



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Landmarks Commission

Wednesday, April 7, 2021

6:00 PM

Virtual Meeting

Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 913 8788 2937

Password: 969080

I. Call to Order

II. Roll Call

Present 6 - De La Paz, Bartlett, Larson, Salb, Wall, and Scarpace

Absent 1 - Miller

III. Public Comment

IV. Approval of Minutes

[ID#21-1976](#) Minutes for the Meeting of March 3, 2021.

A motion was made by Bartlett, seconded by Member Scarpace, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

V. Landmark's Commission Paint and Repair Grant Funds

VI. Old Business

VII. New Business

[ID#21-1990](#) Landmarks Commission Certificate of Appropriateness for 105 E. Newhall. Review a request to replace rear and side second-story porch railings. (Caples Park Historic District)

A motion was made by Member Wall, seconded by De La Paz, that this Business item be approved with the provision that it be wood, but wood composite of an appropriate thickness and dimensions can also be used for the cap railing, subject to staff approval on site. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-2003](#) Landmarks Commission Certificate of Appropriateness for 139 E. North Street. Review a request to replace the exterior fire escape. (Waukesha County Manufacturing Company/Waukesha Motor Company)

A motion was made by De La Paz, seconded by Member Larson, that this Business item be approved with the condition the applicant selects either the green or the putty color on the stairs to match either the trim on the front of the building or the stone exterior. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-1977](#) Landmarks Commission Certificate of Appropriateness for 1222 E. Broadway. Review a request to make extensive repairs and updates including paint, roofing, chimney repair, etc. (East Broadway Historic District)

A motion was made by Member Salb, seconded by Bartlett, that this Business item be approved for all of the extensive repairs and updates included in the application including paint, roofing, chimney repair, removal of the northwest chimney, etc., subject to chimney replacement done to standards, including the mortar mix and style and the aluminum soffits must look like originals, and railings staying as is and being painted. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-1978](#) Landmarks Commission Paint and Repair Grant for 1222 E. Broadway.

A motion was made by Member Wall, seconded by Member Larson, that this Business item be approved in the amount of \$5,000. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-1980](#) Landmarks Commission Certificate of Appropriateness for 501 Dunbar Avenue. Review a request to paint the house and repair damaged wood. (F. C. Elliot House)

A motion was made by Member Wall, seconded by Member Scarpace, that this Business item be approved. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-1979](#) Landmarks Commission Paint and Repair Grant for 501 Dunbar Avenue.

A motion was made by Member Wall, seconded by Member Larson, that this Business item be approved in the amount of \$4,000. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-1989](#) Landmarks Commission Certificate of Appropriateness for 502 McCall Street. Review a request to replace side patio doorsteps and to tuckpoint the chimney. (McCall St. Historic District)

A motion was made by Bartlett, seconded by De La Paz, that this Business item be approved. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-1988](#) Landmarks Commission Paint and Repair Grant for 502 McCall Street.

A motion was made by Member Wall, seconded by Member Larson, that this Business item be approved in the amount of \$500. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-2001](#) Landmarks Commission Certificate of Appropriateness for 215 W. Laflin Avenue. Review a request to replace the front porch railing and repair the rear porch deck. (Laflin Ave. Historic District)

A motion was made by Member Larson, seconded by Member Wall, that this Business item be approved. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-2002](#) Landmarks Commission Paint and Repair Grant for 215 W. Laflin Avenue.

A motion was made by Member Wall, seconded by Bartlett, that this Business item be approved in the amount of \$300. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-2021](#) Landmarks Commission Certificate of Appropriateness for 210 W. Laflin Avenue. Review a request to add new siding to the non-contributing garage. (Laflin Ave. Historic District)

A motion was made by Bartlett, seconded by Member Larson, that this Business item be approved for the new siding on the garage as long as the siding profile matches the profile found on the house and has a smooth surface.. The motion carried by the following vote:

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

[ID#21-2022](#) Landmarks Commission Consultation for 1120 E. Broadway. Advise the property owner on possible plans to replace the garage, which is a contributing structure. (East Broadway Historic District)

[ID#21-2023](#) Discuss 2021 Landmarks Commission Awards Nominations and, if applicable, choose award recipients.

Award the Gunn Award to 530-532 Madison Street, Award the Schoenknecht Award to Bonnie Byrd, Waukesha County Historical Society, award Certificates of Merit to the Waukesha Masonic Lodge and Erik Endries, and hold Certificate of Merit awards for Bob Lawrence and Berg Management until the May Landmarks meeting

Aye: 6 - De La Paz, Bartlett, Larson, Salb, Wall and Scarpace

Absent: 1 - Miller

VIII. Alderman's Report

IX. Springs Report

X. Communications and Publications

XI. Adjournment

PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to “enter” a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing CommDev@waukesha-wi.gov. You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.