



Meeting Minutes - Draft

Waukesha Water Commission

*Water Utility Commission*

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Thursday, December 20, 2018

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

**Present** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly, and Zinda

3. Public Comment

4. Approval of Minutes

a. [ID#18-1845](#) Approve Minutes of November 15, 2018 Meeting

**A motion was made by Commissioner Paul Ybarra, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda

5. Action Items

a. [ID#18-1846](#) Approve Payments from the General Fund and the Improvement Fund

**A motion was made by Mayor Reilly, seconded by Alderman Thieme, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda

b. [ID#18-1847](#) Approve 2019 Blanket Purchase Orders

**A motion was made by Mayor Shawn Reilly, seconded by Alderman Terry Thieme, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda

c. [ID#18-1848](#) Approve the purchase of one (1) 2018 Caterpillar 430F2 ST Backhoe/Loader from Fabick Cat for their proposal of \$94,750.00.

**A motion was made by Mayor Shawn Reilly, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:**

**Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda

- d. [ID#18-1849](#) Approve Water Main Extension for New Perspective Sr. Living at No Cost to the Utility
- A motion was made by Commissioner Paul Ybarra, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:**
- Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda
- e. [ID#18-1850](#) Approve the Developer's Agreement with Waukesha RE, LLC. for the New Perspective Sr. Living Development.
- A motion was made by Commissioner Paul Ybarra, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:**
- Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda
- f. [ID#18-1851](#) Approve a resolution recommending the council purchase land from Waukesha County for the Great Lakes water Booster Pumping Station and Storage Reservoirs.
- A motion was made by Commissioner Paul Ybarra, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:**
- Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda
- g. [ID#18-1852](#) Approve authorization of additional service fees for construction authorization and permitting review by the Wisconsin Public Service Commission and Wisconsin Department of Natural Resources.
- Commissioner Ybarra left at 6:22 and returned at 7:40*
- A motion was made by Mayor Shawn Reilly, seconded by Commissioner Greg Zinda, that this item be approved. The motion carried by the following vote:**
- Aye:** 6 - Piatt, Couri, Thieme, Francoeur, Reilly and Zinda
- Absent:** 1 - Ybarra
- h. [ID#18-1860](#) Approve declaration that an emergency situation exists, as described in Section 62.15(1)(b) of the Wisconsin Statutes, and directs the General Manager to negotiate a contract with Municipal Well & Pump to remove the existing Wolf Road Well No. 10 pumping equipment, install the spare pumping equipment and then reinstall a repaired or replacement 700Hp pumping equipment to remain compliant with the DOJ consent order for a price not to exceed \$325,000
- A motion was made by Commissioner Gerald Couri, seconded by Alderman Terry Thieme, that this item be approved. The motion carried by the following vote:**
- Aye:** 6 - Piatt, Couri, Thieme, Francoeur, Reilly and Zinda
- Absent:** 1 - Ybarra

- i. [ID#18-1862](#) Approve the payment of \$18,405.00 to UW Parkside for the November sampling events.

**A motion was made by Mayor Shawn Reilly, seconded by Commissioner Gerald Couri, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Couri, Thieme, Francoeur, Reilly and Zinda

**Absent:** 1 - Ybarra

## 6. Discussion Items

- a. [ID#18-1861](#) Great Lakes Update

## 7. Information Items

- a. [ID#18-1853](#) Utility Performance Report
- b. [ID#18-1854](#) Financial Report
- c. [ID#18-1855](#) 2019 Charges and Fees as approved by the General Manager

## 8. Closed Session

- a. [ID#18-1856](#) A Motion will be made to go into closed session pursuant to Section 19.85(1)(c) Wis. Stats. to discuss General Manager's 2018 Performance Evaluation and Approve 2019 Compensation.

Upon conclusion of the closed session, a motion will be made to reconvene in open session.

Possible action on matters discussed in closed session.

**A motion was made by Commissioner Joan Francoeur, seconded by Commission President Joe Piatt, to go into closed session. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Couri, Thieme, Francoeur, Reilly and Zinda

**Absent:** 1 - Ybarra

**A motion was made by Commissioner Joan Francoeur, seconded by Mayor Shawn Reilly, to reconvene in open session. The motion carried by the following vote:**

**Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda

**A Motion was made by Commissioner Joan Francoeur, seconded by Mayor Shawn Reilly to authorize a 3% base increase and a \$4,500 bonus for total annual 2019 compensation of \$166,610 for the General Manager.**

**Aye:** 7 - Piatt, Couri, Ybarra, Thieme, Francoeur, Reilly and Zinda

9. Adjourn