



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Zoning Appeals

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Monday, September 14, 2020

4:00 PM

Virtual Meeting

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Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free) and using Webinar ID: 919 9382 5988 Passcode: 194805

If you would like to participate in public comment for this meeting, you need to register by 2:00 pm on the day of the meeting by following this link:  
<https://waukesha-wi.gov/1907/Public-Comment>

Directions for registration at the end of agenda.

1. Call to Order

2. Roll Call

**Present** 3 - Montiho, Erickson, and Kiesling

**Absent** 2 - Martin, and Raether

3. Public Comment

4. Approval of Minutes

[ID#20-0999](#) Minutes for the Meeting of August 3, 2020.

**ID#20-0999 Minutes for the Meeting of August 3, 2020.**

**Aye:** 3 - Montiho, Erickson and Kiesling

**Absent:** 2 - Martin and Raether

5. New Business

[ID#20-0998](#) The appeal of Javier and Kelly Muniz for a dimensional variance from section 22.58(2)(c) of the zoning code. If granted, the variance would allow a deck to be built at 2101 Austin Ct. projecting 16 feet into the required rear yard setback area, when decks may project a distance not to exceed 10 feet into any required rear yard.

**A motion was made by Montiho, seconded by Kiesling, that this Appeal be denied. The motion carried by the following vote:**

**Aye:** 3 - Montiho, Erickson and Kiesling

**Absent:** 2 - Martin and Raether

[ID#20-1024](#) The appeal of Jennifer and Matthew Reilly for a dimensional variance from section 22.58(2)(J)(3) of the zoning code. If granted the variance would allow a solid fence that was built in the street yard at 3669 Olde Howell Road to remain when solid fences are not permitted in street yards.

**A motion was made by Montiho, seconded by Kiesling, that this Appeal be denied. The motion carried by the following vote:**

**Aye:** 3 - Montiho, Erickson and Kiesling

**Absent:** 2 - Martin and Raether

[ID#20-1075](#) The appeal of Joe VanMaldegiam for a dimensional variance from section 22.58(1)(b) of the zoning code. If granted the variance would allow a new shed to be built in the street yard at 1639 Auburn Ct. when accessory uses and detached accessory structures shall be permitted in the rear yard only, not in a street yard or side yard.

**A motion was made by Montiho, seconded by Erickson, that this Appeal be approved. The motion carried by the following vote:**

**Aye:** 3 - Montiho, Erickson and Kiesling

**Absent:** 2 - Martin and Raether

[ID#20-1128](#) The appeal of Kaylee Cortes for a dimensional variance from section 22.58(2)(J)(3) of the zoning code. If granted the variance would allow a new solid fence to be built in the street yard at 1538 S. Grand Ave. when solid fences are not permitted in street yards.

**A motion was made by Montiho, seconded by Kiesling, that this Business item be approved. The motion carried by the following vote:**

**Aye:** 3 - Montiho, Erickson and Kiesling

**Absent:** 2 - Martin and Raether

## 6. Adjournment

## PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to “enter” a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

### Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing [CommDev@waukesha-wi.gov](mailto:CommDev@waukesha-wi.gov). You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.