



## Meeting Minutes - Draft

### Waukesha Water Commission

#### *Water Utility Commission*

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Thursday, December 19, 2019

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

**Present** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels, and Thieme

Announcement of closed session pursuant to Wis. State Stats. 19.85(1)(g) for the purpose of conferring with legal counsel concerning strategy to be adopted with respect to litigation between the City of Waukesha Water Utility and the City of New Berlin regarding the application for a Conditional Use Permit.

3. Public Comment

4. Approval of Minutes

A. [ID#19-1716](#) Approve Minutes of the November 21, 2019 Meeting

**A motion was made by Mayor Shawn Reilly, seconded by Commissioner Terry Thieme, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

5. Action Items

A. [ID#19-1717](#) Approve the change order for additional pavement costs in the amount of \$32,803.14 to City of Waukesha Public Works

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

B. [ID#19-1730](#) Approve purchase of hydrants in the amount of \$15,155 from Ferguson Water Equipment

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

- C. [ID#19-1718](#) Approve Payments from the General Fund and the Improvement Fund

**A motion was made by Mayor Shawn Reilly, seconded by Commissioner Peter Bartels, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

- D. [ID#19-1719](#) Approve 2020 Blanket Purchase Orders

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

- E. [ID#19-1720](#) Approve authorization of additional service fees for construction authorization and permitting review by the Wisconsin Public Service Commission and Wisconsin Department of Natural Resources.

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

- F. [ID#19-1721](#) Approve a contract with Fer-Pal Construction in the amount of \$67,750.00 to reline existing water main on Barstow under the Fox River.

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

- G. [ID#19-1722](#) Approve the Developer's Agreement with RF Smart Development, LLC for Hydrant Lead Extension to Torhorst Road and Faith Baptist Church at no cost to the utility.

**A motion was made by Mayor Shawn Reilly, seconded by Commissioner Joan Francoeur, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

## 6. Discussion Items

- A. [ID#19-1723](#) Great Lakes Update
- B. [ID#19-1724](#) Discuss Monthly Meeting Start Time

7. Information Items

- A. [ID#19-1725](#) Utility Performance Report
- B. [ID#19-1726](#) Financial Report
- C. [ID#19-1729](#) 2020 Charges and Fees as Approved by the General Manager

8. Closed Session

- A. [ID#19-1731](#) A motion will be made to go into closed session pursuant to Wis. State Stats. 19.85(1)(g) for the purpose of conferring with legal counsel concerning strategy to be adopted with respect to litigation between the City of Waukesha Water Utility and the City of New Berlin regarding the application for a Conditional Use Permit.

**A motion was made by Mayor Shawn Reilly, seconded by Commissioner Paul Ybarra, that this closed session be approved. The motion carried by the following vote:**

**Aye:** 6 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 1 - Couri

- B. [ID#19-1732](#) Upon Conclusion of the Closed Session a motion will be made to reconvene in open session pursuant to State Sats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session.

*Meeting Reconvened*

9. Adjourn