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**CDBG Application Number:**

**CATEGORY:**

*For office use only*

**CITY OF WAUKESHA**

**PROGRAM YEAR 2020 (January 1 – December 31, 2020)**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPLICATION FORM FOR CITY OF WAUKESHA  
ALLOCATION**

**DEADLINE FOR SUBMISSION: April 14, 2019, 4:30 pm City Hall Room 200 – Community Development**

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**GENERAL INFORMATION**

1. Project Title: Adaptive Grant (WPRF)
2. Project Address (if different from Applicant's address):
3. Primary Contact Person/Title: Gala Crosno, Recreation Programmer
4. Telephone: 262-524-3715
5. E-Mail: gcrosno@waukesha-wi.gov
6. Amount of CDBG 2020 Funds Requested: \$6,600
7. Total Project Costs: \$15,000
8. National Objective (check all that apply):
  - ☒ Benefiting low – and moderate – income persons
  - ☐ Preventing or eliminating slums or blight
  - ☐ Meeting other community development needs having a urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.
9. Check One:
  - ☐ New Project
  - ☒ Continuing previously funded project
10. Provide a brief description of your experience in managing a similar project.

The City of Waukesha Parks, Recreation and Forestry Department mission is to be responsive and committed in providing essential park, recreation and urban forestry services, making our community a desirable place to live, work and play. WPRF has years of experience as it relates to Community Development Block Grants with a wide variety of programs supported in part by these funds such as neighborhood playground programs, adaptive recreation programs and senior/older adult programs. Over the past 24 years, varied programs have been offered as part of our Adaptive Recreation Programs, including Summer Camp programs, special family evening events (including respite), community outings for adults with special needs, interpretive services for all ages and more. We have had both WPRF staff directly lead some of the adaptive programs and currently we partner with other community organizations to provide the direct program for R & R Club (Respite and Recreation).

- 11.** Describe the role specific staff will have in this project. Who will be responsible for managing the project, reporting to Community Development, preparing invoices, etc.?

The Staff involved in this project include a team comprised of: Recreation Services Manager, Mary Berg, Recreation Programmer, Gala Crosno, Before and Afterschool Coordinator, Therese Jashinsky and a team of 105 staff that complete forty hours of training in the areas of youth development, fun, age appropriate and engaging curriculum, behavior management, games/activities and CPR/First AID. The direct supervisor of this program, Recreation Programmer, Gala Crosno has over 20 years' experience as a camp director, teacher and program operations director. Gala will directly supervise the implementation and management of the project. This includes providing training and supervising staff, gathering and collecting data for outcomes and ensuring that all aspects of the program come to fruition. Therese Jashinsky will provide direct supervision of the program staff. Recreation Services Manager, Mary Berg, will provide ongoing support to Gala and will be involved in the administrative section of the project.

- 12.** Provide a concise description of the proposed project.

The Adaptive Recreation Programs offered through WPRF provide recreation opportunities for youth and young adults with physical and cognitive disabilities. The recreation programs are coordinated at the Schuetze Recreation Center, ten Waukesha School District schools (Banting, Bethesda, Blair, Hawthorne, Heyer, Hillcrest, Lowell, Prairie, Randall & Rose Glen) and other park sites in Waukesha.

Four specific programs are provided to youth/adults with disabilities:

1. Recreation Services
2. Respite for care givers
3. Inclusion Services
4. Training for program staff to increase successful inclusion in before/afterschool program.

WPRF collaborates with Broadscope Disability Services (previously named United Cerebral Palsy of SE Wisconsin) to provide these programs. WPRF will also be collaborating with CESA 1 to provide additional training for program staff members to provide them with the necessary tools and knowledge in working with children with physical and cognitive disabilities within our program setting. R & R Club (Respite and Recreation) is provided six Friday evenings during the school year at the Schuetze Recreation Center as a partnership with Broadscope Disability Services. Youth ages 0 – 18 years can attend the three hours of recreation activities provided by Broadscope staff and volunteers. Parents and/or guardians are encouraged to utilize the respite time however best fits their needs. These Friday nights are highly utilized as a social time for the youth and a respite time for the families.

Inclusion Services are provided to youth, adults and older adults who request these services in order to participate in a WPRF program.

WPRF promotes inclusion in all our recreation programs and we have experienced an increase in requests for inclusion/accessibility services.

Additional specialized training will also be provided to WPRF before/afterschool program staff to better support students with special needs in our program. Our goal is for all children to be safe and successful in our before/afterschool program and over the past ten years, the number of students in our program who have special needs has drastically increased. To provide appropriate support and inclusion, the staff needs additional specialized training.

If the proposed project is a rehabilitation / ADA / historic rehabilitation of a facility or business, please answer the following:

- 13.** Address of Facility: \_\_\_\_\_

14. Year it was built \_\_\_\_\_

15. Is the property on a local or national list and/or registered as a historic property?

☐ Yes

☐ No

☐ Don't Know

16. Select how your project will serve Low and Moderate Income People (Choose one if applicable):

☐ Benefit to LMI **individuals** (at least 51% of total beneficiaries of program must be LMI and income information must be gathered from all participants)

☐ **Presumed Benefit** (all individuals served in the program qualify as low income because of the type of population served, i.e.: Elderly, Severely Disabled Adults , Abused Children, Battered Spouses, Homeless Persons, Illiterate Adults , Persons with AIDS, Migrant Farm Workers. Income information does not have to be collected.)

☒ Benefit to an **area** that is primarily residential and is located in an eligible census tract (at least 30.34% of residents are LMI). See instructions for a list of eligible census tracts.) Provide list of census tracts:

202600,202301,202302,202102,202202,202800,203000,203102,203103

☐ Housing units created to benefit LMI individuals or households (every CDBG funded unit must be occupied by and LMI individual or household)

☐ Jobs created to benefit LMI individuals (1 job must be created for every \$35,000 of CDBG funds invested in project; 51% of all jobs created must be for LMI individuals)

☐ Project serves residents of a **NRSA** and agency is a certified CBDO. Provide name of NRSA:  
[Click here to enter text.](#)

☐ Project addresses conditions of **Slum and Blight** on an Area or Spot Basis. Must provide designation of Slum and Blighted area from jurisdiction when contract is signed, and addresses of affected properties.

☐ ADA Rehabilitation of a public facility or public improvement

☐ Historic Preservation of residential or commercial properties. Must be designated on a spot slum and blight basis or homeowner or business must qualify as low income.

17. Describe the need filled for your program or project.

The City of Waukesha Parks, Recreation & Forestry Department is committed to providing a comprehensive and inclusive recreation programs to people of all abilities. Special accommodations are needed at times for these programs, and the CDBG funding assists with additional services needed in these programs. The need for additional specialized training for WPRF before/after school program staff is great. Our number one goal is to have all students in the program safe and successful. Since the program began twelve years ago, the number of students with special needs has increased drastically. Between ten sites and an enrollment 905 students, we currently have approximately 55 students with identified special needs. This does not include those students who have not formally been identified with special needs. While staff is trained in behavior management, CPR/AED, youth development, program activities, and fostering healthy relationships, we have seen an increased need for specialized training and support in topics such as Autism Inclusion, Positive Behavior Intervention Systems, Social

Communication, Emotional Regulation and Transactional Support and more. For all students to be safe and successful in our program, the staff needs to be equipped with these types of specialized trainings annually.

18. Describe two anticipated measurable outcomes for your proposed project and activities.

**2020 Measurable Outcomes**

- 100% of before and afterschool staff will attend at least one specialized training in the areas of inclusion and working with students with special needs and behavior challenges. (data source: staff professional development attendance records)
- 90% of before and afterschool staff attending specialized training will report an improvement in behavioral management and inclusion skills after attending specialized training. (data source: staff professional development surveys)
- 30 students with disabilities (birth to 21 years of age) will engage in recreation /social activities during the Waukesha Respite and Recreation Club (R&R), six Friday evenings. (data source: measured by attendance records)
- 55 students with disabilities will attend before and afterschool programs and youth recreation programs. (data source: attendance and parent surveys)

19. Select the appropriate activity category below for your project.

Public Services	
	Homeless shelter and services
	Meals / Nutrition
	Youth / Childcare / Abused and neglected children
	Seniors and Disabled
	Substance Abuse / Mental Health / Healthcare
	Transportation
	Domestic abuse
	Education
	Employment training
	HIV / AIDS
	Other (list)

NRSA	
	Employment Training/Job readiness education
	Job creation
	Neighborhood revitalization housing efforts (rehab or new construction)
	Job retention programs
	Transportation to jobs
	Crime prevention
	Public Services
	Neighborhood revitalization non-housing efforts (beautification, parks, streets, etc.)
	Other (list)

Housing	
	Homeowner rehabilitation program loans
	Rental rehabilitation (special needs/transitional or permanent housing for very low income / supportive services and case management attached to units)
	Rental rehabilitation (multi-family projects, general low income population)
	Downpayment assistance
	Housing counseling
	Acquisition / site preparation of land for housing purposes (not construction)
	Residential historic preservation
	Other (list)

Public Facilities and Improvements (Rehab/construction costs--not operating costs) *the rehab may be for ADA compliance OR to benefit low-moderate income people for each activity	
	Homeless facilities
	Youth / Abused children facilities
	Senior / Disabled facilities
	Facilities for AIDS patients
	Neighborhood / Community centers
	Parks / Playgrounds / Recreational facilities
	Streets / Sidewalk improvements
	Water / Sewer improvements
	Flood drainage improvements

	Parking lots
	Other (list)

Economic Development	
	Loans to small/medium businesses for low-moderate income job creation or retention
	Commercial / Industrial infrastructure development or improvements
	Façade improvement loans to businesses
	Non-residential historic preservation
	Other (list)

Administration and Planning	
	Housing rehab program administration
	Revolving Loan Fund administration
	Fair housing activities
	Planning for communities or NRSAs
	Other (list)

## Appendix A: Results of Prior Year Projects

20. Was your department able to spend the CDBG allocation awarded within the calendar year? (Provide explanation for any extensions into the next year for 2018)

In 2019 all CDBG allocations awarded were spent.

21. Has your department had any CDBG funds reprogrammed (taken back) by the CDBG Board? (Explain for 2018)  
N/A