



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Building Appeals

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Tuesday, December 15, 2020

4:00 PM

Virtual Meeting

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Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 888 788 0099 (Toll Free)

Webinar ID: 913 1488 3623

Password: 893407

1. Call to Order

2. Roll Call

**Present** 5 - Ford, Budde, Romenesko, Wilke, and Trautman

3. Approval of Minutes

[ID#20-1391](#) Minutes for the Meeting of and December 1, 2020.

**A motion was made by Member Ford, seconded by Member Wilke, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Ford, Budde, Romenesko, Wilke and Trautman

4. New Business

[ID#20-1390](#) The appeal of Edwin Cintron, owner, to appeal the cited code violation of the Uniform Dwelling Code, section SPS 321.04(2)(d), Stairways and elevated areas, as referenced by section 16.01(b) of the Waukesha Building Code. The existing home was built in 1965, therefore, the owner is permitted to appeal the requirements as allowed in 16.17 of the Waukesha Building Code. The appellant alleges the provisions of the code do not cover the headroom height in the stairwell that was permitted by code in effect at the time of construction. If the appeal is granted, the appeal would allow the stairwell at 718 Greenmeadow Dr., to vary from the requirements of the Uniform Dwelling Code.

*Comments: Ceiling height identified by contractor as 6'9" in basement, code requires 7'0". Additional variance to go along with stairwell headroom.*

*Encroachment of I-beam and duct work at base of stairs across basement.*

*6' 11/2" is the existing stair height.*

*Proposed basement use is a rec room and a bath room.*

*Concern for headroom at the stairs with duct work; existing 72.5 inches or 6'1/2"*

**A motion was made by Member Romenesko, seconded by Member Wilke, that this Business item be approved with the following conditions: to approve stairs 6' 1-1/2", beam 6' 2", duct work to be 6' 4", and provide two egress lighting units - one at stairs and one shining toward the stairs. The motion carried by the following vote:**

**Aye:** 5 - Ford, Budde, Romenesko, Wilke and Trautman

## 5. Adjournment