



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 DELAFIELD STREET
WAUKESHA, WI 53188-3615

Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: contactus@waukesha-water.com

MEMORANDUM

Date: September 11, 2020

To: Dan Duchniak, P.E.

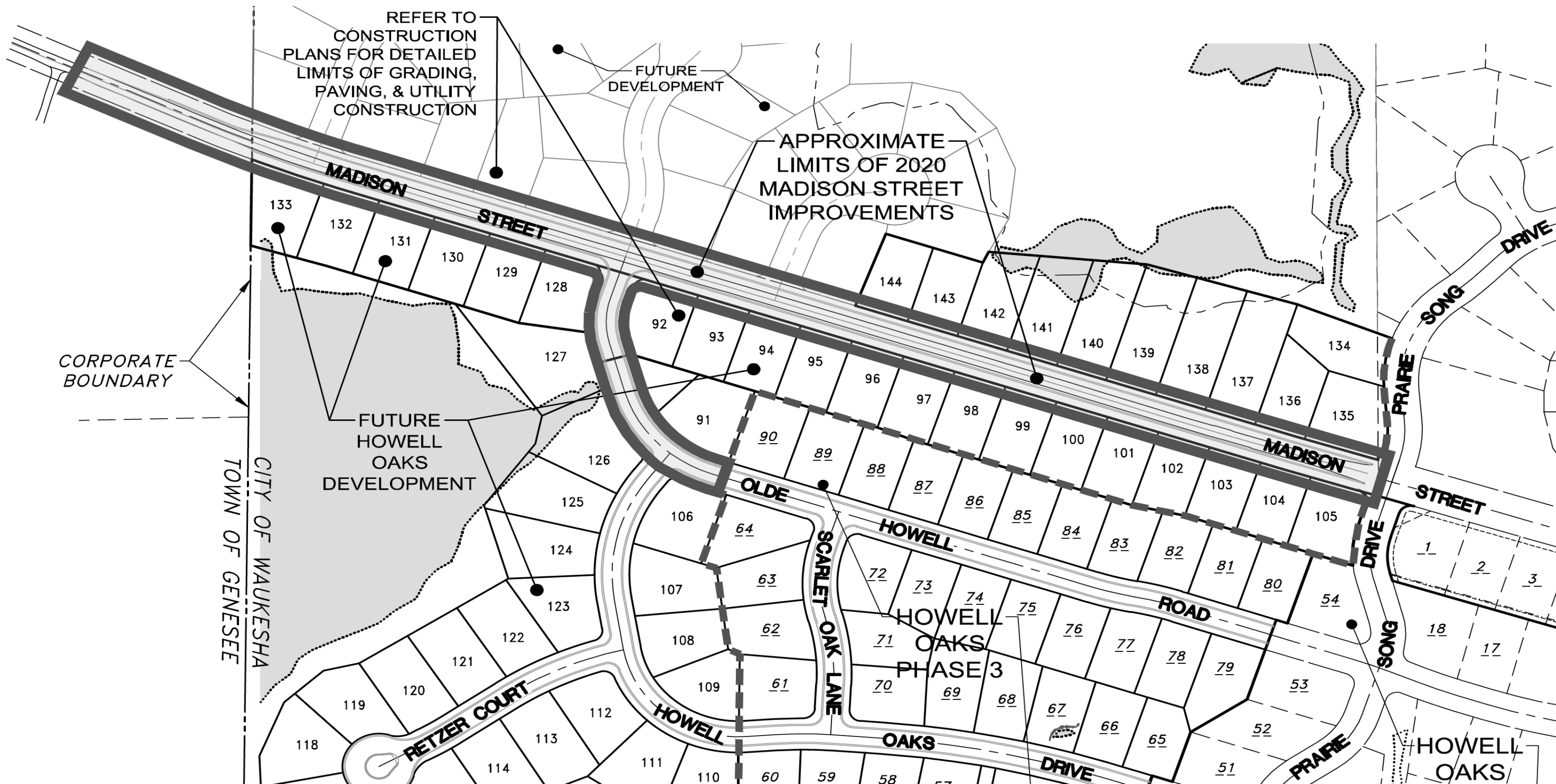
From: Chris Walter, P.E.

Re: Madison Street – Inspection Services

As part of the Madison Street project, we selected Ayres Associates to perform construction inspection services. They are one of three firms the City procured through a public RFP process to be utilized for construction inspection services. They will perform inspection throughout the duration of the project while providing construction management and daily on-site inspection.

The contract agreement is attached and the total amount is \$50,000.00. The work will include staking and as-builts for water main, storm sewer, sanitary sewer laterals, and roadway construction.

Recommended Motion: Move to approve the agreement for Madison Street Inspection Services with Ayres Associates, in the amount of \$50,000.00.



July 29, 2020

Mr. Chris J. Walter, PE
Technical Services Manager
Waukesha Water Utility
PO Box 1648
Waukesha, WI 53187-1648

Re: Construction Observation Services
Madison Street 2020 Improvement Project, City of Waukesha

Dear Mr. Walter,

Thank you for the opportunity to submit this proposal to provide construction observation services. This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

Project Description

Ayres Associates will provide construction staking and construction observation to support the installation of new Storm Sewer, and Street Reconstruction on Madison Street from Prairie Song Drive to approximately 2000 west along Madison Street and also along Olde Howell Road from Howell Oaks Drive to the connection to Madison Street.

Scope of Services

Task 1 - Construction Staking Services Can be provided as an additional service but are not included.

Task 2 - Construction Observation

- Provide full time construction observation services as outlined below:
 - Full time construction observation. Project is estimated to extend 12 consecutive weeks beginning in early August 2020 with a Substantial Completion deadline of November 3, 2020.
 - Full time observation is based on an 8-hour workday.
 - Full time observation is defined as whenever the contractor is working on site but does not include site clean-up and/or morning start up.
 - It is anticipated full time inspection will be required for sanitary sewer and storm sewer installation. It is noted that the Water Utility will provide inspection for the watermain installation. Roadway construction observation will be dictated by the contractors schedule and sequence of operations.

Additional Services

Should the Owner request more services than provided in this proposal, additional costs will be accrued at the rates identified in the attached survey rate schedule(s). Commencement of additional services will not take place without prior written approval from the Owner.

Period of Services

It is Ayres Associates understanding that construction to install the Sanitary Sewer, Storm Sewer, and Street Reconstruction will begin in early August 2020.

Fee

Ayres Associates will perform the Construction Observation services at an hourly rate of \$93.00 for Austin Johrendt as identified on the attached rate schedule. It is estimated that Construction Manager Mike Payant and/or Ben Debaker will oversee construction, limited to, 1 hour per week at an hourly rate of \$154.00 per hour, respectively, as identified on the attached rate schedule. Mileage is included in these hourly rates. This proposal is valid until August 31, 2020, unless extended by us in writing.

Estimated fee based upon project schedule presented by the contractor is \$50,000.00.

Terms and Conditions

Attached are "Contract Terms and Conditions" which will apply to the services and which are incorporated into this proposal by reference.

Acceptance

If this proposal and terms and conditions are acceptable to you and the Waukesha Water Utility, a signature on the enclosed copy of the Agreement for Professional Services will serve as our authorization to proceed.

Proposed by Consultant
Ayres Associates Inc

Waukesha Water Utility


Michael D. Payant, PE
Manager – Engineering Services

Technical Services Manager

Attachments: Rate Schedules and Agreement for Professional Services

Agreement for Professional Services