



Meeting Minutes - Draft

Waukesha Water Commission

Water Utility Commission

Thursday, June 20, 2019

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 4 - Piatt, Francoeur, Zinda, and Bartels

Absent 3 - Couri, Ybarra, and Reilly

3. Public Comment

4. Approval of Minutes

A. [ID#19-0860](#) Approve Minutes of May 21, 2019 Meeting

A motion was made by Commission President Joe Piatt, seconded by Commissioner Greg Zinda, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

5. Action Items

A. [ID#19-0884](#) Approve Purchase Order to Zignego Company, Inc. in the amount of \$37,804.09 for 2018 Main Street Project.

A motion was made by Commissioner Greg Zinda, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

B. [ID#19-0861](#) Approve Payments from the General Fund and the Improvement Fund

A motion was made by Commission President Joe Piatt, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- C. [ID#19-0862](#) Approve declaration that an emergency situation exists, as described in Section 62.15(1)(b) of the Wisconsin Statutes, and direct the General Manager to negotiate a contract with Municipal Well & Pump to remove and inspect the existing Well No. 6 pumping equipment, provide the replacement equipment needed, and then reinstall the equipment for a price not to exceed \$200,000.

A motion was made by Commission President Joe Piatt, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- D. [ID#19-0863](#) Approve Business Insurance for policy year beginning 7/1/2019

A motion was made by Commissioner Greg Zinda, seconded by Commission President Joe Piatt, to renew Business Insurance Coverage for the 7/1/2019 policy year with the current carriers. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- E. [ID#19-0864](#) Approve bond rating services with Standard & Poor's Financial Services LLC (S&P) in the amount of \$30,000

A motion was made by Commissioner Greg Zinda, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- F. [ID#19-0865](#) Approve submittal of an application to the PSC to request an increase to water rates

A motion was made by Commission President Joe Piatt, seconded by Commissioner Greg Zinda, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- G. [ID#19-0866](#) Approve the change order on the Greenmeadow Water Main Improvement Project for additional water main work in the amount of \$42,137.51 to Super Excavators

A motion was made by Commissioner Greg Zinda, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- H. [ID#19-0867](#) Approve the Developer's Agreement with Living Word Lutheran Church

A motion was made by Commission President Joe Piatt, seconded by Commissioner Greg Zinda, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- I. [ID#19-0868](#) Approve water main easement for Living Word Lutheran Church development

A motion was made by Commissioner Greg Zinda, seconded by Commissioner Peter Bartels, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- J. [ID#19-0869](#) Approve the water main extension request for Clearwater Apartments Phase 2 at no cost to the Water Utility

A motion was made by Commissioner Greg Zinda, seconded by Commissioner Peter Bartels, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- K. [ID#19-0885](#) Approve Developer's Agreement with Clearwater Apartments, LLC for a water main extension on Clearwater Apartments Phase 2

A motion was made by Commissioner Joan Francoeur, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

- L. [ID#19-0886](#) Approve the water main easement for Phase 2 of Clearwater Apartments

A motion was made by Commission President Joe Piatt, seconded by Commissioner Peter Bartels, that this item be approved. The motion carried by the following vote:

Aye: 4 - Piatt, Francoeur, Zinda and Bartels

Absent: 3 - Couri, Ybarra and Reilly

6. Discussion Items

- A. [ID#19-0870](#) Great Lakes Update

7. Information Items

- A. [ID#19-0871](#) Utility Performance Report

- B. [ID#19-0872](#) Financial Report

8. Adjourn