



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Landmarks Commission

---

Wednesday, February 5, 2020

6:00 PM

Rm 207, City Hall

Use upper level doors off Buena Vista Ave.

---

#### I. Call to Order

#### II. Roll Call

**Present** 5 - Rodriguez, Bartlett, Salb, Wall, and Scarpace

**Absent** 1 - Larson

#### III. Public Comment

#### IV. Approval of Minutes

[ID#19-1737](#) Minutes for the Meeting of December 4, 2019.

**A motion was made by Bartlett, seconded by Member Scarpace, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Rodriguez, Bartlett, Salb, Wall and Scarpace

**Absent:** 1 - Larson

#### V. Landmark's Commission Paint and Repair Grant Funds

#### VI. Old Business

#### VII. New Business

[ID#19-1735](#) Landmarks Commission Certificate of Appropriateness for 137 N. James St. Review a request to replace the roof and repair damaged soffits.

**A motion was made by Wall, seconded by Rodriguez, to approve this item with the condition that built in porch gutters will be maintained. The motion carried by the following vote:**

**Aye:** 5 - Rodriguez, Bartlett, Salb, Wall and Scarpace

**Absent:** 1 - Larson

[ID#19-1736](#) Landmarks Commission Paint and Repair Grant for 137 N. James St.

**A motion was made by Rodriguez, seconded by Wall, to approve a grant in the amount of \$1,000.00. The motion carried by the following vote:**

**Aye:** 5 - Rodriguez, Bartlett, Salb, Wall and Scarpace

**Absent:** 1 - Larson

[ID#20-0097](#) Landmarks Commission Certificate of Appropriateness for 501 Dunbar Ave. Review a request to replace the flat porch roof, replace a missing gutter and downspout section on the main roof, repair damaged soffits, and replace several windows.

**A motion was made by Bartlett, seconded by Salb to approve this business item with the condition that all the windows will be wood and that replacement gutter will match the existing gutters, allowing for changes based on historic preservation tax credit requirements. The motion carried by the following vote:**

**Aye:** 5 - Rodriguez, Bartlett, Salb, Wall and Scarpace

**Absent:** 1 - Larson

[ID#20-0098](#) Landmarks Commission Paint & Repair Grant for 501 Dunbar Avenue.

**A motion was made by Bartlett, seconded by Rodriguez, to approve a grant in the amount of \$2,000. The motion carried by the following vote:**

**Aye:** 5 - Rodriguez, Bartlett, Salb, Wall and Scarpace

**Absent:** 1 - Larson

[ID#20-0121](#) Discussion and possible action on changes to the CLG Subgrant National Register application.

**A motion was made by Salb, seconded by Scarpace, to request that the Cemetery Commission consider transferring using unspent grant money to pursue addition of the Cemetery Administration Building to the National Register of Historic Places. The motion carried by the following vote:**

**Aye:** 5 - Rodriguez, Bartlett, Salb, Wall and Scarpace

**Absent:** 1 - Larson

[ID#20-0122](#) Discussion and possible action on a potential 2020 CLG Subgrant application.

VIII. Alderman's Report

IX. Springs Report

X. Communications and Publications

XI. Adjournment