

MEMORANDUM

DATE: October 28, 2019

TO: Dan Duchniak

FROM: Kelly Zylstra

RE: PSA for Services Relating to the Meadowbrook Tower Repainting

The 300,000 gallon Meadowbrook Tower was built in 1999 and serves the Pebble Valley pressure zone of the City. In August of 2015, the Utility contracted with Dixon Engineering, Inc. to inspect the tower which identified the coating systems have exceeded their life cycle.

On October 1, 2019, proposal requests for professional services associated with preparation of the specifications for repainting, bid review and recommendation, and performing inspections for the Meadowbrook Tower Repainting were sent to five firms. Proposals were due on October 23, 2019. Funds have been budgeted for this work in account 6610-300, for 2019 and 2020. A summary of the proposals is shown below.

Name of Firm	Firm Profile (10)	Past Experience (25)	Key Personnel (40)	Fee (25)	Total (100)	Estimated Fee (\$)
Dixon Engineering, Inc. Hales Corners, WI 53130	9	24	35	24	92	\$32,227.00
Robinson Engineering Racine, WI 53403	9	24	36	20	89	\$52,462.00
Short Elliot Hendrickson, Inc. Delafield, WI 53018-9351	Did not submit					
raSmith Brookfield, WI 53005-5938	Did not submit – could not meet the NACE Requirements					
Baxter & Woodman Milwaukee, WI 53214	Did not submit – firm uses Dixon exclusively for this work					

Recommended Motion: Move to approve a Professional Services Agreement (PSA) with Dixon Engineering in the amount of \$32,227.00 for the design review and inspection services associated with the Meadowbrook Water Tower Repainting.