



MEMORANDUM

DATE: December 7, 2020

TO: Dan Duchniak

FROM: Kelly Zylstra

RE: North Street & Hillcrest Security Camera Upgrade Project

One aspect of the water system evaluated during this year's Risk and Resiliency Report preparation, was the overall security of the water utility office (115 Delafield) against natural and manmade threats. A few items needing improvements were identified and have been budgeted over the next few years.

The top priority identified in this evaluation was the need to upgrade the security camera system. It was determined that approximately half of our existing security cameras need replacement, the existing camera server unit is out of date, and the camera software program is no longer supported.

The upgrade will include seven new cameras, a new server unit, and 40 hours of labor from the system vendor. Six cameras will be installed at the North Street location in existing approved locations. The remaining camera will be installed at Hillcrest Park to replace the existing one on our antenna tower. At the Hillcrest tower location, the camera will be a multi view four camera unit that includes a new midspan power injector and mount.

Account number 3900-300 of the 2021 budget includes \$28,100 for the purchase and the installation of the upgraded security camera system.

Recommended Motion: Move to approve the North Street Security Camera System Upgrade in an amount not to exceed \$28,100.