



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, June 18, 2019

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Roll Call

*Ald. C. Payne arrived at 6:32 pm during Public Comment.*

*Ald. D. Lemke arrived at 7:18 pm during New Business Item No.: ID:19-0736.*

**Present:** 15 - Pieper, Bartels, Cummings, Perry, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Ron Kading, 3921 Oxbow Drive, spoke regarding the Wisconsin State Senators introducing a bill to prevent Waukesha Landmark Commission from enforcing local historic regulations in relation to the Moor Downs resort.*

*Robert Procter, 215 East Mifflin Street, Madison Attorney, representing Sunset Bank & Savings, Don Belman Homes, Thomson Companies, Steve Bielinski and William Ryan Homes spoke regarding the erosion control & landscape ordinances and how it violates the Uniform Dwelling Code.*

*Steve Bielinski, 1965 Foxcroft Lane, spoke regarding the Occupancy Permit Ordinance.*

*Michael Coello, 2122, 2124 & 2129 South West Avenue spoke regarding Occupancy Permit Ordinance.*

*David Rodrigues, W225 N3799 Long Valley Court, Waukesha tax payer, spoke regarding Occupancy Permit Ordinance.*

*Jake Sajdak, 3823 Stillwater Circle, spoke regarding the Core 2062 School District of Waukesha High School Robotics Team and thanked the City of Waukesha for the Proclamation.*

[ID#19-0858](#) Proclamation for High School Robotics Team

**Attachments:** [Proclamation - High School Robotics Team](#)

*This item was moved up by the Mayor from Mayor's Reports & Referrals.*

#### 4. Public Art Committee Report - Ald. Moltzan

[ID#19-0842](#) Kelly Witte Presents Art to the City

**Attachments:** [Witte Flyer 06 18](#)  
[Kelly Witte Presentation](#)

## 5. Approval of Minutes

[ID#19-0839](#) Minutes from June 4, 2019

**Attachments:** [ccmn 19.06.04 draft](#)

**A motion was made by Ald. Johnson, seconded by Ald. Cummings, to approve the Minutes from June 4, 2019. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Cummings, Perry, Manion, Johnson, Rodriguez, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

**Absent:** 1 - D. Lemke

## **Consent Agenda**

*The Consent Agenda passed by unanimous consent with no items removed or added.*

## **1. Other Boards and Commissions**

[ID#19-0756](#) Review and Act on annual review of IT Security Policy: ITSec 3 STORING SENSITIVE DATA POLICY

**Attachments:** [ITSec 3 STORING SENSITIVE DATA POLICY.pdf](#)

[ID#19-0757](#) Review and Act on annual review of IT Security Policy: ITSec 4 TRANSMISSION OF SENSITIVE DATA POLICY

**Attachments:** [ITSec 4 TRANSMISSION OF SENSITIVE DATA POLICY.pdf](#)

[ID#19-0769](#) Review and Act on the approval of the ESRI Small Government Enterprise Agreement (SGEA) license

**Attachments:** [Council Agenda Cover Sheet-ESRI SGEA.pdf](#)  
[ESRI\\_MSA.pdf](#)  
[ESRI-SGEA - City of Waukesha\\_5-10-2019.pdf](#)

[ID#19-0748](#) Approval of 2019 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation

**Attachments:** [Agenda Cover Sheet -Approval of WisDOT 2019 Operating Agreement.pdf](#)  
[Waukesha City 85.20 CY 2019.pdf](#)

[ID#19-0749](#) Approval of Proposed Service Changes to Routes 8 and 3/15 Effective Tuesday, September 3, 2019

**Attachments:** [\\_Agenda Cover Sheet -September 2019 Service Changes.pdf](#)  
[Summary of Proposed Service Changes Effective 9-3-19.pdf](#)  
[Resolution - Revisions to Route 8 Sept 2019.pdf](#)  
[route 8 description 090319.pdf](#)

*Resolution #: 26-19*

## **2. Plan Commission**

[PC19-0039](#) Froedtert Health, Inc., SW Corner of Sunset Drive and Genesee Road - Certified Survey Map

**Attachments:** [18027 CSM-2-22-19.pdf](#)  
[Froedtert CSM Cover Sheet.pdf](#)

[PC19-0050](#) Avid Hotel - Certified Survey Map

**Attachments:** [2019-05-15 Avid - 18-8713A CSM.pdf](#)  
[Avid Hotel CSM Cover Sheet.pdf](#)  
[2019-06-11 Letter from attorney re status of acquisition of CVS vacation.pdf](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

[ID#19-0476](#) Review and act on a request to approve the inter-governmental agreement between Waukesha County regarding the sharing of station alerting hardware and software and authorize the Mayor to sign the agreement.

**Sponsors:** Fire Department

**Indexes:** Intergovernmental; Agreement; dispatch

**Attachments:** [Cover Sheet - Digital Alerting.pdf](#)  
[City-County Station Alerting Agreement 04012019.pdf](#)

[ID#19-0782](#) Review and act on a request to approve the transfer of \$68,000 of unused funds from the construction of Fire Station number three construction project to the 2019 Capital Improvement Project to replace body armor.

**Sponsors:** Fire Department

**Indexes:** Fund Transfers; body armor

**Attachments:** [Cover sheet - Body Armor.pdf](#)

[ID#19-0783](#) Review and act on a request to approve the transfer of \$14,000 of unused funds from the construction of Fire Station number three to complete the 2020 portion of the Automatic External Defibrillator (AED) Capital Improvement Project in 2019.

**Sponsors:** Fire Department

**Indexes:** AED

**Attachments:** [Cover Sheet - AED.pdf](#)  
[AED CIP page.pdf](#)

## **B. Building & Grounds Committee - Ald. E. Payne**

## **C. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

[ID#19-0803](#) INVITED Bartender Applications - June 10, 2019

**Attachments:** [Bartenders 2019.06.10](#)

[ID#19-0804](#) Bartender Applications - June 10, 2019

**Attachments:** [Bartenders 2019.06.10](#)

[ID#19-0805](#) Other Applications - June 10, 2019

**Attachments:** [Other Licenses 2019.06.10](#)

## **D. Human Resources - Ald. Wells**

## **E. Board of Public Works - Dr. Fred Abadi**

[ID#19-0774](#) Review of WDNR Compliance Maintenance Annual Report (CMAR) for the year 2018 and Adoption of Resolution by Common Council.

**Sponsors:** Public Works

**Attachments:** [19-0774 BPW Agenda Cover-2018 CMAR.pdf](#)  
[19-0774 CMAR 2018 report BPW cover letter.pdf](#)  
[19-0774 Resolution COMPLIANCE MAINTENANCE ANNUAL REPORT.pdf](#)  
[CMAR 2018.pdf](#)

*Resolution #: 27-19*

[ID#19-0775](#) Review and act on Contract Change Order No. 1 to the Consulting Services Contract with Jacobs Engineering Group, Inc., for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancement for the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [19-0775 BPW Agenda Cover-CCO1-Jacobs-Return Flow Pump Station.pdf](#)  
[19-0775 CCO1-Jacobs Engineering Fee v2 \(003\).pdf](#)  
[19-0775 Jacobs Cover Letter-Phosphorus Treatment Project\\_CCO1\\_V4\\_wSig.pdf](#)

[ID#19-0784](#) Review and act on the Contract Change Order No. 4 with Super Excavators, Inc. for the Greenmeadow Sanitary Interceptor Sewer project.

**Sponsors:** Public Works

**Attachments:** [19-0784 BPW Agenda Cover-CCO4-Super Excavators-Greenmeadow Sanitary Interceptor Sewer.pdf](#)  
[C107-CCO4-Super Excavators-Greenmeadow Sanitary Interceptor Sewer.pdf](#)

### **End of Consent Agenda**

## **5. New Business**

[ID#19-0736](#) Review and act on approval of a term sheet outlining the potential TIF assistance to the Reserve at Waukesha project.

**Sponsors:** Community Development

**Indexes:** TIF; Reserve at Waukesha

**Attachments:** [Cover Sheet- Campbell.pdf](#)  
[Campbell PILOT.pdf](#)

*Jennifer Andrews, Community Development Director presented the proposed project. Ald. D. Lemke arrived at 7:32 pm during this item, and was available for voting for the remainder of the meeting.*

**A motion was made by Ald. E. Payne, seconded by Ald. Johnson, to approve term sheet outlining the potential TIF assistance to the Reserve at Waukesha project and direct staff to begin the TID creation process. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Cummings, Perry, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

## 6. Public Hearing

[PC19-0042](#) Froedtert Health, Inc., SW Corner of Sunset Drive and Genesee Road - Rezoning Petition

**Attachments:** [Froedtert Health Rezoning Cover Sheet.pdf](#)  
[Petition-for-Rezoning\\_revised.pdf](#)

*Review and Introduction by Maria Pandazi, Deputy Director Community Development.*

*The public hearing was opened. There was no one present to speak. The Public Hearing was closed.*

## 7. Action on Public Hearing

[PC19-0042](#) Froedtert Health, Inc., SW Corner of Sunset Drive and Genesee Road - Rezoning Petition

**Attachments:** [Froedtert Health Rezoning Cover Sheet.pdf](#)  
[Petition-for-Rezoning\\_revised.pdf](#)

**A motion was made by Ald. C. Payne, seconded by Ald. Johnson, to approve item PC19-0042 Froedtert Health, Inc., SW Corner of Sunset Drive and Genesee Road - Rezoning Petition from T 1 to B 4. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Cummings, Perry, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

## **Reports**

## 8. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. Perry
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report

[ID#19-0840](#) Minutes from June 10, 2019 Waukesha Housing Authority

Attachments: [Minutes June 10 2019- Housing Authority](#)

- J. Community Development Block Grant Committee Report - Jennifer Andrews
  - K. Public Art Committee Report - Ald. Moltzan
9. Plan Commission - Jennifer Andrews
10. Standing Committees
- A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. Johnson
  - D. Human Resources Committee Report - Ald. Wells
11. Board of Public Works Report - Dr. Fred Abadi

[ID#19-0763](#) Bid Received: Friday, May 31, 2019, at 11:00 A.M.  
Installation of Poured-In-Place Resilient Surfacing for Frame Park  
Playground

The Board of Public Works recommends that the only bid from Bluemel's Maintenance Service, Inc., in the amount of \$219,600.00 for the Installation of Poured-in-Place Resilient Surfacing for Frame Park Playground be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Tab Frame Park Resilient Playground.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the bid award for Installation of Poured-In Place Resilient Surfacing for Frame Park Playground to Bluemel's Maintenance Service, Inc., in the amount of \$219,600.00. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Cummings, Perry, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

[ID#19-0837](#) Report from the City Administrator

**Attachments:** [Admin Report 6-14-19](#)

15. Mayor's Report & Referrals

[ID#19-0838](#) Board & Commission Appointments

**Attachments:** [Letter for Council - June 18, 2019](#)

[Scarpace Resume](#)

**A motion was made by Ald. Johnson, seconded by Ald. Cummings, to approve the appointments of Erik Helgestad to Public Library Board; Terry Thieme to Water Utility Commission; Lisa Salb, Jennifer Wall, and Julie Scarpace to Landmarks Commission. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Cummings, Perry, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne



[ID#19-0858](#) Proclamation for High School Robotics Team

**Attachments:** [Proclamation - High School Robotics Team](#)

*This item was moved after Public Comment.*

[ID#19-0883](#) Appointment of Ald. Perry to the Waukesha Housing Authority to replace Ald. C. Payne.

**Attachments:** [19-20- Committee Assignments](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Cummings, to approve Appointment of Ald. Perry to the Waukesha Housing Authority to replace Ald. C. Payne. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Cummings, Perry, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, Miller, R. Lemke, C. Payne and Browne

[ID#19-0859](#) Proclamation for Little Swiss Clock Shop

**Attachments:** [Little Swiss Clock Shop](#)

## 16. Referrals

*Ald. Browne to Building & Grounds for movement of the no parking sign on Butler Drive across from Horning & Banting Schools at the bus stop.*

*Ald. Browne to the IT Board to make the Aldermanic pages on the City website interactive to enable more pro-active communication between each Council member and their constituents.*

*Ald. Perry, Ald. Cummings, Ald. Rodriguez and Ald. Manion to Common Council and Mayor's Office to draft, address, and act on a resolution to oppose the proposed amendment to State Statute 62.23(7) regarding 2nd class cities' ability to designate or regulate historic landmarks.*

*Ald. Cummings to Building & Grounds to establish a merge sign East of 164 going East and by Speedway on South side of Sunset.*

*Ald. Cummings to Building & Grounds to increase wattage on the WE Energy pole located near Dairy Queen on Racine Avenue for safety.*

*Ald. Cory Payne to Public Works to mow the median on Moreland Boulevard and American Avenue; "You can longer see oncoming traffic."*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

## 17. Adjournment

*Meeting adjourned at 7:47 p.m.*