MEMORANDUM

DATE: February 14, 2020

TO: Dan Duchniak

FROM: Kelly Zylstra

RE: Lawn Service Agreement

We requested proposals from three firms for the include mowing, trimming, and weed control at 28 Utility owned sites based on a two-year agreement. The proposals were due on February 14th. These services are provided on an as needed basis; however, the dollar amount being approved assumes 29 cuttings per year, 1 weed and feed application and three cuttings of the Saylesville Reservoir area.

Expense account #6260 has $24,432 allocated for this work. In 2019, we spent $21,820.

In the past, when only one proposal is received, we have compared it to the proposal last received for the services (2017 in this case). The difficulty in comparing total cost is the variable of the number of actual cuttings that were performed.

Location	2017 fee per cut	2020 fee per cut
# 1 North St.	30	34
# 2 Baxter St.	20	24
# 3 Moreland	20	24
# 4 Newhall	20	24
# 5 East	50	54
# 6 Sunset	55	59
# 7 Merrill	50	54
# 8 Saylesville Rd.	50	60
#8B Saylesville Reservoir	100	200
# 9 Crestwood	25	29
#10 Wolf	30	34
#11 Woodridge	25	29
#12 Madison Booster	15	20
#13 Stardust Booster	20	24
#14 Oakmont Booster	25	29
#15 Evergreen Tank	25	29
#16 Davidson Tank	20	24
#17 West Ave	25	29
#18 Airport Booster	30	35

#19 Hillcrest Booster	20	24
#20 S.E. Highline	20	24
#21 Hunter Tower	25	29
#22 Morris Tower	25	29
#23 Meadowbrook Tower	25	30
#24 UWW Tower	10	20
#25 Well #11	10	10
#26 Well #12	10	10
#27 Engler Well	20	24
#28 East Side of Center Rd	20	25

The increases in cost of one round of cutting went from $820 to $1,040, which is not substantial in my opinion given the three-year time difference.

Recommended Motion: Move to approve the 2020 and 2021 lawn care services to Bertoni Enterprises out of Sussex, Wi for an amount up to $26,832 each year.