

**MINUTES**  
**Waukesha Public Library Board**  
**Human Resources Committee Meeting**  
**Thursday, February 11, 2021 4:00 P.M.**  
**Library Board Room**  
**Virtual Meeting Conducted via Zoom**

**DRAFT**

Trustees Present: M. Baxter, K. Guilfoy, A. Riebel, and M. Ryan

Trustees Absent:

Others Present: Library Director B. Gay, Technology Manager J. Klima and Special Projects Coordinator J. Quinlan

**1. Call to Order**

Trustee Riebel convened the meeting at 4:00 p.m.

**2. Approval of Minutes for January 14, 2021**

**Trustee Ryan moved to approve the minutes of January 14, 2021 as presented.**

**Trustee Baxter seconded; motion carried unanimously.**

**3. New Business**

**a. Trustee Riebel moved to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Library's Human Resources Committee will conduct and make a recommendation regarding the Library Director's annual performance evaluation. Trustee Ryan seconded; motion carried with a unanimous roll call vote. (4:04 PM) (Library Director Gay, Technology Manager Klima and Special Projects Coordinator Quinlan left)**

**b. Trustee Baxter moved to reconvene in open session to consider possible action on matters discussed in closed session. Trustee Ryan seconded; motion carried unanimously. (4:26 PM) (Library Director Gay, Technology Manager Klima and Special Projects Coordinator Quinlan returned). No action was taken.**

**5. Adjournment**

Absent any objections, the meeting adjourned at 4:27 PM J. Quinlan – Recorder