

CITY OF WAUKESHA

201 Delafield Street, Waukesha, WI 53188
Tel: 262.524.3700 fax: 262.524.3899
www.waukesha-wi.gov

Committee: Cemetery	Date: 8/6/2021
Common Council Item Number: ID#	Date:
Submitted By: Vicky Lewis, Interim Cemetery Director	City Administrator Approval:
Finance Department Review:	City Attorney's Office Review:
Subject: Proposal of a set fee for overtime funeral services	

Details:
Set a flat fee for overtime funeral services of \$300 to represent the cost of labor more accurately.

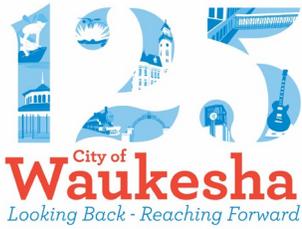
See attached memo and current overtime fees on price list.

Options & Alternatives:

Financial Remarks:

Executive Recommendation:





PRAIRIE HOME CEMETERY

605 S. PRAIRIE AVE.
WAUKESHA, WISCONSIN 53186
PHONE 262-524-3540 FAX 262-524-3542

Vicky Lewis, Interim Director

vlewis@waukesha-wi.gov
262-650-2575

CEMETERY OVERTIME PRICING ANALYSIS

Prairie Home Cemetery currently has a price range for “overtime” services of \$50 - \$405. The drastic variation in the price range does not accurately depict the amount of time spent to perform these services. Our staff works 40 hours per week, Monday through Friday. When a burial is scheduled for a Saturday or weekday's after 2:00 pm overtime is required to complete the burial service.

I am proposing that the cemetery go to a set fee of \$300 for overtime to represent the cost of labor more accurately. This cost remains on the low end for surrounding area cemeteries.

Surrounding area pricing for Saturdays:

- St. Joseph’s Cemetery has a \$430 fee
- Pilgrim’s Rest Cemetery has a \$500 fee
- Forest Hills Cemetery has a \$300 fee
- Pinelawn Memorial Park has a \$400 fee before noon and an additional \$200/hour after

As with other fee scheduling, this will need to be continually updated to reflect the current labor market. The goal is to ensure the City of Waukesha does not have to offset the cost of overtime labor.



Prairie Home Cemetery - 2021 Prices Summary

Prices subject to change at Management's discretion

Property (Right of Burial) Does not include memorialization	Price Ranges
Graves	\$400 (Select cremation graves) \$895 (Sections O & K only) \$1,400
Veteran Graves Section 8- South	\$800
Natural Burial Graves- Prairie	\$650 (Section 12 Cremation graves) \$1400 (Section 12 only)
Crypts (mausoleum- above ground)	\$3,695-\$8,995
Niches (cremated remains- above ground)	\$895-\$6,000
Cremation Garden (co-mingled- cremated remains) *Includes memorialization	\$550

All interment fees that are not prepaid are due at time of service

Types of Interment (the opening and closing of the property for burial)	M-F 8AM-2PM	M-F after 2PM & Sat. until 2PM (Nothing after 2PM Sat.)	*Disinterment (weekdays only up to 1PM)
Full-sized (single ground)	\$1,250.00	\$300 \$1,550.00	\$1,595.00
Entombment (single crypt)	\$850.00	\$345 \$1,195.00	\$1,090.00
Inurnment (single niche)	\$650.00	\$250 \$900.00	\$465.00
Cremains (single ground)	\$995.00	\$155 \$1,150.00	\$925.00
Cremains (2 in ground simultaneously, in one vault)	\$1,145.00	\$405 \$1,550.00	\$925.00
Cremation Garden (all inclusive)	\$550.00	\$50 \$600.00	N/A
Infant (all size vaults) Limited to Section GG only	Perpetual Care \$25 \$770.00	\$225 \$995.00	\$825.00
Nat. Burial Full Size (single) Section 12 only	\$1,250.00**	\$300 \$1,550.00	
Nat. Burial Full Size (single) All other Sections	\$1,295.00	\$300 \$1,595.00	

↑ Current overtime fees

****PLEASE NOTE: Natural Burials will be allowed only in Section 12.**

However, we will honor those contracts previously written for Natural Burials in other sections.

Add **\$250** for PHC Supplied Burial Board **\$550** per inscription on Cenotaph (at-need only)

\$150 is added to each price above if a multiple (separate) burial in grave.