



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Landmarks Commission

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Wednesday, August 7, 2019

6:00 PM

Rm 207, City Hall

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#### I. Call to Order

#### II. Roll Call

**Present** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb, and Wall

**Absent** 1 - Scarpace

#### III. Public Comment

#### IV. Approval of Minutes

[ID#19-1023](#) Minutes for the Meeting of July 11, 2019 and July 23, 2019.

**A motion was made by Bartlett, seconded by Rodriguez, that the July 11, 2019 Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

**Abstain:** 1 - Taylor

**A motion was made by Bartlett, seconded by Taylor that the Minutes for the July 23, 2019 meeting be approved. The motion carried by the following vote:**

**Aye:** 4- Taylor, Bartlett, Larson, Salb

**Abstain:** 2- Rodriguez, Wall

**Absent:** 1- Scarpace

#### V. Landmark's Commission Paint and Repair Grant Funds

#### VI. Old Business

**The Board reviewed the mural decision from the Landmarks Commission meeting on July 23, 2019.**

#### VII. New Business

[ID#19-0925](#) Nomination and election of chair and vice chair.

**A motion was made by Wall, seconded by Rodriguez, to nominate Lisa Salb as Landmarks Commission Chairperson to be effective immediately following the vote. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

**A motion was made by Taylor, seconded by Larson, to nominate Jeremy Bartlett as Landmarks Commission Vice-chairperson to be effective immediately following the vote. The motion carried by the following vote:**

**Aye:** 6- Taylor, Rodriguez, Bartlett, Larson, Salb, Wall

**Absent:** 1- Scarpace

[ID#19-1025](#) Landmarks Commission Certificate of Appropriateness for 304-306 N. East. Ave. Review an application to repair the flat roof, repair damaged bricks, replace damaged tile roof sections, and replace damaged shingles in the sloped roof section. (McCall St. Historic District)

**A motion was made by Rodriguez, seconded by Member Wall, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

[ID#19-1036](#) Landmarks Commission Certificate of Appropriateness for 309 McCall St. Review an Emergency COA for soffit and downspout repair. (McCall St. Historic District)

**A motion was made by Taylor, seconded by Bartlett, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

[ID#19-1037](#) Landmarks Commission Certificate of Appropriateness for 221 N. Charles St. Review a request to replace the existing siding with new LP Smartside or cedar siding. (McCall St. Historic District).

**A motion was made by Wall, seconded by Sall, that applicants may remove any or all aluminum siding only, if they wish. Additional siding repairs need further approval. Other repairs approved. The motion was denied by the following vote due to a tie:**

**Aye:** 3 - Larson, Salb and Wall

**Nay:** 3 - Taylor, Rodriguez and Bartlett

**Absent:** 1 - Scarpace

**A motion was made by Taylor, seconded by Rodriguez, to approve all items in the application aside from the siding. The motion carried by the following vote due to a tie:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

**A motion was made by Taylor, seconded by Rodriguez, to table the siding request with the recommendation to take samples to determine the condition of the underlying wood. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

[ID#19-1060](#) Landmarks Commission Paint and Repair Grant for 221 N. Charles St.

**A motion was made by Taylor, seconded by Rodriguez, that this Business item be tabled. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

[ID#19-1038](#) Landmarks Commission Certificate of Appropriateness for 333 N. Hartwell Ave. Review an application to repair front and side doors, repair damaged roof shingles, repair damaged downspouts and gutters, replace broken window panes, remove an antenna, and add a new safety railing. (McCall St. Historic District)

**A motion was made by Taylor, seconded by Bartlett, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 5 - Taylor, Rodriguez, Bartlett, Salb and Wall

**Absent:** 1 - Scarpace

**Abstain:** 1 - Larson

[ID#19-1039](#) Landmarks Commission Paint and Repair Grant for 333 N. Hartwell Avenue.

**A motion was made by Taylor, seconded by Rodriguez, to approve a grant in the amount of \$1,100.00. The motion carried by the following vote:**

**Aye:** 5 - Taylor, Rodriguez, Bartlett, Salb and Wall

**Absent:** 1 - Scarpace

**Abstain:** 1 - Larson

[ID#19-1040](#) Landmarks Commission Certificate of Appropriateness for 315 N. East Ave. Review a request to repair and replace several windows. (McCall St.

Historic District)

**A motion was made by Taylor, seconded by Bartlett, to table window replacement and approve all other aspects of this business item as submitted and also include repair or replacement of the rear storm door with the condition that any existing historic siding under the aluminum siding is not to be damaged and replacement siding not have false wood texture. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

[ID#19-1041](#) Landmarks Commission Paint and Repair Grant for 315 N. East Avenue.

**A motion was made by Member Wall, seconded by Taylor, that this Business item be held. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

[ID#19-1045](#) Landmarks Commission Certificate of Appropriateness for 226 N. James St. Review a request to replace the carriage house roof at 226 N. James St.

**A motion was made by Member Wall, seconded by Bartlett, that this Business item be approved as submitted with the note that the rotten soffit at the southeast corner should be repaired before the gutter is re-attached. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

[ID#19-0926](#) Discuss the Landmarks Commission's future relationship with the Waukesha Springs Committee, and potentially choose a new representative.

**A motion was made by Member Salb, seconded by Member Wall, to appoint Julie Scarpace as the Landmarks Commission's representative on the Springs Committee. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

[ID#19-0927](#) Update on CLG Subgrant National Register Project.

**A motion was made by Member Wall, seconded by Taylor, to select Tracy Schnell with Historical Consulting LLC. The motion carried by the following vote:**

**Aye:** 6 - Taylor, Rodriguez, Bartlett, Larson, Salb and Wall

**Absent:** 1 - Scarpace

VIII. Alderman's Report

IX. Springs Report

X. Communications and Publications

[ID#19-0930](#) Update on Franklin Boggs mural / bas relief

XI. Adjournment