



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Landmarks Commission

Wednesday, May 5, 2021

6:00 PM

Virtual Meeting

Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 913 8788 2937

Password: 969080

I. Call to Order

II. Roll Call

Present 5 - Bartlett, Salb, Wall, De La Paz, and Moltzan

Absent 2 - Larson, and Scarpace

III. Public Comment

IV. Approval of Minutes

[ID#21-2050](#) Minutes for the Meeting of April 7, 2021.

A motion was made by Member Wall, seconded by Member De La Paz, that the Minutes be approved. The motion carried by the following vote:

Aye: 4 - Salb, Wall, De La Paz and Moltzan

Absent: 3 - Bartlett, Larson and Scarpace

V. Landmark's Commission Paint and Repair Grant Funds

VI. Old Business

Jeremy Bartlett joined the meeting.

VII. New Business

[ID#21-2162](#) Landmarks Commission Certificate of Appropriateness for 200 Windsor Dr. Review a request to replace the roof and the second story rear porch railings. (Caples Park Historic District)

A motion was made by Member Wall, seconded by Member De La Paz, to approve the Certificate of Appropriateness for 200 Windsor Drive and to replace the roof and the second story rear porch railings as proposed. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2137](#) Landmarks Commission Certificate of Appropriateness for 309 McCall St. Review a request to replace the garage siding.

A motion was made by Member Wall, seconded by Alderman Moltzan, to approve the Certificate of Appropriateness for the property at 309 McCall Street and to replace the non-contributing garage siding as proposed with vinyl siding to match the house. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2165](#) Landmarks Commission Paint and Repair Grant for 309 McCall St. (McCall St. Historic District)

A motion was made by Member Wall, seconded by Alderman Moltzan, to approve a Paint and Repair Grant in the amount of \$500 for 309 McCall Street. The motion carried by the following vote:

Aye: 3 - Wall, De La Paz and Moltzan

Nay: 2 - Bartlett and Salb

Absent: 2 - Larson and Scarpace

[ID#21-2147](#) Landmarks Commission Certificate of Appropriateness for 316 S. Charles St. Review a request to add a new heat pump furnace system with an exterior compressor on the flat garage roof. (Caples Park Historic District).

A motion was made by Member Salb, seconded by Member Bartlett, to approve the Certificate of Appropriateness as presented with the exterior compressor on the flat garage roof as proposed. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2148](#) Landmarks Commission Certificate of Appropriateness for 308 McCall St. Review a request to tuckpoint the chimney (McCall St. Historic District).

A motion was made by Member Bartlett, seconded by Member De La Paz, to approve the Certificate of Appropriateness for the chimney tuckpointing as submitted. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2149](#) Landmarks Commission Paint and Repair Grant for 308 McCall St (McCall St. Historic District).

A motion was made by Member Wall, seconded by Member De La Paz, to approve a Paint and Repair grant for 20% of the cost, not to exceed \$1,200. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2155](#) Landmarks Commission Certificate of Appropriateness for 205, 207, and 209 McCall St. Review a request to replace the front porch and add a railing to the second story rear porch (McCall St. Historic District).

A motion was made by Member De La Paz, seconded by Alderman Moltzan, to approve the Certificate of Appropriateness for the front porch replacement and rear porch railings as proposed. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2160](#) Landmarks Commission Paint and Repair Grant for 222 W. College Ave. Review a request for Paint and Repair Grant funds for tuckpointing and repair to a brick walkway. (College Ave. Historic District).

A motion was made by Member Wall, seconded by Member De La Paz, to approve a Paint and Repair Grant for 20% of the cost of the project, not to exceed \$1,200. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

A motion was made by Member De La Paz, seconded by Alderman Moltzan, that this Business item be approved. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2166](#) Landmarks Commissions Certificate of Appropriateness for 1120 E. Broadway. Review a request to replace the garage (East Broadway Historic District).

A motion was made by Alderman Moltzan, seconded by Member De La Paz, to approve the Certificate of Appropriateness as proposed with the condition that the siding have a smooth surface. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2164](#) Landmarks Commission Paint and Repair Grant for 1120 E. Broadway.
(East Broadway Historic District).

A motion was made by Member Wall, seconded by Member De La Paz, to deny a Paint and Repair grant for the new garage at 1120 E. Broadway. The motion carried by the following vote:

Aye: 4 - Bartlett, Salb, Wall and De La Paz

Nay: 1 - Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2167](#) Discussion and possible action on 2021 Springs restoration projects.

A motion was made by Member Salb, seconded by Member Wall, to accept the bid for Acme Spring reconstruction by Ford Construction but direct staff to find another second bid for Silurian Spring work. The motion carried by the following vote:

Aye: 5 - Bartlett, Salb, Wall, De La Paz and Moltzan

Absent: 2 - Larson and Scarpace

[ID#21-2194](#) Discussion of Downtown Story Map

VIII. Alderman's Report

IX. Springs Report

X. Communications and Publications

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XI. Adjournment

PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to “enter” a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing CommDev@waukesha-wi.gov. You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.