



June 2, 2020

Becky & Ken Nelson
201 N. James St.
Waukesha, WI 53186

Re: Landmarks Commission Emergency Certificate of Appropriateness – 201 N. James St.

Mr. & Mrs. Nelson,

This is to inform you that the City of Waukesha Planning Department has granted you an Emergency Certificate of Appropriateness for replacement of the roof at the above address. We received the application too late to add it to the agenda for the Landmarks Commission's June 3rd meeting. However, the Landmarks Commission understands that you may experience significant damage if you are required to delay your project until after the next meeting, so it has authorized staff to issue an emergency approval to allow you to start work in the meantime.

Please note, this Emergency COA does not authorize either you or your contractors to do any construction work that would normally require a building permit without first obtaining one from the Building Department. Please contact Chief Building Inspector Kristin Stone at 262-524-3536 or kstone@waukesha-wi.gov if you have any questions regarding building permits.

Your application will be discussed at the July 1st, 2020 Landmarks Commission meeting. If the meeting is rescheduled due to the holiday I will let you know ahead of time. At that time, The Commission will review both the work that has already been completed and your plans for additional work. They will decide whether to grant a full Certificate of Appropriateness. They will base their decision on the criteria from the Secretary of the Interior's Standards for Rehabilitation of Historic Properties.

Thank you for your continued cooperation. Feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Charlie Griffith".

Charlie Griffith
Associate Planner
262-524-3529
cgriffith@waukesha-wi.gov