



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Landmarks Commission

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Wednesday, March 3, 2021

6:00 PM

Virtual Meeting

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Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 913 8788 2937

Password: 969080

#### I. Call to Order

#### II. Roll Call

**Present** 5 - Larson, Salb, Wall, Scarpace, and De La Paz

#### III. Public Comment

#### IV. Approval of Minutes

[ID#21-1716](#) Minutes for the Meeting of January 6, 2021.

**A motion was made by Member Larson, seconded by De La Paz, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Larson, Salb, Wall, Scarpace and De La Paz

**Absent:** 2 - Bartlett and Miller

#### V. Landmark's Commission Paint and Repair Grant Funds

#### VI. Old Business

#### VII. New Business

[ID#21-1717](#) Landmarks Commission Paint and Repair Grant for 144 Garfield Ave. Review a request for Paint and Repair Grant funds for roof replacement. (Not a historic district property. Adjacent to the Laflin Ave. Historic District.)

**A motion was made by Member Wall, seconded by Member Scarpace, for staff to reach out to owners about becoming part of the district and hold off on fund allocation until the owners make a decision. The motion carried by the following vote:**

**Aye:** 5 - Larson, Salb, Wall, Scarpace and De La Paz

**Absent:** 2 - Bartlett and Miller

[ID#21-1866](#) Update on color choices and Review of minor alterations to previously approved plans for Carroll University Health and Wellness Center at 304 N. East Ave. (McCall St. Historic District)

**A motion was made by Member Salb, seconded by Member Wall, that the removal of the non-original window, updated color choices, and the screening wall on the roof as proposed be approved. The motion carried by the following vote:**

**Aye:** 5 - Larson, Salb, Wall, Scarpace and De La Paz

**Absent:** 2 - Bartlett and Miller

[ID#21-1834](#) Review letter to Local Landmark and Historic District property owners.

[ID#21-1835](#) Discuss options for spending potential leftover CLG Subgrant money.

VIII. Alderman's Report

IX. Springs Report

X. Communications and Publications

XI. Adjournment

## PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to “enter” a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

### Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing [CommDev@waukesha-wi.gov](mailto:CommDev@waukesha-wi.gov). You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.