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MEMORANDUM

DATE: February 17, 2020

TO: Dan Duchniak

FROM: Kelly Zylstra

RE: Valve Box Parts

Quotations for our initial purchase of 2020 inventory and repair parts; specifically, for valve box parts, were received on Monday February 17th.

Item (Quantity)	Ferguson	Core & Main
E.J. Adj v.b. 9" screw risers (100)	\$51.00	\$40.50
Valve Box Base #6 (36)	\$60.75	\$63.00
Valve Box Cover (50)	\$12.30	\$13.50
Valve Box Top Section 26" (60)	\$72.50	\$73.00
Valve Box Bottom Section 36" (60)	\$65.30	\$65.00
V.B. Screw Riser 24" (24)	\$44.00	\$57.00
Total	\$17,226.00	\$16,641.00

Funds for these purchases will be taken from Accounts #3431 and 6730, which have a combined amount of \$198,000 to be used for these purchases. Additional materials will be purchased from these accounts throughout the year

Recommended Motion: Move to approve purchase of 2020 valve box inventory and repair parts to Core & Main in the amount of \$16,641.00.