

WAUKESHA WATER UTILITY

3/19/2020

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the Improvement Fund of the WAUKESHA WATER UTILITY.

Approved:

President

General Manager

Secretary

Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
44425	BAKER TILLY VIRCHOW KRAUSE, LLP	8,191.25	FWS Construction Audit
44426	BGR GOVERNMENT AFFAIRS, LLC	4,552.08	Federal Funding
44427	BLACK & VEATCH CORPORATION	67,393.75	FWS CM Services
44428	BRUCE J. BAKER SERVICES, LLC	1,725.00	Future Water Supply Support
44429	CH2M HILL, INC	26,418.50	Pipe Loop Testing & Water Quality
44430	FERGUSON #1476 (DAVIES)	13,102.75	R900 Radio Units, 12" MJ Caps/Plugs, & 3" Hydrant Meter
44431	GREELEY AND HANSEN LLC	457,495.07	FWS PM Services - Phase 2 PH2E-42
44432	SCHREIBER GR GROUP	4,000.00	Government & Media Relations
44433	STAFFORD ROSENBAUM LLP	28,308.45	Legal Services for FWS & Return Flow
Grand Total:		\$ 611,186.85	

Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

3/19/2020

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the GENERAL FUND of the WAUKESHA WATER UTILITY.

Approved:

_____ President		_____ General Manager	
_____ Secretary		_____ Administrative Services Manager	
CHECK #	VENDOR	AMOUNT	DESCRIPTION
44434	2W TECHNOLOGIES, INC.	1,212.81	IT Support Services, Monthly Cloud Services, & Monthly Service Agreement
44435	A B DATA, LTD	582.48	Stuffing, Sorting, Mailing Quarterly Water Bills (S3)
44436	ARAMARK	374.76	Uniforms
44437	BAKER TILLY VIRCHOW KRAUSE, LLP	2,086.00	Accounting Services for 2019 Audit
44438	BATTERIES PLUS LLC	159.45	Batteries for garage door openers & SCADA
44439	CERTIFIED PRODUCTS, INC	423.00	Disposal of Excess Soils
44440	CITY OF WAUKESHA PARKS REC & FORESTRY DEPT	1,407.00	Conservation Ads for Activity Guides
44441	CITY OF WAUKESHA/GARAGE	2,551.26	Equipment & vehicle fuel for January 2020
44442	CITY OF WAUKESHA/TREASURER	686,311.00	2nd payment of 2019 tax equivalent, due 3/31/20
44443	CITY OF WKSHA/IS DEPT	52,338.79	2020 GIS Services
44444	CITY OF WKSHA/RETIREMENT FUND	22,121.94	February WI Retirement
44445	CITYPRESS INC	182.65	Radium Notices (S3)
44446	COMPLETE OFFICE OF WISCONSIN, INC.	149.18	Office Supplies & Paper
44447	CORE & MAIN LP	2,650.00	3" Omni Meter for Testing
44448	COREY OIL LTD	611.20	Lineshaft Oil
44449	COTTINGHAM & BUTLER INSURANCE SERVICES, INC. - CDC	150.00	WI Public Sector Base Pay Survey Report
44450	EMBROIDME	610.52	Uniform Fleece Jackets
44451	FER-PAL CONSTRUCTION USA LLC	67,750.00	Relining Existing 12" WM along Barstow Street under Fox River
44452	FERGUSON #1476 (DAVIES)	2,013.30	Bronze flange meters, gaskets for Oakmont Booster equipment, back flow preventer, nozzle for hydrant meter, & repair clamps
44453	FLETCHER PUMP DISTRIBUTING	189.14	Curb box repair parts
44454	GRAINGER	257.37	Maintenance Supplies
44455	GRAMLING INC.	1,440.50	Pressure Transducers
44456	GRANICUS, INC.	1,388.65	Annual Service Fees for Granicus (Apr 2020-Mar 2021)
44457	HALLMAN LINDSAY	38.99	Paint for air reliefs
44458	IDEXX DISTRIBUTION CORP.	2,072.58	Lab Supplies
44459	IVY LANE CORPORATION	66.38	Oil Change for Truck #5
44460	J F AHERN	296.00	Repair Well #3 piping
44461	KELBE BROS EQUIPMENT CO.	970.00	Trench Box & Spreader Rental for Barstow St Lining
44462	MILPORT ENTERPRISES, INC.	2,035.47	Sodium Hypochlorite & Caustic Soda
44463	NAPA AUTO PARTS	24.90	V-belts for station air compressors

44464	NASSCO, INC.	76.23	Cleaning Supplies
44465	NORTHERN LAKE SERVICE	3,131.00	Water Quality Testing
44466	OCCIDENTAL CHEM CORP	4,342.80	Sodium Silicate
44467	POLLARDWATER	310.55	Curb box & gate valve keys
44468	POMPS TIRE SERVICE, INC	742.66	Repair John Deere #94
44469	PROHEALTH CARE MEDICAL ASSOICATES, INC.	280.00	Pre-placement eval for new employee
44470	REMBRANDT COMMERCIAL CLEANING	1,110.00	February Office Cleaning Services
44471	SAFEWAY SLING USA, INC	568.28	Nylon Slings & Bridles
44472	TNT ACE HARDWARE	110.96	Misc. hardware & supplies
44473	USA BLUEBOOK	112.02	Rod Keys for Curb Boxes
44474	WAUKESHA COUNTY/TREASURER	948.25	Vehicle maintenance/repairs on WWU #81
44475	WAUKESHA LIME & STONE CO.	450.28	Stone & Traffic Bond Materials
44476	WI STATE LAB OF HYGIENE	1,112.00	Radium Sample Testing
44477	WISCONSIN STEAM CLEANER	15.73	Nozzle for pressure washer

TOTAL	\$ 865,776.08	
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Bond pymts due 4/1/20:

Series 2013B GORB interest	152,620.63	City of Waukesha
Series 2014B GORB interest	78,581.25	City of Waukesha
Series 2015B GORB interest	97,700.00	City of Waukesha
Series 2016D GORB interest	116,975.00	City of Waukesha
	\$ 445,876.88	

Grand Total:	\$ 1,311,652.96
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Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

2/14/2020

P.O. Box 1648
Waukesha, WI 53187-1648

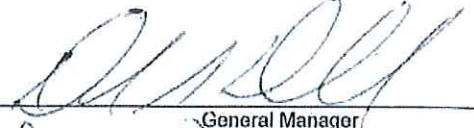
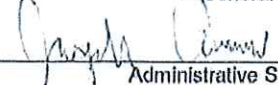
To the City Clerk:

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Approved:


President

Secretary


General Manager

Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
44320	A B DATA, LTD	2,700.00	February Water Bill Postage
44321	AXA EQUITABLE	2,145.00	2-14-20-19 AXA PEDC
44322	BRUCE HERTIG	100.00	Toilet Rebate
44323	DIGGERS HOTLINE	6,672.00	6 mos. prepayment of 2020 hotline tickets
44324	GEOFFRY STUHR	440.67	Refund for overpayment on 2901-03 Madison Street
44325	GREG ZINDA	100.00	Toilet Rebate
44326	JENNIFER ALEXANDER	100.00	Toilet Rebate
44327	JOHN BORGWARDT	200.00	Toilet Rebates (2)
44328	KELLY ZYLSTRA	201.39	Reimbursement for Safety Shoes
44329	PREMIERE GLOBAL SERVICES	98.73	Teleconference Service
44330	RANDALL HOAG	100.00	Toilet Rebate
44331	SCOTT OIL CO.	2,274.33	Refund for overpayment on 461 W. Sunset Drive
44332	TDS METROCOM	1,063.98	February Phone Charges
44333	TERRA ENGINEERING	1,099.08	Refund on MOH deposit less water used
44334	U.S. POSTAL SERVICE	500.00	Refill Postage Machine - February
44335	VEIT & COMPANY	548.22	Refund on MOH deposit less water used
44336	WAUKESHA WATER UTILITY	129.93	Wastewater Charges
44337	WE ENERGIES	57,763.02	Electric/Gas Charges
44338	WISCONSIN CENTRAL LIMITED	193.35	Storage Yard Rental Fee
44339	YORIKO LAMARSH	100.00	Toilet Rebate
EFTPS	US Dept of Treasury	18,851.88	FWT & FICA withholding
EFTPS	WI Dept of Revenue	4,028.64	State withholding
49014-49040*	Pay period ending 2/8/20	53,492.64	Net cash - direct deposit payroll
Grand Total:		\$ 152,902.86	

Certified by:


City Clerk

* Payroll ck#49013 from 1/31/20 voided/not re-run per LG

WAUKESHA WATER UTILITY

2/28/2020

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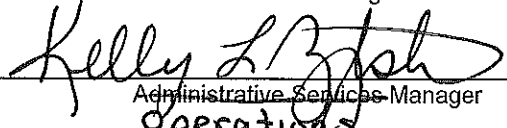
Approved:

President

Secretary



General Manager



Administrative Services Manager
Operations

CHECK #	VENDOR	AMOUNT	DESCRIPTION
44396	CARDMEMBER SERVICE	24.33	January Cardmember Service Bill - IMP
44397	DELZER LITHOGRAPH COMPANY	5,002.10	Water Rate Insert for City Newsletter
44398	GERALD R. MCLAIN & LORA M. MCLAIN	19,000.00	Easement for Return Flow - Parcel #18
44399	NDC, LLC	250.00	Access Easement for Milwaukee Pump Station - Parcel #A
44416	MAX R. GRUDZIELANEK	2,500.00	Easement for Return Flow - 5733 Oakwood
Grand Total:		\$ 26,776.43	

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WAUKESHA WATER UTILITY

2/28/2020

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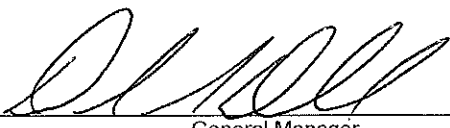
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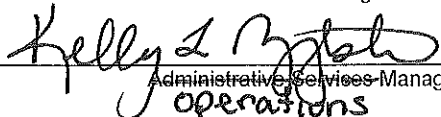
Approved:

President

Secretary



General Manager



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
44400	AFLAC	25.90	February Premium
44401	AMA INSURANCE AGENCY, INC	6,553.00	March Medicare Supplement Premium
44402	AXA EQUITABLE	2,145.00	2-28-20 AXA PEDC
44403	BIELINSKI HOMES, INC	62.85	Refund for overpayment on 1411 White Deer Trail
44404	CARDMEMBER SERVICE	4,368.48	January Cardmember Service Bill
44405	DELTA DENTAL OF WISCONSIN	2,085.19	March Dental Premium
44406	DIVERSIFIED BENEFIT SERVICES, INC	308.10	FSA & HRA Admin Fees
44407	ELAINE SHUDY	135.68	Refund for overpayment on 419 Peters Drive
44408	MRA-THE MANAGEMENT ASSOCIATION	150.00	Profile Assessment
44409	PINNACLE CONSTRUCTION OF WI	222.31	Refund on MOH deposit less water used
44410	RELIANCE STANDARD LIFE INS CO.	478.55	March LTD Premium
44411	RICOH USA, INC	48.12	Maintenance Fee for Customer Service Copier & Operations Copier (3 mos.)
44412	SILVERSCRIPT INSURANCE	3,735.66	March Medicare Part D Premium
44413	STATE CONTRACTORS, INC.	183,485.65	City Sewer reim. costs for Main Street
44414	U.S. CELLULAR	1,097.66	Cell Phone, Modem, & iPad Access Charges
44415	WISCONSIN COUNTIES ASSOCIATION	49,241.61	March Health Insurance
EFTPS	US Dept of Treasury	19,084.74	FWT & FICA withholding
EFTPS	WI Dept of Revenue	4,070.91	State withholding
49041-49067	Pay period ending 2-22-20	53,933.50	Net cash - direct deposit payroll
Grand Total:		\$ 331,232.91	

Certified by: _____
City Clerk

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: GENERAL FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number:

44404

Amount: \$4,368.48

Payment Date: 2/28/2020

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
1 JAN-2020					9216-300	Jan. CC Bill - Farm & Fleet (wrench, ext.cord, hammerdrill)	179.97
2 JAN-2020					9218-100	Jan. CC Bill - Multiple Vendors (travel exp DC trip 1/22/20)	83.77
3 JAN-2020					9218-100	Jan. CC Bill - Hill Farms Madison (parking)	4.00
4 JAN-2020					9320-100	Jan. CC Bill - Adobe Systems (AcrobatPro mthly subscription)	14.99
5 JAN-2020					9300-100	Jan. CC Bill - Amazon (supplies for ee mtgs.)	45.15
6 JAN-2020					9301-200	Jan. CC Bill - Pick'nSave, Metro Mrkt (supplies for Comm mtg)	67.01
7 JAN-2020					9212-300	Jan. CC Bill - WWOA (reg. for Distribution Seminar - 4 ees)	396.00
8 JAN-2020					9300-100	Jan. CC Bill - Metro Mrkt, Sal's Pizza (ee retirement lunch)	198.59
9 JAN-2020					9219-200	Jan. CC Bill - Aatrix Software (processing W2s & 1099s)	109.40
10 JAN-2020					9267-100	Jan. CC Bill - Grotto Pizza (ee recognition)	100.90
11 JAN-2020					9216-100	Jan. CC Bill - Amazon (monitor adapter & wireless headsets)	205.42
12 JAN-2020					9320-300	Jan. CC Bill - Menards (locker room shower curtain)	17.92
13 JAN-2020					9320-300	Jan. CC Bill - Menards (filters for refrigerator)	38.00
14 JAN-2020					9300-100	Jan. CC Bill - Amazon (lampshade for ee retirement gift)	34.99
15 JAN-2020					6330-300	Jan. CC Bill - UPS (shipping Madison VFD booster pump drive)	314.83
16 JAN-2020					6520-300	Jan. CC Bill - Amazon (chemical tank dust cap & hose fitting)	20.94
17 JAN-2020					9320-300	Jan. CC Bill - Advance Auto Parts (HVAC heat shields)	54.64
18 JAN-2020					9211-300	Jan. CC Bill - Amazon (parts for snowblowers)	107.78
19 JAN-2020					9320-300	Jan. CC Bill - Menards (brass fittings for North Street)	28.82
20 JAN-2020					6420-300	Jan. CC Bill - Amazon (LeadCheck swabs)	51.70
21 JAN-2020					9216-300	Jan. CC Bill - Menards (misc. tools)	196.53
22 JAN-2020					9320-300	Jan. CC Bill - Menards (parts for North Street lights)	102.53
23 JAN-2020					9216-300	Jan. CC Bill - Fisher Scientific (certified lab thermometer)	547.67
24 JAN-2020					9212-600	Jan. CC Bill - WLIA (Annual Conf reg 2/19-2/21 for Nick E.)	380.00
						OVER	→

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: GENERAL FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number:

44404

Amount: \$4,368.48

Payment Date: 2/28/2020

	Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
			Job #	Phase	Cat.	Account #		
25	JAN-2020					9212-200	Jan. CC Bill - WEF (Utility Mgmt Conf reg 2/25-2/28 -Joe C.)	690.00
26	JAN-2020					9218-200	Jan. CC Bill - Hotwire (Utility Mgmt Conf car rental)	149.13
27	JAN-2020					9218-200	Jan. CC Bill - American Airlines (Utility Mgmt Conf airfare)	227.80
								\$ 4,368.48

PREPARER

APPROVAL FOR PAYMENT

VK

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: IMPROVEMENT FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number:

44396

Amount: \$24.33

Payment Date: 2/28/2020

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
1 JAN-2020 (JOBS)		GLE-W0006	10	MIS		Jan. CC Bill - J2 OneBox Services (GWA transcript services)	12.17
2 JAN-2020 (JOBS)		GLE-W0008	10	MIS		Jan. CC Bill - J2 OneBox Services (GWA transcript services)	12.16
							\$ 24.33

PREPARER

APPROVAL FOR PAYMENT

VK



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 DELAFIELD STREET
WAUKESHA, WI 53188-3615

Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: contactus@waukesha-water.com

MEMORANDUM

DATE: March 13, 2020

TO: Commissioners

FROM: Joseph Ciurro, CPA
Administrative Services Manager

RE: Purchases between \$7,500 and \$15,000.

There were no purchases, between \$7,500 and \$15,000, authorized by the General Manager during the month of February.

This information is being provided in accordance with the Commission directive of August 26, 1999, and amended to conform to the current Procurement Policy.

C: Dan Duchniak

2020 Blanket Purchase Orders

11-Mar-20

Vendor Number	Vendor	PO Number	Jan	Feb	Mar	Total Spent	PO Total	% Spent
52000	2W Tech Technologies (frmly Jannsen & Co) IT Support & Maint	320015	1,025.31	1,212.81	525.31	2,763.43	61,803.00	4.5%
22005	AB Data	320021	3,249.27	3,282.48	2,700.00	9,231.75	46,394.00	19.9%
10900	Ace Redi-Mix	320043	3,672.00			3,672.00	27,200.00	13.5%
11510	Advanced Disposal (frmly Veolia)	320049	1,521.60			1,521.60	5,045.00	30.2%
13150	Aramark	320059	425.45	374.76		800.21	4,680.00	17.1%
14140	Baker Tilly - 2019 Audit	320024		2,086.00		2,086.00	17,500.00	11.9%
14140	Baker Tilly - Construction Audit 2030 for GLCW0002	320030		8,191.25		8,191.25	120,000.00	6.8%
15800	Bertoni Enterprises (grass cutting) 2020	320106				0.00	26,832.00	0.0%
14435	BGR Government Affairs - Financial Planning	320014	4,537.98	4,552.08	4,500.00	13,590.06	54,600.00	24.9%
16690	Black & Veatch - 2020 Const Mgmt	320054	67,393.75			67,393.75	6,100,000.00	1.1%
17970	Bruce Baker	320016	450.00	1,725.00		2,175.00	24,000.00	9.1%
18105	Buelow Vetter Buikema - HR Issues	320058				0.00	10,000.00	0.0%
18565	Certified Products	320041	1,482.50	423.00		1,905.50	14,000.00	13.6%
18775	CH2M Hill - FWS Water Quality GLEW0007	320055				0.00	150,000.00	0.0%
58901	City of Wauk/fuel - 2020	320037	2,551.26			2,551.26	35,500.00	7.2%
58903	City of Wauk/Street Opening Permits & Repairs - 2020	320034				0.00	239,900.00	0.0%
58903	City of Wauk/Vehicle maintenance/repairs - 2020	320050				0.00	6,300.00	0.0%
58904	City of Wauk/Qtr GIS Cont 2020	320057	52,338.79			52,338.79	53,000.00	98.8%
18005	Complete Office - (frmly Bubrick's) office supplies	320025	573.72	149.18		722.90	2,200.00	32.9%
22485	Diggers Hotline	320056	6,672.00			6,672.00	21,000.00	31.8%
25100	Energenecs (frmly Kamp/Synergy) SCADA hardware & support	320035				0.00	15,350.00	0.0%
25680	Erie Insurance Group (worker's comp) 7/1/19-6/30/20	319007				31,449.75	45,350.00	69.3%
25680	Erie Insurance Group (worker's comp) 7/1/20-6/30/21	320019				0.00	43,402.00	0.0%
26190	Fer-Pal Construction Barstow WM lining 6730-600	320010		67,750.00		67,750.00	67,750.00	100.0%
21970	Ferguson Waterworks (meters)	320072				0.00	83,781.00	0.0%
21970	Ferguson Waterworks (radios)	320073		11,016.00		11,016.00	122,775.00	9.0%
21970	Ferguson Waterworks (addtl amnt for Capitalized meters)	320074				0.00	31,444.00	0.0%
28500	Grainger	320045		257.37		257.37	3,800.00	6.8%
28970	Greeley and Hansen LLC GLCW0005/GLEW0008 Program Mgmt	320032	457,495.07			457,495.07	3,340,000.00	13.7%
32595	Ivy Lane Corporation - oil changes	320063	695.22			695.22	3,500.00	19.9%
41210	MPIC-Mutual Property Ins. Co. (property ins.) 7/1/20-6/30/21	320017				0.00	34,333.00	0.0%
40910	MudTech - Infrared Street Repairs	320051				0.00	11,000.00	0.0%
33150	NCR Payment Solutions (frmly JetPay) - Credit Card Fees	320022				0.00	45,000.00	0.0%
11815	N. Harris (frmly Advanced) for CIS Billing System License & Main.	320020				0.00	56,333.00	0.0%
41800	Net@Work - AccPac Support	320023				0.00	7,800.00	0.0%
42150	Northern Lake Service	320040		3,116.00		3,116.00	14,700.00	21.2%
43900	Payne & Dolan - hot patch asphalt	320044				0.00	13,500.00	0.0%
60500	PSC - FWS Const Auth/Permit Rev. GLEW0003/GLEW0008	320031	5,414.00			5,414.00	100,000.00	5.4%
45840	R&R Insurance - LWMMI (liability & casualty ins.) 7/1/19-6/30/20	319012				31,704.25	41,132.00	77.1%
45840	R&R Insurance - LWMMI (liability & casualty ins.) 7/1/20-6/30/21	320018				0.00	42,950.00	0.0%
46590	Ricoh USA (copier supplies)	320029	17.72	48.12		65.84	3,300.00	2.0%
38245	Schreiber GR Group (Frmly MSA)	320012	4,000.00	4,000.00	4,000.00	12,000.00	48,000.00	25.0%
49720	Stafford Rosenbaum LLP	320013	28,308.45			28,308.45	155,500.00	18.2%
51125	TDS Metrocom	320026	1,060.19	1,063.98	1,059.46	3,183.63	16,444.00	19.4%
20945	US Cellular	320028	1,037.96	1,097.66		2,135.62	14,853.00	14.4%
52455	U.S. Geological Survey GLEW0008	320052				0.00	33,000.00	0.0%
52901	US Postmaster	320027	300.00	500.00	300.00	1,100.00	3,753.00	29.3%
52665	University of WI Parkside - Ruth Tylock (GLES0001)	320053				0.00	107,864.00	0.0%
56800	Wauk County/Vehicle Maintenance/Repairs	320048	948.25			948.25	8,500.00	11.2%
57300	Waukesha Lime & Stone - stone & traffic bond materials	320046	3,011.37	450.28		3,461.65	27,800.00	12.5%
61900	WE Energies-electric	320033	54,462.06	47,798.63		102,260.69	740,674.00	13.8%
61900	WE Energies-gas	320047	722.61	485.51		1,208.12	7,100.00	17.0%
61900	WE Energies-office	320038	2,578.35	2,561.30		5,139.65	26,600.00	19.3%
61100	WI State Lab of Hygiene - Radium - 2020	320039	582.00	1,112.00		1,694.00	22,250.00	7.6%
58500	WWU - radium ww discharge (Treatment Filters - City of Wauk.)	320036			31,769.27	31,769.27	155,379.00	20.4%