

**MINUTES**  
**Waukesha Public Library Board**  
**Human Resources Committee Meeting**  
**Thursday, January 9, 2020 4:00 P.M.**  
**Library Board Room**

**DRAFT**

Trustees Present: M. Baxter, A. Riebel, and M. Ryan  
Trustees Absent: K. Guilfooy and E. Heglestad  
Others Present: Trustee R. Sura, Library Director B. Gay, and Special Projects Coordinator J. Quinlan

**1. Call to Order**

Trustee Riebel convened the meeting at 4:01 p.m.

**2. Approval of Minutes for December 12, 2019**

**Trustee Ryan moved to approve the minutes of December 12, 2019 as presented. Trustee Baxter seconded, motion carried unanimously.**

**3. Old Business**

- a. Trustee Baxter moved to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Human Resources Committee will discuss and make a recommendation regarding the performance evaluation questionnaire responses for the Library Director's annual evaluation. Trustee Ryan seconded, motion carried with a roll call vote. (4:03 PM) (Library Director Gay and Special Projects Coordinator Quinlan left)**
- b. Trustee Baxter moved to reconvene in open session to consider possible action on matters discussed in closed session. Trustee Ryan seconded, motion carried unanimously. (4:45 PM) (Library Director Gay and Special Projects Coordinator Quinlan returned) There was no further discussion.**

**4. Adjournment**

Absent any objections, the meeting adjourned at 4:46 PM J. Quinlan – Recorder