for EE recognition expenses
42887	RICOH USA, INC	375.82	Maintenance Fee for Customer Service Copier & Office Copier (3 mos.)
42888	TDS METROCOM	1,064.38	January Phone Charges
42889	U.S. CELLULAR	1,069.15	Cell Phone, Modem, & iPad Access Charges
42890	US POSTAL SERVICE	200.00	Refill Postage Machine - January
42891	WAUKESHA WATER UTILITY	96.99	Wastewater Charges
EFTPS	US Dept of Treasury	18,945.12	FWT & FICA withholding
EFTPS	WI Dept of Revenue	4,209.20	State withholding
ACH	WI SCTF	369.23	1-4-19 WI SCTF
48158-48186	Pay period ending 12/29/18	55,382.73	Net cash - direct deposit payroll
Grand Total:		\$ 87,618.42	

Certified by: _____
City Clerk

WAUKESHA WATER UTILITY

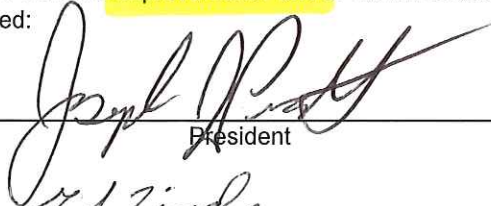
12/21/2018

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the **Improvement Fund** of the WAUKESHA WATER UTILITY.

Approved:



President


Secretary



General Manager


Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
42837	CARDMEMBER SERVICE	24.33	November Cardmember Service Bill - IMP
42838	MUNICIPAL WELL & PUMP	40,396.00	2018 Well #8 Motor Failure
42839	STAFFORD ROSENBAUM LLP	5,022.50	Legal Services for FWS & Return Flow
42840	UW-PARKSIDE	18,405.00	Water Quality Data Collection for Root River Parkway
Grand Total:		\$ 63,847.83	

Certified By:



City Clerk

WAUKESHA WATER UTILITY

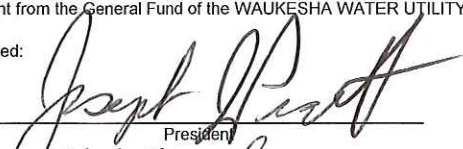
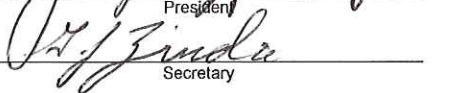
12/21/2018

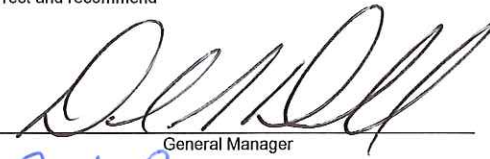
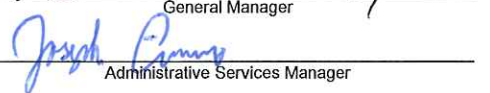
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Waukesha, WI 53187-1648

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Approved:


President

Secretary


General Manager

Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
42841	AETNA	3,453.68	January Medicare Part D Premium
42842	AFLAC	25.90	December Premium
42843	ALTISOURCE SINGLE FAMILY INC	764.41	Refund for overpayment on 2807 Brighton Drive
42844	AMA INSURANCE AGENCY, INC	6,459.00	January Medicare Supplement Premium
42845	AMANDA SHOCKLEY-DABLE	25.00	Shower Head Rebate
42846	ARINDAM CHAKRABORTI	100.00	Toilet Rebate
42847	AXA EQUITABLE	2,336.00	12-21-18 AXA PEDC
42848	AXIOM WAUKESHA LLC	7,963.95	Toilet Rebates (82) for Mountain Village Apartments
42849	BRUCE HENSE	200.00	Toilet Rebates (2)
42850	CARDMEMBER SERVICE	2,672.40	November Cardmember Service Bill
42851	CITY OF WAUKESHA/DPW	5,802.98	Street Openings & Street Opening Permit Fees
42852	CITY OF WAUKESHA/GARAGE	2,379.49	Equipment & vehicle for November 2018
42853	CITY OF WAUKESHA/LIFE INS	1,936.30	January Life Insurance
42854	DAVID MCCLURG	100.00	Toilet Rebate
42855	DELTA DENTAL OF WISCONSIN	2,109.44	January Dental Premium
42856	DIVERSIFIED BENEFIT SERVICES, INC	254.86	FSA & HRA Admin Fees
42857	DIXON ENGINEERING, INC.	125.00	Morris Tower Engineering Services
42858	ERIE INSURANCE GROUP	11,504.50	3rd Qtr. Workers Comp Premium (Jan-Mar)
42859	FEDEX	11.09	Shipping radium samples
42860	IWONA CAMP	100.00	Toilet Rebate
42861	JAMES ROCHELEAU	100.00	Toilet Rebate
42862	JJGF REAL ESTATE 1, LLC	500.00	Toilet Rebates for Hartwell Apartments (5)
42863	KARL VONDRAK	100.00	Toilet Rebate
42864	LESLIE KASNA	100.00	Toilet Rebate
42865	NANCY O'MELIA	100.00	Toilet Rebate
42866	PAUL BECHER	100.00	Toilet Rebate
42867	PETER YEP	100.00	Toilet Rebate
42868	PHIL TRAN	100.00	Toilet Rebate
42869	PREMIERE GLOBAL SERVICES	54.81	Teleconference Service
42870	R&R INSURANCE SERVICES, INC.	10,032.00	3rd Qtr. Liability & Casualty Premium (Jan-Mar)
42871	RELIANCE STANDARD LIFE INS CO.	551.76	January LTD Premium
42872	RICHLONN'S	743.99	Fleet #102 tires and oil change
42873	ROSITA CUSHIN	200.00	Toilet Rebates (2)
42874	SCOTT FALAND	200.00	Toilet Rebates (2)
42875	SHERWIN INDUSTRIES	657.80	Cold Patch Asphalt
42876	UNITED WAY OF GREATER MILW & WAUKESHA CTY	1,014.00	Employee Contributions - 6 mos. (July-Dec. 2018)
42877	VERNON ECKDAHL	200.00	Toilet Rebates (2)
42878	WAUKESHA WATER UTILITY	26,136.74	Wastewater discharge for radium removal
42879	WE ENERGIES	61,318.32	Electric/Gas Charges
42880	WISCONSIN COUNTIES ASSOCIATION	47,689.89	January Health Insurance
EFTPS	US Dept of Treasury	18,868.35	FWT & FICA withholding
EFTPS	WI Dept of Revenue	4,294.86	State withholding
ACH	WI SCTF	369.23	12-21-18 WI SCTF
48129-48157	Pay period ending 12-15-18	56,600.11	Net cash - direct deposit payroll

Grand Total:

\$ 278,455.86

Certified by:

City Clerk

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: GENERAL FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number: 42850

Amount: \$2,672.40

Payment Date: 12/21/2018

	Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
			Job #	Phase	Cat.	Account #		
1	NOV-2018					9218-100	Nov. CC Bill - City of Madison (parking)	7.00
2	NOV-2018					9267-100	Nov. CC Bill - Jimmys Grotto Pizza (dinner for crew)	53.62
3	NOV-2018					9218-100	Nov. CC Bill - Mooyah (lunch mtg)	24.63
4	NOV-2018					9216-100	Nov. CC Bill - Apple Store (battery for iPad)	104.54
5	NOV-2018					9320-100	Nov. CC Bill - Adobe Systems (AcrobatPro mthly subscription)	14.99
6	NOV-2018					9213-100	Nov. CC Bill - Amazon (Peter Annin GL Water Wars books)	77.44
7	NOV-2018					9219-200	Nov. CC Bill - Neopost (postage meter labels)	20.75
8	NOV-2018					9301-200	Nov. CC Bill - Walmart (supplies for Comm. mtg.)	10.15
9	NOV-2018					9300-100	Nov. CC Bill - Walmart (supplies for HRA breakfast)	46.83
10	NOV-2018					9301-200	Nov. CC Bill - Sendik's (supplies for Comm. mtg.)	29.24
11	NOV-2018					9251-100	Nov. CC Bill - Nagel Auto Body (uninsured deductible GM car)	1,000.00
12	NOV-2018					9320-300	Nov. CC Bill - Menards (blinds for Jon's office)	30.99
13	NOV-2018					9213-300	Nov. CC Bill - Amazon (NED code book for Dave Berg)	65.00
14	NOV-2018					9216-600	Nov. CC Bill - Amazon (iPad case for Nick)	45.50
15	NOV-2018					6720-300	Nov. CC Bill - Amazon (LED outdoor light for Hillcrest Res)	169.99
16	NOV-2018					6420-300	Nov. CC Bill - Kwik Trip (ice for water samples)	1.99
17	NOV-2018					6430-300	Nov. CC Bill - DATCP (Water Lab Certification for 2019)	348.50
18	NOV-2018					9216-300	Nov. CC Bill - Amazon (yellow caution tape)	124.30
19	NOV-2018					9216-300	Nov. CC Bill - Walgreens (first aid supplies)	17.31
20	NOV-2018					9216-300	Nov. CC Bill - Menards (spotlights)	47.97
21	NOV-2018					9216-100	Nov. CC Bill - Amazon (case for Dan's iPad)	79.99
22	NOV-2018					9216-300	Nov. CC Bill - Walgreens (batteries)	8.40
23	NOV-2018					9267-100	Nov. CC Bill - Walgreens (EE mtg supplies)	8.39
24	NOV-2018					9212-200	Nov. CC Bill - Local Govt Edu (registration for WGFOA - JC)	110.00

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: GENERAL FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number: 42851

Amount: \$2,672.40

Payment Date: 12/21/2018

	Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
			Job #	Phase	Cat.	Account #		
25	NOV-2018					9032-200	Nov. CC Bill - Rochester Deli (tax roll lunch)	97.53
26	NOV-2018					9218-200	Nov. CC Bill - Olive Garden (dinner WGFOA Conf.)	20.36
27	NOV-2018					9218-200	Nov. CC Bill - Waterfront Hotel (lodging for WGFOA Conf.)	106.99
								\$ 2,672.40

PREPARER

VK

APPROVAL FOR PAYMENT

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: IMPROVEMENT FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number: 42837

Amount: \$24.33

Payment Date: 12/21/2018

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
1 NOV-2018 (JOBS)		GLE-W0006	10	MIS		Nov. CC Bill - J2 OneBox Services (GWA transcript services)	12.17
2 NOV-2018 (JOBS)		GLE-W0008	10	MIS		Nov. CC Bill - J2 OneBox Services (GWA transcript services)	12.16
							\$ 24.33

PREPARER

APPROVAL FOR PAYMENT

VK

2018 Blanket Purchase Orders

11-Jan-19

Vendor Number	Vendor	PO Number	Oct	Nov	Dec	Total Spent	PO Total	% Spent
52000	2W Tech Technologies (frmly Jannsen & Co) IT Support & Maint	318005	625.00	2,612.50	850.00	16,525.01	21,000.00	78.7%
22005	AB Data	318012	4,983.78	3,127.77	3,438.85	40,772.99	42,443.00	96.1%
10900	Ace Redi-Mix	318035	7,420.00		3,545.75	28,990.75	25,604.00	113.2%
11510	Advanced Disposal (frmly Veolia)	318041	1,156.10			4,451.97	6,500.00	68.5%
12530	Aqua Backflow - cross connection inspection	318023	3,750.00	3,750.00	3,750.00	45,000.00	45,485.00	98.9%
14275	Badger Meter	318025				25,174.80	64,375.00	39.1%
14140	Baker Tilly - 2017 Audit	318015				12,691.05	17,500.00	72.5%
14140	Baker Tilly - Construction Audit 2018 for GLCW0002	318022			8,577.50	44,676.25	120,000.00	37.2%
14435	BGR Government Affairs - Financial Planning 2018	318003	4,534.55	4,536.54	4,538.49	54,467.69	55,000.00	99.0%
17970	Bruce Baker	318006	2,100.00	2,475.00	975.00	25,275.00	30,000.00	84.3%
18105	Buelow Vetter Buikema - HR Issues	318049	399.50	171.00		760.50	10,000.00	7.6%
18565	Certified Products	318034	1,096.75	414.50		11,408.75	10,665.00	107.0%
18825	Cintas (uniforms)	318050	410.88	317.44	317.44	4,074.80	4,000.00	101.9%
58901	City of Wauk/fuel - 2018	318030	3,457.36	2,379.49		30,448.94	42,000.00	72.5%
58903	City of Wauk/Street Opening Permits & Repairs - 2018	318027				88,655.00	88,655.00	100.0%
58903	City of Wauk/Vehicle maintenance/repairs - 2018	318042				0.00	4,500.00	0.0%
58904	City of Wauk/Qtr GIS Cont 2018	318048		42,551.00		42,551.00	42,551.00	100.0%
18005	Complete Office - (frmly Bubrick's) office supplies	318016	231.00	146.50		2,011.74	2,000.00	100.6%
22485	Diggers Hotline	318047				16,628.80	20,000.00	83.1%
25100	Energenecs (frmly Kamp/Synergy) SCADA hardware & support	318028		3,668.94		5,393.94	25,000.00	21.6%
25680	Erie Insurance Group (worker's comp) 7/1/18-6/30/19	318010			11,504.50	29,139.50	45,868.00	63.5%
21970	Ferguson Waterworks	318024				11,016.00	64,375.00	17.1%
28500	Grainger	318037				3,122.11	3,114.00	100.3%
28970	Greeley and Hansen LLC GLCW0005 - Phase 1	316347				2,292,346.53	2,405,458.00	95.3%
28970	Greeley and Hansen LLC GLCW0005 - Phase 2	317058				16,198,077.00	16,198,077.00	100.0%
28970	Greeley and Hansen LLC GLCW0005	318046	963,729.97	1,191,294.80	1,448,120.90	8,232,058.79	19,381,646.00	42.5%
32595	Ivy Lane Corporation - (frmly Great Lakes) oil changes	318060	0.00	235.72		1,226.72	2,600.00	47.2%
33150	JetPay (frmly Collector Solutions) - Credit Card Fees	318013			11,586.50	39,599.75	32,000.00	123.7%
40910	MudTech - Infrared Street Repairs	318043				0.00	10,500.00	0.0%
11815	N. Harris (frmly Advanced) for CIS Billing System License & Main.	318011		53,650.43		53,650.43	48,773.00	110.0%
41800	Net@Work - AccPac Support	318014				1,550.00	7,800.00	19.9%
41840	New Berlin Redi-Mix	318058				4,260.07	7,000.00	60.9%
42150	Northern Lake Service	318033				1,700.00	14,350.00	11.8%
43900	Payne & Dolan	318036	1,553.36			8,301.00	8,301.00	100.0%
60500	PSC - FWS Construction Authorization GLCW0003	318007	24,640.19			50,000.00	50,000.00	100.0%
41210	MPIC-Mutual Property Ins. Co. (property ins.) 7/1/18-6/30/19	318008				31,680.00	35,194.00	90.0%
45840	R&R Insurance (liability & casualty ins.) 7/1/18-6/30/19	318009			10,032.00	31,477.00	42,172.00	74.6%
46590	Ricoh USA (copier supplies)	318020	19.51	41.91	375.82	1,698.47	3,300.00	51.5%
47125	Donald Roecker	318004				0.00	5,000.00	0.0%
38245	Schreiber GR Group (Frmly MSA)	318001	2,000.00	2,000.00	2,000.00	24,000.00	24,000.00	100.0%
49410	Springsted Inc.	318021				0.00	30,000.00	0.0%
49720	Stafford Rosenbaum LLP	318002	4,725.26	11,991.45	5,022.50	36,477.77	175,000.00	20.8%
51125	TDS Metrocom	318017	1,058.05	1,063.01	1,061.02	13,633.26	15,000.00	90.9%
20945	US Cellular	318019	1,150.08	1,769.76	1,069.15	14,889.40	14,000.00	106.4%
52455	U.S. Geological Survey GLESD001	318044				45,376.00	50,000.00	90.8%
52901	US Postmaster	318018	300.00	300.00	300.00	4,095.00	3,644.00	112.4%
52665	University of WI Parkside - John Skalbeck (GLEW0008)	318045	8,664.00			83,385.00	77,978.00	106.9%
57300	Waukesha Lime & Stone	318038				21,575.00	21,575.00	100.0%
61900	WE Energies-electric	318026	48,713.87	59,218.27	58,012.18	684,688.84	773,530.00	88.5%
61900	WE Energies-gas	318039	191.45	452.09	909.60	6,375.03	7,200.00	88.5%
61900	WE Energies-office	318031	1,373.40	1,647.96	2,569.46	24,023.29	26,000.00	92.4%
61100	WI State Lab of Hygiene - Radium - 2018	318032	504.00	983.00	25.00	9,951.00	21,250.00	46.8%
58500	WWU - radium ww discharge (Treatment Filters - City of Wauk.)	318029			17,909.54	96,000.00	96,000.00	100.0%

MEMORANDUM

DATE: January 11, 2019

TO: Commissioners

FROM: Joseph Ciurro, CPA
Administrative Services Manager

RE: Purchases between \$7,500 and \$15,000.

There was one purchase, between \$7,500 and \$15,000, authorized by the General Manager during the month of November:

<u>PO#</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Item</u>
318276	12/05/18	American Sewer Services, Inc.	\$14,176.48	Add'l costs for change orders #1 & 2 for DSI work on N. Moreland.
318283	12/17/18	Waukesha Water Utility	\$8,227.20	Add'l Wastewater Discharge (Will be Transferred to Sewer Utility)
318295	12/31/18	JetPay Payment Services	\$7,599.75	Add'l Credit Card Fees for 2018.

This information is being provided in accordance with the Commission directive of August 26, 1999, and amended to conform to the current Procurement Policy.

C: Dan Duchniak