

MINUTES
Waukesha Public Library Board Meeting
Monday, June 1, 2021, 4:00 PM
Virtual Meeting Conducted Via Zoom

Trustees Present: S. Ammerman, M. Baxter, K. Guilfoy, P. Kasprowicz, C. Lombardi, M. Ryan and A. Riebel

Trustees Absent: C. Deatrack, L. Miller, E. Helgestad and R. Sura

Others Present: Library Director B. Gay, Technology Manager J. Klima, Building Operations Manager and Special Projects Coordinator J. Quinlan

1. Call to order

Board President Riebel convened the meeting at 4:02 p.m.

2. Public Comments

There were no public comments.

3. Old Business

a. Discussion/action regarding moving bids for first-floor renovation

Director Gay thanked the Board members for agreeing to this meeting on such short notice. Gay said that he spoke briefly about the need for the moving bids at the May Library Board meeting. City Engineer Katie Jelacic released the moving bid and received two proposals back. Given the timing of the project and the necessity to move forward, she suggested that rather than going through the Board of Public Works, that it would be faster for the Library Board to approve the bid. Director Gay said that it was very difficult to compare the bids. Coakley Relocation Systems only provided an hourly rate and they do not own the equipment to move the shelving. Coakley has asked City Engineer Jelacic if the job can be done quickly, but Director Gay believes that this move will be done in stages. Hallett Movers completed the Library's Children's Department move during that renovation and they own the shelf moving equipment. Hallett's bid was more complete and more expensive. The Library was happy with their prior work and he would recommend that Hallett be awarded the moving bid for the renovation project. He said that he was more than happy to answer any questions and that Building Operations Manager LaPaz was also available. Trustee Kasprowicz noted that in his professional opinion, the first bid from Coakley was incomplete, too vague, making it legally void as they only provided an hourly rate and did not specify a dollar amount. They did not provide what the Library asked for in the bid. **Trustee Kasprowicz moved to accept the recommendation of the Library Director and approve awarding the moving bid to Hallett Movers. Trustee Lombardi seconded; motion carried with a unanimous roll call vote.**

4. Adjournment

Absent any objections, the meeting adjourned at 4:06 PM.

Prepared by: J. Quinlan Approved: