



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 DELAFIELD STREET
WAUKESHA, WI 53188-3615

Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: contactus@waukesha-water.com

MEMORANDUM

Date: August 13, 2019

To: Water Commission

From: Dan Duchniak, General Manager

Re: Baker Tilly Staffing Study Findings

Nick Dragisich and the staff at Baker Tilly Municipal Advisors have completed their evaluation of our staffing needs to ensure that we meet the changing focus of our operations due to our transition to Great Lakes Water, as well as the potential for 30% of our staff being eligible to retire within the next five years.

This is step one in our plan to make sure we are ready for the many changes ahead, including the elimination of radium removal treatment, monthly billing, updated technology, and transfer of knowledge for succession planning.

I look forward to presenting Baker Tilly's recommendations, and our plan to implement them, at the meeting.

Recommended Motion: Move to approve the organizational chart, effective January 2020, as presented.

Enc.